



OFFICE OF THE CONTROLLER OF EXAMINATIONS
BISHOP HEBER COLLEGE (AUTONOMOUS)
Tiruchirappalli – 17.

UG / PG

APPLICATION TO ENROLL INTERNSHIP AS AN EXTRA CREDIT.

1. Name of the Student (in CAPITAL letters) :
2. Roll Number :
3. Programme and Major :
4. Mobile Number :
5. Internship Details:

Semester	Course Code (Given by COE Office)	Title

6. Staff In-Charge (Mentor) :

7. Recommendation by the HOD:
(with seal)

Date:

Signature of the Student

Note:

- 1) The Extra Credit is an optional and self-study course.
- 2) Students can choose one per semester.
 - a. UG – during V and / or VI
 - b. PG – during III and / or IV
- 3) There will be only internal valuation without CIA and will be awarded 2 Credits for minimum of 4 weeks programme.
- 4) Enrollment before 15th August / 15th January of every academic year.
- 5) Submission of Mark Statement from the department is on or before 15th October / 15th April of every academic year.
- 6) Internship duration:
 - a. Winter Internship: Between 15th November and 15th January
 - b. Summer Internship: Between 15th May and 15th July.
- 7) Enrollment fees Rs.50/-.