Bachelor of Social Work

O.B.E. BASED SYLLABUS

&
PROGRAMME STRUCTURE

(for the Students admitted fromthe
Academic Year 2022-2023)

DEPARTMENT OF SOCIAL WORK

Bishop Heber College (Autonomous)

(Nationally Reaccredited at the 'A' Grade by NAAC with a CGPA of 3.58 out of 4)
(Recognized by UGC as "College of Excellence")

Tiruchirappalli – 620 017

hebersocialwork@gmail.com

Motto: To serve with dignity

Vision

To foster student growth by providing quality academic training through experiential learning and equip them to be employable - imbibed with professional ethics, knowledge and skillsets - in the context of contemporary Social Work practice.

Mission

- Enable students who come from diverse backgrounds, to acquire the knowledge, attitudes, skills and behaviour necessary for professional social work practice.
- Integrate professional acumen with basic human values and social work ethics; 'service with dignity' being the primary focus
- Promote a spirit of scientific inquiry throughout, rooting its philosophy in the tenets of humanity.

Core Values

- Commitment to Society
- Service with Dignity
- Professional Approach to Problem Solving
- Adherence to Professional Values and ethics
- Acquisition of Specialized Skills

BACHELOR OF SOCIAL WORK PROGRAMME OUTCOMES (POs)

On successful completion of the programme the graduands will be able to

Knowledge

PO1   Internalize the concepts, principles and theories related to human development and social development in the field of Social Work

Skills

PO2   Administer community-based organizations and implement need-based programmes for the vulnerable sections of the society**.**

PO3   Apply the concepts, principles and theories related to social work as interventional strategies in varied fields of Social Work.

PO4   Demonstrate competencies and leadership qualities in managing Development Projects and Organizations.

PO5   Model social activism by advocating the human rights of members of the society.

PO6   Counsel Individuals, groups and communities in distress.

PO7   Research and arrive at scientific solutions to burning issues of Societal concern.

Lifelong Learning

PO8 Exhibit a thirst for enduring learning that is experiential and authentic in nature.

Values

PO9 Affirm ethical principles, values, roles and responsibilities of the social work profession through their practice.

PROGRAMME SPECIFIC OUTCOMES (PSOs)

On successful completion of the programme the graduands will be able to have

PSO1 :   Insight on the basic values, ethics and fields/ agencies of social work profession and understand society, and its sociological perspectives **(Knowledge)**

PSO 2 :   Application skills – Group Work, Case Work, Community Organisation - in various fields of Social Work **(Skills)**

PSO3 :   Ingrained ability to relate and apply theoretical frameworks and scientific orientation to conduct assessment and practice interventions with individuals, groups and community through continuous training**. (Lifelong Learning)**

PSO4 :   Exemplary professional values, ethics and skills in practicing engagement, assessment, intervention and evaluation with their clientele. **(Values and Ethics)**

PROGRAMME ARTICULATION MATRIX

POs Mission Statement	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9
Enable students who come from diverse backgrounds, to acquire the knowledge, attitudes, skills and behaviour necessary for professional social work practice.	3	3	3	3	3	3	3	3	1
Integrate professional acumen with basic human values and social work ethics; 'service with dignity' being the primary focus	1	3	3	3	3	3	3	2	1
Promote spirit of scientific inquiry throughout, rooting its philosophy in the tenets of humanity.	1	1	1	1	1	1	3	3	3

1-Low   **2- Moderate**   **3- High**

Commented [A1]:

Programme Articulation Matrix

Course	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PSO1	PSO2	PSO3	PSO4
U21SW101	H	L	M	M	M	M	M	M	H	H	M	H	H
U21SW1Y1	H	H	M	H	M	M	M	H	M	M	M	H	H
U21SW1Y2	H	H	H	H	H	M	M	H	H	H	M	M	M
U21SW202	M	M	M	M	M	M	M	M	M	M	M	H	M
U21SW2Y3	H	H	H	M	M	M	M	L	M	L	M	M	M
U21SW2Y4	L	M	M	L	H	M	M	L	M	M	L	L	L
U21SW303	M	H	H	H	H	H	H	H	H	M	H	H	H
U21SW304	H	M	M	M	M	H	H	H	H	M	H	H	H
U21SW3Y5	H	M	H	L	H	L	M	M	H	M	L	M	M
U21SW3S1	M	M	M	H	L	H	M	H	H	M	H	M	M
U21SW3E1	L	L	L	H	M	H	M	L	L	L	H	H	L
U21SW4:1	M	M	H	H	M	M	M	H	H	H	M	H	H
U21SW4Y6	M	M	M	M	M	L	M	L	L	M	M	M	L
U21SW4S2	M	M	M	M	M	M	H	M	M	M	M	M	H
U21SW4E2	M	H	H	H	H	H	H	H	H	M	H	H	H
U21SW506	M	H	H	M	M	H	M	H	H	H	H	H	H
U21SW507	M	M	M	M	M	M	M	M	M	M	M	H	M
U21SW508	M	M	M	M	M	M	H	M	M	M	M	M	H
U21SW5:2	M	M	M	M	L	L	M	L	M	M	M	M	L
U21SW5S3	M	M	M	L	M	L	L	L	M	M	L	M	L
U21SW610	M	M	H	H	H	M	H	M	H	M	M	H	H
U21SW611	M	M	M	M	M	M	M	M	M	M	M	H	M
U21SW612	L	M	M	M	L	M	L	M	M	L	L	M	M
U21SW6:3	M	M	M	M	M	M	M	M	M	M	M	H	H

BACHELOR OF SOCIAL WORK (2022 ONWARDS)

SEM	Part	Course TYPE	CODE	TITLE OF THE COURSE	Hrs/ Week	Credits	MARKS		
							CIA	ESE	Total
I	I	Tamil I	U22TM1L1	செய்யுள், இலக்கிய வரலாறு, உரைநடை மொழிப்பயிற்சியும் படைப்பாக்கமும்	6	3	25	75	100
	II	English I	U22EGNL1	Literature through Language: Prose and Short Stories	6	3	40	60	100
	III	CORE I	U21SW101	Introduction to Social Work	6	5	25	75	100
		Allied I	U21SW1Y1	Basics of Sociology	5	4	25	75	100
		Allied II	U21SW1Y2	Structure of Indian Society	5	4	25	75	100
	IV	VLO	U22VL1:1/1:2	Value Education RI/MI	2	2	25	75	100
II	I	Tamil II	U22TM2L2	செய்யுள், இலக்கிய வரலாறு, சிறுகதைத்திரட்டு, மொழிப்பயிற்சியும் படைப்பாக்கமும்	6	3	25	75	100
	II	English II	U22EGNL2	Literature through Language: Poetry and Shakespeare	6	3	40	60	100
	III	CORE II	U21SW202	Psychology for Social Work	6	5	25	75	100
		Allied III	U21SW2Y3	Indian Social Problems	5	4	25	75	100
		Allied IV	U21SW2Y4	Human Rights	5	4	25	75	100
	IV	Env.	U16EST21	Environmental Studies	2	2	25	75	100

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				Studies					
III	I	Tamil III	U22TM3L3	செய்யுள் - காப்பியம், புராணம், சிற்றிலக்கியம் இலக்கிய வரலாறு, நாவல், மொழிப்பயிற்சி	6	3	25	75	100
	II	English III	U22ENGL3	English for Competitive Exam	6	3	40	60	100
	III	CORE III	U21SW303	Primary Methods of Social Work	5	4	25	75	100
		CORE IV	U21SW304	Introduction to Social Welfare Administration	5	4	25	75	100
		Allied V	U21SW3Y5	Social Legislation	6	3	25	75	100
	IV	**SBEC I**	U21SW3S1	Green Social Work	**2**	**2**	25	75	100
		NMEC I		Students have to opt from other Major	**2**	**2**	25	75	100
IV	I	Tamil IV	U22TM4L4	செய்யுள் - நாடகம்;, இலக்கிய வரலாறு, மொழிப்பயிற்சி	5	3	25	75	100
	II	English IV	U22ENGL4	Language through Literature	5	3	40	60	100
	III	CORE V	U21SW4F1	Field Work – I (OB visits & Rural Camp)	5	4	--	--	100
		Elective I	U21Sw4:1	Disaster Management	5	5	25	75	100
		Allied VI	U21SW4Y6	Professional Skill Development	4	3	25	75	100
	IV	SBEC II	U21SW4S2	Social Work with Persons with Disabilities	2	2	25	75	100
		NMEC II		Students have to opt from other Major	2	2	25	75	100
		Life Skills	U22LFS41	Introduction to Life Skills	2	1	-	-	100
	V	Extension Activities	U16ETA41	Extension Club Activities	-	1	-	-	-
V	III	Core VI	U21SW506	Social Work with Women, Children and Elderly	**6**	**5**	25	75	100
		Core VII	U21SW507	Social Work Research	**6**	**5**	25	75	100
		Core VIII	U21SW508	Statistics for Social Work	**6**	**5**	25	75	100
		Core IX	U21SW5F2	Field Work - II	**5**	**5**	-	-	100
		Elective II	U21SW5:2	Introduction to NGO Management	**5**	**5**	25	75	100
	IV	SBEC III	U21SW5S3	Welfare of the Weaker Sections	**2**	**2**	25	75	100
VI	III	Core X	U21SW610	Introduction to Medical and Psychiatric Social Work	**6**	**5**	25	75	100
		Core XI	U21SW611	Introduction to Community Development	**6**	**5**	25	75	100
		Core XII	U21SW612	Introduction to Human Resource Management	**6**	**5**	25	75	100
		Core XIII	U21SW6PJ	Project	**6**	**5**	-	-	100
		Elective III	U21SW6:3	Correctional Social Work	**6**	**5**	25	75	100
	V	Gender Studies	U16GST61	Gender Studies	-	1	-	-	100
				Total		**140**			**3900**

NMEC offered by the Department	1. Mass Communication	U21SW3E1
	2. Substance Abuse and Counselling	U21SW4E2

Part I : 4 Part II : 4 Core Theory : 12 Core Practical : 1 Elective : 3 Allied Theory : 3 Allied Practical :3
SBEC :3 NMEC : 2 Value Education : 1 Env. Studies: 1 Soft Skills: 1 Extension Activities: 1 Gender Studies: 1

Total Courses - 40

I Semester

பகுதி – 1 – தமிழ்

முதல் பருவம் **U22TM1L1**

செய்யுள், இலக்கிய வரலாறு, உரைநடை
மொழிப்பயிற்சியும் படைப்பாக்கமும்

அலகு -1

பாரதியார் 'நடிப்புச் சுதேசிகள்' - பாரதிதாசன் 'தமிழ்ப்பேறு' - கவிமணி 'கோவில் வழிபாடு' - சுரபி 'உள்ளும் புறமும்' - கண்ணதாசன் 'ஜனனம்' - தமிழ் ஒளி 'சங்கத்துத் தமிழ் நமது' - ஜீவா 'காலுக்குச் செருப்புமில்லை' - ந.பிச்சமூர்த்தி 'லீலை' - நா.காமராசன் 'காகிதப்

பூக்கள்' - அப்துல் ரகுமான் 'பாருக்குள்ளே நல்ல நாடு' - நாட்டுப்புறப் பாடல்கள் 'கும்மி''ஒப்பாரி'

அலகு - 2

சிற்பி 'முள்..முள்..முள்'.. ஈரோடு தமிழன்பன் - 'இறந்தவனை வரவேற்க இறந்தவர்கள்' - மு. சேரன் - 'துப்பாக்கி பற்றிய ஒரு கவிதை' - கலாப்பிரியா 'எம்பாவாய்'... - கந்தர்வன் 'சீற்றம் வராத சிறுத்தைகள்' - மனுஷ்ய புத்திரன் 'பெரிய அவமானத்திற்குப் பிறகு' - விக்கிரமாதித்யன்;'பொருள்வயின் பிரிவு' - நவஜீவன்'நான்கு வழிச்சாலையில் ஒரு நடுகல்' - நா.முத்துக்குமார்'ஐந்தாம் வகுப்பு 'அ' பிரிவு' - வத்சலா 'தீர்வு' - பாஸ்டர் மார்டின் நீமில்லர்'முதலில் அவர்கள் வந்தார்கள்' (மொழி பெயர்ப்பு) - ஹைக்கு வகையிலான குறுங்கவிதைகள் (நகுலன், ஞானக்கூத்தன், கல்யாண்ஜி, நா. விச்வநாதன்,கிஜோ முரகாமி).

அலகு - 3 இலக்கிய வரலாறு

கவிதையின் தோற்றமும் வளர்ச்சியும் (ஐரோப்பியர் காலம், இருபதாம் நூற்றாண்டு), உரைநடையின் தோற்றமும் வளர்ச்சியும் (ஐரோப்பியர் காலம், இருபதாம் நூற்றாண்டு),தமிழின் இயக்கங்களும் நிறுவனங்களும்.

அலகு - 4 உரைநடை

உ.வே.சா. - மாம்பழப் பாட்டு, கல்கி - ஏட்டிக்குப் போட்டி, தனி நாயகம் அடிகள் - மலரும் மாலையும், நா.வானமாமலை - தாய்த் தெய்வ வணக்கத்தின் சமூக அடிப்படைகள், இ.அண்ணாமலை - மொழி வளர்ச்சியும் சமூகமும், ஆ.சிவ சுப்பிரமணியன் - தமிழர்களின் நீர் மேலாண்மை, அழகு - சில குறிப்புகள், மாலன் ரூ மு. சிவலிங்கம் - தடைகளைத்தகர்த்த யூனிகோடும், கணித்தமிழ் ஆய்வுக் களங்களும்,பேராசிரியர் அருணாசலம் - மணற்கொள்ளை, நாஞ்சில்நாடன் - கன்றும் உண்ணாது கலத்திலும் வீழாது....

அலகு - 5 மொழிப்பயிற்சியும் படைப்பாக்கமும்

பிழை திருத்தம் (எழுத்து, சொல், தொடர், சந்தி,) கவிதை படைத்தல்.

Literature and Language: Prose and Short Stories

Semester : I   **Course Code** : U22EGNL1

Credits : 3   **Total Hours : 90**

Course Objectives

1.   To help students speak and write better English.

2.   To facilitate the students' acquisition of various soft skills and thereby enhance their communicative efficacy for personal and professional development.

3.   To enable the students to learn the functional components of English grammar.

Unit I: Human Values

The Bet – *Anton Chekhov*

Our Urgent Need for Self-Esteem – *Nathaniel Branden Grammar* – Parts of Speech

Unit II: Human Rights

The Cobbler and the Machine – *Mulk Raj Anand*

I Have a Dream – *Martin Luther King, Jr. Grammar* – Tenses

Unit III: Social Concerns

The Thakur's Well – *Munshi Premchand*

Famine – *Jawaharlal Nehru Grammar* – Person and Number

Unit IV: Environmental Values

Bolai – *Rabindranath Tagore* Birdlife in the City – *Ruskin Bond*

Grammar – Subject-Verb Agreement (Concord)

Unit V: Science and Humanity

The Magic Shop – *H.G. Wells*

What is Science? – *George Orwell*

Grammar – Writing Short Descriptive Paragraphs

Text Book:

Department of English, Bishop Heber College. *Literature and Language.* Chennai: Orient Black Swan Ltd., 2020.

Reference (Grammar)

1.   Raj N Bakshi. *English Grammar Practice*. Orient Black Swan, 2009.

2.   Raymond Murphy. *English Grammar in Use Book with Answers: A Self-Study Reference and Practice Book for Intermediate Learners of English Paperback.* CUP, 2012.

3.   N.D.V. Prasada Rao. *Wren & Martin High School English Grammar and Composition Book (Regular Edition).* Blackie ELT Books, 2017

Core I : Introduction to Social Work

Semester : **I**   **Course Code : U21SW101**
Credits : **5**   **Total Hours : 6**

1. **COURSE OUTCOME**

   After successful completion of this course, the students will be able to:

S. No.	Course Outcome	K Level	Unit Covered
CO1	Recall the concept, Definition, objectives, scope, principles and its related concept of Social Work	K2	I
CO2	Explain the concept of Social Work and its different practice	K2	II
CO3	Enlighten the history of Social Work	K2	III
CO4	Development of Social Work Education in India and professional Social Work aspects.	K2	III
CO5	Demonstrate the professional ethics, values and principles of Social Work	K3	IV
CO6	Evaluate challenged faced by professional social work in India	K4	V

Unit I : Social Work- Meaning, Definition, Goals and Objectives, Scope and principles of social work. Relation and distinction between social services, social reform, social welfare & social work.**(12 Hours)**

Unit II : Basic concepts related to Social Work: Social Service, Social Welfare, Social Justice, Social Health, Social Security, Social Policy, Social Defense, Social Development, Human Rights, Social Legislation, Social Welfare Administration. **(12 Hours)**

Unit III : Historical development of Social Work: Development of Professional Social Work- USA, UK, India, Development of Social Work education in India and Tamilnadu., Professional aspects of Social Work. **(12 Hours)**

Unit IV : Basic values, Influence of religion on Social Work, Philosophy and Principles of social work, Professional ethics. **(12 Hours)**

Unit V : Challenges faced by the social work profession in India: Misconceptions about professional social work. **(12 Hours)**

Unit VI : Topics for Self Study (Not For Evaluation)

- **Introduction to Social Welfare and Social Work**

  https://openoregon.pressbooks.pub/humanservices/chapter/introduction-to-social-welfare-work/
- The Impact of Welfare Reform on the Social Services workforce

  https://www.iriss.org.uk/resources/insights/impact-welfare-reform-social-services-workforce

B. **Text Books:**

T1: Mishra P.D.(1994), Social Work Philosophy & Methods, Inter Alia Publications

T2: Bhattacharya Sanjay (2012), Social work- An Integrated Approach, Deep &

   Deep Publications Pvt. Ltd

T3: Choudhary Paul(1983) , Introduction to Social Work: Atma Ram, Publishers, New Delhi.

C. **References:**

R1: Encyclopedia of Social Work in India. (1987), Ministry of Welfare, New Delhi.

R2: Encyclopedia of Social Work. (1987), National Association of Social Workers, Silver Spring, Maryland

R3: Rameshwari Devi & Ravi Prakash (2001) – Social Work Practice, Mangal deep Publications, Jaipur.

R4: Jha J.K (2002), Encyclopaedia of Social Work, Anmol Publications Pvt Ltd

R5: Wadia A.R.(1961) History & Philosophy of Social Work in India, Allied Publishers New Delhi.

3. **Specific Learning Outcomes (SLOs)**

Unit	Course – Content	Learning Outcomes	Highest Bloom's Taxonomic Levels of Transactions
I	**Social Work**		
1.1	Definition, Meaning, Goals and Objectives	Explain the meaning, goals and objectives of social work	K2
1.2	Scope and Principle of Social Work	Describe the scope and principles of social work	K2
1.3	Relation and Distinction between social services, reform, social welfare, and social work	Discuss concepts related to social work and understand its differences	K2
II	**Basic concepts related to Social Work**		
2.1	Social Service, Social Welfare, Social Justice, Social Health	Describe the concept of social service, social welfare, social justice and social health	K2
2.2	Social Security, Social Policy, Social Defense, Social Development	Explain the concept of social security, social	K2

		policy, social defense, social development.	
2.3	Human Rights, Social Legislation and Social welfare administration.	Describe the concept of Human rights, Social Legislation and Social Welfare administration.	K2
III	**Historical development of Social Work**		
3.1	Development of Professional Social Work – USA	Describe the Development of Professional Social Work – USA	K2
3.2	Development of Professional Social Work – UK	Describe the Development of Professional Social Work – UK	K2
3.3	Development of Professional Social Work – India	Describe the Development of Professional Social Work – India	K2
3.4	Development of Social Work education in India & Tamilnadu	Explain the development of Social Work education in India & Tamilnadu	K2
3.5	Professional aspect of Social Work	Apply Professional aspect of Social Work	K3
IV	**Basic Values**		
4.1	Basic Values	Demonstrate Values of Social Work	K3
4.2	Influence of religion on Social Work	Analyze the influence of religion on Social Work	K4
4.3	Philosophy	Apply Philosophy of Social Work	K3
4.4	Principles of Social Work	Apply Principle of Social Work	K3
4.5	Professional Ethics	Relate Ethics of Social Work	K2
V	**Social Work**		
5.1	Challenges faced by the Social Work Profession in India	Examine challenges faced by the social work profession in India	K4
5.2	Misconceptions about professional social work	Identify Misconceptions about professional social work	K3

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4. MAPPING OF PO, PSOs & COs

U21SW1Y2	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PSO1	PSO2	PSO3	PSO4
COs1	H	L	L	L	L	M	L	L	H	H	L	H	H
COs2	H	M	M	M	M	H	H	M	H	H	M	H	H
COs3	H	L	L	L	L	L	L	L	L	L	L	L	L
COs4	H	M	H	H	M	M	M	M	H	H	M	M	M
COs5	H	L	L	H	M	M	M	M	H	H	M	H	H
COs6	L	L	H	L	H	H	H	H	M	H	M	H	H

L - Low   M - Moderate   H - High

5. COURSE ASSESSMENT METHODS DIRECT:

1. Continuous Assessment Test: T1, T2 (Theory): Closed Book
2. Assignment, Seminar: Open Book.
3. Group Discussion & Presentation, Quiz (written).
4. Pre-Semester & End Semester Theory Examination

INDIRECT:

1. Course end survey (Feedback)

Allied I : Basics Of Sociology

Semester	:	I	Course Code :	U21SW1Y1
Credits	:	4	Hours Per Week :	5

COURSE OBJECTIVES:

The objective of the course is to enable the students:

1. To identify key social work values, knowledge, principles, and skills within an ethical frame workas defined in the NASW Code of Ethics.
2. To educate the roles and functions of community-based generalist social work practice and fieldsof practice and their functions.
3. To become familiar with the dimensions of diversity and oppression as well as thoroughly describe social justice issues related to the needs and hurdles of a particular concern population.
4. To elaborate empowering practices and ways of working collaboratively as generalist social workers.
5. To be aware of the problems and their implication.

2. COURSE OUTCOMES:

At the end of this course, the students will be able to

S. No	Course Outcomes	Level	Unit Covered
CO 1	Understanding concepts of Sociology, social structures, norms and Values ,society and culture social process	K1	I
CO 2	Know about the Community and the Society and importance of the individual and the society	K2	II
CO 3	Culture and Social Stratification	K2	III
CO 4	To understand family , Marriage and Socialization and the agents of the society	K3	III
CO 5	Social Change and Factors and Characteristics	K4	IV
CO6	Understand Ecological Perspective in Social Work Practice	K6	V

3. COURSE CONTENTS

   Unit I : Basic Concepts in Sociology - Definition, & key concepts: Society, community, association and institutions, Social groups; social structure and social systems, Norms and values, Status and role. Society and Culture. Social processes: cooperation, competition and conflict; assimilation and integration.

   Unit II : Community: Concept & Meaning, Characteristics, Differences between Society and Community. Group: Meaning, Characteristics & Classification of Group (Primary and secondary Groups). Importance to Individual and Society.

   Unit III : Culture and Social stratification: Culture- Concept, nature, characteristics, element of culture, cultural lag. Social Stratification - Meaning, types element.

   Unit IV: Socialization, mechanisms and the agents of Socialization Socialization and Social Control, Social deviance, Society and environment. Social Institutions - Marriage:

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Meaning, Characteristics, Forms of Marriage, Mate Selection: Exogamy & Endogamy. Family: Meaning, Function of Family, Types of Family: Nuclear, Extended, Joint Family, Features of Modern Family and Trends.

Unit V: Social change and Indian Society - Meaning, nature, factor and characteristics, Processes of social change

Unit VI Topics for Self- Study (Not for Evaluation)
Ecological Perspective in Social Work Practice
https://www.researchgate.net/publication/264932867_Social_work_practice_from_an_ecological_perspective

a. TEXT BOOKS:

T1: Bhushan, Vidya and D. R. Sachdeva(2014). An Introduction to Sociology. Allahabad: Kitab Mahal.
T2: Ahuja, R. (1993) *Indian Social System*, Jaipur: Rawat Publication,Jaipur

T3: Haralambos, M. (2013) Sociology: Themes and Perspectives. Oxford University Press, New Delhi.

T4: Johnson, Harry M.(2003) Sociology: A Systematic Introduction. Allied Publishers, New Delhi.

T5: Kapoor, B. K.(2007)) Indian Society: Structure and Change. Ritu Publications Jaipur:.

b.. REFERENCE BOOK:

R1 : Gisbert, P.(1973) Fundamentals of Sociology.III edition. Orient Longman Ltd.Bombay.

R2 : Johnson, Harry M.(2003) Sociology: A Systematic Introduction. Allied Publishers, New Delhi.

R3 : Deva, Indra and Shrirama (1999), Society and Culture in India: Their Dynamics through the Ages, Jaipur: Rawat Publications.

R4 : Patil, S. N. (2007) Handbook of Sociology. Vital Publications, Jaipur.

R5 : Perry, John and Erna Perry (1973) The Social Web: An Introduction to Sociology. Canfield Press, San Francisco.

R6 : Singh K.(1999) Principles of Sociology. Lucknow: Prakashan Kendra.

3. **SPECIFIC LEARNING OUTCOMES (SLOs)**

Unit	Course – Content	Learning Outcomes	Blooms Taxonomic Levels of Transaction

I	Basic Concepts in Sociology		
1.1	Definition, & key concepts	Explain the basic aspects of Sociology, its related concepts	K2
1.2	Society, community, association and institutions,	Describe the concept of Society, community, association and institutions.	K2
1.3	Social groups; social structure and social systems, Norms and values, Status and role	Outline of the social groups, structure, social system, Norms & Values, Status & Role.	K2
1.4	Society and Culture	Classification of Society and Culture	K2
1.5	Social processes: cooperation, competition and conflict; assimilation and integration,	Explain the Social Processes.	K2
II	Community		
2.1	Concept & meaning	Describe the Concept & Meaning of Community.	K2
2.2	Characteristics of Society and Community	Explain the Characteristics of Society & Community.	K2
2.3	Group meaning and Characteristics, Classification.	Classify the meaning and characteristics of Group	K2
2.4	Importance to individual and Society	Explain about the importance to individual and Society	K2
III	Culture and Social Stratification		
3.1	Culture – concepts , nature and Characteristics	Designate the concept and characteristics of culture.	K2
3.2	Element of Culture, Culture lag	Explain the Element of culture and Culture lag	K2
3.3	Social Stratification- Meaning ,types and Element	Describe the Social Stratification	K2
IV	Socialization		
4.1	Mechanisms and agents of socialization	Describe the Mechanisms and agents of socialization	K2
4.2	Social Control and Social Deviance	Depict Social Control and Social Deviance	K2
4.3	Society and Environment	Demonstrate Theoretical	K3

		Understanding of Society and environment	
4.4	Social Institutions – Marriage, meaning and characteristics, Forms of Marriage	Demonstrate Theoretical Understanding of Marriage	K5
4.5	Mate Selection-Exogamy & Endogamy	Explain the Exogamy and Endogamy of marriage.	K2
4.7	Family- Meaning and, function of family	Classify the meaning and function of family	K3
4.8	Types of family-nuclear ,joint and extended family	Analyze the type of family	K4
4.9	Modern family and trends	Examine the modern family and trends	K4
V	**Social Change and Indian society**		
5.1	Meaning and Nature	Explain the meaning and nature of Social Change and Indian Society	K2
5.2	Factors and characteristics	Describe the factors and characteristics of social change and Indian society	K2
5.3	Process of Social Change	Evaluate of Process of social change	K5

4. MAPPING OF PO, PSOs & COs

L - Low   M - Moderate   H - High

Mapping	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PSOs1	PSOs2	PSOs3	PSOs4
COs1	H	M	M	M	H	M	H	H	H	L	L	H	H
COs2	H	M	M	H	M	H	M	H	M	L	M	M	H
COs3	L	H	M	M	H	H	L	M	M	M	H	H	H
COs4	H	M	M	M	M	M	M	H	H	L	M	H	M
COs5	H	H	M	H	H	H	H	H	M	H	H	H	H
COs6	M	H	M	H	L	L	H	H	L	H	M	H	M

COURSE ASSESSMENT METHODS

DIRECT:

1. Continuous Assessment Test: T1, T2 (Theory): Closed Book

2. Assignment, Seminar: Open Book.

3. Group Discussion & Presentation, Field Visit Report, Role Play, Quiz (written).

4. Pre-Semester & End Semester Theory Examination

INDIRECT:

1. Course end survey (Feedback)

ALLIED II : **STRUCTURE OF INDIAN SOCIETY**

Semester	: **I**	**Course Code** :	**U21SW1Y2**
Credits	: **4**	**Hours per week** :	**5**

1. COURSE OUTCOME

After successful completion of this course, the students will be able to:

CO No.	Course Outcomes	K Level	Unit Covered
CO1	Understand and compositions of Indian Society and the concept of Social stratification and classification in India	K2	I
CO2	Interpreting the historical factors of weaker sections, characteristics and factors responsible for the growth of Caste System in India	K2	II
CO3	Analyze the problem, causes and challenges of Scheduled caste	K4	III
CO4	Detect the Scheduled Tribe problems	K4	III
CO5	Importance of Women, Differently able person, and Senior citizens in India.	K5	IV
CO6	Elaborate the Poverty in Indian Society	K	V

2A. COURSE CONTENT

Unit I- Indian society - Composition of Indian society: the concept of unity of diversity, Social classification in India tribal, Rural and urban divisions. Social stratification in India: Meaning Caste, Class division. **(12 Hours)**

Unit II - Weaker sections - Meaning, definition and classification, Historical factors that has contributed to the status of weaker sections, Indian social reformers. Caste system- definition, characteristics of caste system, Factors facilitated the growth of castes system, Advantages and Limitations of Castes system. **(12 Hours)**

Unit III - Scheduled caste - Definition, problems of SC, Causes for low literacy among SC, Impact of education on SC, Entrepreneurial challenges for SC.

Scheduled Tribe - Definition, problems of ST, Causes for low literacy among ST, Position of Women among ST, Tribal Economy, Tribal culture, Legal provision for marginalized groups in the Indian society: SC/ST/OBC and Minorities. **(12 Hours)**

Unit IV - Women in India- analysis of the conditions of Indian women, Differently abled-Definition and Problems, Senior Citizens- Challenges, Sexual Minorities –Meaning, Types and Rights of sexual minorities, Functions of Social Worker in the field of Legal Aid. **(12 Hours)**

Unit V - Poverty in Indian Society - Meaning and definition of poverty, Types and Cause Measurement of Poverty, Concept of Poverty line: meaning and definition, Different approaches to understand poverty, Absolute Poverty, Relative poverty, Basic need approach, Minimum Diet approach, Human Development Index (HDI) Human Poverty Index(HPI). **(12 Hours)**

Unit VI – Topics for Self Study (Not For Evaluation)

- **Ways of Living in Indian Society**

    https://asiasociety.org/education/indian-society-and-ways-living

- **The Impact of Caste on Economic Mobility in India**

    https://www.livemint.com/Opinion/FLn6TiQPArdQZUN9LE2ZsM/The-impact-of-caste-on-economic-mobility-in-India.html

B. Text Books:

T1: Sharma, R. K. 1997, Indian Society- Institution and Change, New Delhi Atlantic Publishers., Nadgonde Gurunath, Indian Society. (Unit I)

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T2: G.R. Madan (1983)Indian Social Problems, Allied Publishers Private Limited, New Delhi.(Unit II, III)

T3: Social Problems in India- Ram Ahuja(Unit V)

C. **References:**

R1: Dietrich Gabriele & Bas Wielenga- Towards Understanding Indian Society. Madurai: Tamilnadu Theological Seminary1997

R2: Jayapalan N. (2001) Indian Society & Social Institutions – Vol. I, New Delhi : Atlantic

R3. Kumar, S., Chacko, K. M. (1985) Indian Society & Social Institutions, New Delhi : New

R4: M. Savur and I. Munshi (eds.) Contradictions in Indian Society, Jaipur: Rawat Publications.

R5: JayapalanN.(2001): Indian Society and Social Institutions, New Delhi, Atlantic Publishers and Distributors.

6. **Specific Learning Outcomes (SLOs)**

Unit	Course – Content	Learning Outcomes	Highest Bloom's Taxonomic Levels of Transactions
I	**Indian Society**		
1.1	Composition of Indian Society	Describe the composition of Indian Society	K2
1.2	Concept of unity in diversity	Explain the concept of unity in diversity	K2
1.3	Social classification in India	Classification of Tribal, Rural and Urban divisions	K2
1.4	Social Stratification in India	Outline of social stratification in India	K2
II	**Weaker section**		
2.1	Meaning, definition and classification	Explain the concept , meaning and classification of weaker section.	K2
2.2	Historical factors that have contributed to the status of weaker sections, Indian social reformers.	Described the Historical factors of weaker section	K2
2.3	Definition, characteristics of caste system	Classify the characteristics of caste system	K2
2.4	Factors responsible for the growth of caste system in India	Explain the growth of caste system in India	K2
III	**Scheduled Caste**		

3.1	Definition,	Define the Scheduled caste system	K1
3.2	Problem of SC, Causes of low literacy among SC	Analysis the problem of SC	K4
3.2	Impact of education on SC, Entrepreneurial challenges for SC	Explain the challenges of education and Entrepreneurial of SC	K2
3.3	Scheduled Tribe – Definition, Problems of ST, Causes for low literacy among ST, Position of Women among ST, Tribal Economy, Tribal culture, Legal provision for marginalized groups in the Indian society: SC/ST/OBC and Minorities.	Analyze the problems and legal provision of Scheduled Tribe.	K4
IV	**Women in India**		
4.1	Conditions of Indian Women	Analysis of the conditions of Indian Women	K4
4.2	Differently abled, Senior Citizens	Evaluate the challenges and problem of differently abled and senior citizens	K5
4.3	Sexual Minorities- Meaning, types and rights of sexual minorities.	Analyze the problems, Rights and functions of sexual minorities.	K4
4.4	Functions of Social Worker in providing Legal Aid for Sexual Minorities.	Explain the functions of Social Worker in providing Legal Aid for Sexual Minorities.	K5
V	**Poverty in Indian Society**		
5.1	Meaning, definition of poverty and types and causes, Measurement of poverty, concept of poverty,	Demonstrate the concept of Poverty in Indian Society	K2
5.2	Different approaches to understand poverty, absolute poverty, relative poverty, basic need approach, minimum diet approach	Examine the different approaches of poverty.	K4
5.3	Human development Index, Human Poverty Index.	Eradication of Poverty	K6

7. MAPPING OF PO, PSOs & COs

U21SW1Y2	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PSOs1	PSOs2	PSOs3	PSOs4
COs1	H	H	H	M	L	L	L	M	H	H	L	L	L
COs2	M	H	H	L	M	L	L	M	L	H	L	L	L
COs3	H	H	M	H	H	H	H	H	H	H	H	H	H
COs4	H	H	H	H	H	H	H	H	H	H	H	H	H
COs5	H	M	M	H	H	H	H	H	H	H	H	H	H
COs6	H	H	M	H	H	H	H	H	H	H	H	H	H

L - Low   M - Moderate   H - High

8. **COURSE ASSESSMENT**

   METHODS DIRECT:

   1. Continuous Assessment Test: T1, T2 (Theory): Closed Book
   2. Assignment, Seminar: Open Book.
   3. Group Discussion & Presentation, Quiz (written).
   4. Pre-Semester & End Semester Theory Examination

   INDIRECT:

   1. Course end survey (Feedback)

பகுதி - 1 – தமிழ்

இரண்டாம்; பருவம் **U22TM2L2**

செய்யுள், இலக்கிய வரலாறு, சிறுகதைத்திரட்டு,
மொழிப்பயிற்சியும் படைப்பாக்கமும்

அலகு 1 : (பக்தி இலக்கியம்)

1. திருஞானசம்பந்தர் - திருவானைக்கா பதிகம் (10 பாடல்கள்)
2. மாணிக்கவாசகர் - பிடித்த பத்து (10 பாடல்கள்)
3. காரைக்காலம்மையார் - அற்புதத்திருவந்தாதி (10 பாடல்கள்)
4. ஆண்டாள் - திருப்பாவை (10 பாடல்கள்)
5. குலசேகர ஆழ்வார் - விற்றுவக்கோட்டம்மானை வேண்டல் (10 பாடல்கள்)
6. திருமங்கையாழ்வார் - பெரிய திருமொழி - திருவெள்ளறை (10 பாடல்கள்)
7. சித்தர் பாடல்கள் (5 பாடல்கள்)
8. அபிராமிபட்டர் - அபிராமி அம்மை பதிகம் (முதற்பதிகம்) - 10 பாடல்கள்

அலகு 2

1. அருணகிரிநாதர் (10 பாடல்கள்)
2. வள்ளலார் - பிள்ளை சிறு விண்ணப்பம் (10 பாடல்கள்)
3. தாயுமானவர் - பராபரக்கண்ணி (20 கண்ணிகள்)
4. காளி, முருகன் பாடல்கள் (2 பாடல்கள்)
5. இஸ்லாம் - குணங்குடி மஸ்தான் சாகிபு - தவமே பெற வேண்டுமெனல் (10 பாடல்கள்)
6. கிறிஸ்தவம் - வரகூர் பவுல் அருணகிரிநாதர் - கிறிஸ்துவ நெறித்தொகை (10 பாடல்கள்)

அலகு 3 : சிறுகதைகள்

1. கு.ப.ரா - கனகாம்பரம்
2. ஜெயகாந்தன் - சோற்றுச்சுமை
3. சுந்தர ராமசாமி - கோவில்காளையும் உழவுமாடும்
4. அசோகமித்திரன் - புலிக்கலைஞன்
5. சூடாமணி சாம்பலுக்குள்
6. தோப்பில் முகம்மது மீரான் - ஏணி
7. அழகிய பெரியவன் - மண்மொழி
8. நட் ஹாம்சன் - சாதாரண ஒரு சராசரி ஈயின்கதை
   (மொழி - ஸ்காண்டிநேவியன் - தமிழில் - எஸ்.ஷங்கநாராயணன்)

அலகு 4

1. முற்காலப் பக்தி இலக்கியம் - சைவம், வைணவம்
2. பிற்கால பக்தி இலக்கியம்

3.   சித்தர்கள்

4.   இஸ்லாம்

5.   கிறிஸ்தவம்

அலகு 5 : மொழியியற்சியும் படைப்பாக்கமும்

1.   சிறுகதை எழுதுதல்

2.   நூல் மதிப்புரை

3.   மொழிபெயர்ப்பு - குறுந்தகவல்கள், புலனம் அரசு ஆவணங்கள்

4.   பத்திகளை வாசித்து, கீழே கொடுக்கப்பட்ட வினாவிற்கு விடை தருக. (மாணவர்கள் சிந்திக்கும் வகையில் அமைதல்)

Literature and Language: Poetry and Shakespeare

Semester : II   **Course Code : U22EGNL2**

Credits   : 3   **Hours   : 90**

Course Objectives

1. To impart oral and written communication skills in English.

2. To enable students build confidence and express themselves fluently in English in a variety of life situations.

3. To help students understand the role of English communication in mastering various other life skills such as interview skills.

4. To enable the students to learn the functional components of English grammar.

5.   To familiarize the students with various sentence patterns and its usage.

PART A

Unit I

"God's Grandeur" by Gerard Manley Hopkins

"Moving Water" by Rumi (Excerpt from the translation of Coleman Barks) "Haunted

Houses" by Henry Wadsworth Longfellow

"On His Blindness" by John Milton

Unit II

"Prayer Before Birth" by Louis Mac Niece "The Unknown Citizen" by W. H. Auden

"The Bird Sanctuary" by Sarojini Naidu "Life is Fine" by Langston Hughes

Unit III

"The Brook" by Alfred Lord Tennyson

"Stopping by Woods on a Snowy Evening" by Robert Frost "On Killing a Tree" by Gieve Patel

"Draft Bullock" by Ilakkumi Kumarannana Tiraviyam (Translated by Nirmal Selvamony)

Unit IV

"The Next War" by Wilfred Owen

"The Devotion to Patriotism" by Francis Duggan "Platform One" by Ted Hughes

"There is a Word" by Emily Dickinson

Unit V

The Tempest by William Shakespeare (From Tales from Shakespeare by Charles and Mary Lamb)

PART B

01. Direct and Indirect Speech

02. Active and Passive Voice

03. Simple, Compound and Complex Sentences

04. Writing Guided Paragraphs

05. Idioms and Phrases

Text Book:

Department of English, Bishop Heber College. *Literature and Language,* Chennai: Orient Black Swan Ltd., 2020.

Reference (Grammar)

1. Raj N Bakshi. *English Grammar Practice*. Orient Black Swan, 2009.

2. Raymond Murphy. *English Grammar in Use Book with Answers: A Self-Study Reference and Practice Book for Intermediate Learners of English Paperback.* CUP, 2012.

3. N.D.V. Prasada Rao. *Wren & Martin High School English Grammar and Composition Book (Regular Edition)*. Blackie ELT Books, 2017

CORE II: PSYCHOLOGY FOR SOCIAL WORK

Semester :	II		Course Code	:	U21SW202
Credits :	5		Hours per week	:	6 Hours

1. COURSE OUTCOME

After successful completion of this course, the students will be able to:

CO. No.	Course Outcome	Level	Unit Covered
CO1:	Analyze the relevance of psychology for social work by Interpreting its basic ideologies from various school of thoughts and perspectives.	K4	I
CO2:	Recognize the basic concepts in psychology.	K2	II
CO3:	Determine the development and manifestation of Personality among individuals.	K5	III
CO4:	Infer the cognitive processes needed for problem solving and creative thinking	K4	IV
CO5:	Explain the basic concepts of Social Psychology	K2	V
CO6:	Analyze the relevance of social psychology for social workers.	K4	V

2A. COURSE CONTENT

Unit I : Introduction to Psychology- Definition and scope of Psychology, Psychology as a science, branches of Psychology and applications, Schools of Psychology, Perspectives of Psychology, Methods to study behaviour, Relevance of Psychology for Social Workers.

Unit II : Basic psychological concepts, the components, theories and process: Memory, Emotions, Learning, Perception, Attitude, and Motivation

Unit III : Personality – Definition, Nature, Concept, Biological and sociological determinants of personality, assessment of personality and humanistic theory of Personality - Roger, Maslow

Unit IV : Cognitive Process- Intelligence: definition, concept of IQ, nature versus nurture controversy, measurement of intelligence. Reasoning: Types of reasoning; problem solving-steps, strategies, barriers to problem solving; decision making, creative thinking.

Unit V : Social Psychology – Meaning, Definition, Concept, Nature and Scope of Social Psychology, Crowd and its characteristics, Public Opinion, Propaganda, Leadership, Relevance of Social Psychology for Social Workers.

Unit VI: Topics for Self-Study (Not for Evaluation):

* **Introduction to Psychological assessment.**

http://www.setyo-riyanto.com/phocadownload/userupload/Handbook%20of%20Psychological%20Assessment.pdf

* **Relevance of Psychology for Social Workers**

    https://egyankosh.ac.in/bitstream/123456789/17142/1/Unit-1.pdf

B. TEXT BOOKS

T1: Mangal SK (2017), General Psychology, Sterling publishers (Unit - I, II, III, IV)

T2: Niraj Ahuja (2011), A Short Textbook of Psychiatry, Jaypee Brothers Medical Publishers (Unit V)

C. REFERENCES

R1: Sharma R & Chandra S.S (2003), General Psychology: (Vol. 1 & 2) Atlantic Publishers and Distributors

R2: Myers D.G., Social Psychology : David G.

R3: Aronson E, Wilson T.D. et. al., Social Psychology: Eliot, Timothy D. & Robin M.Akert

R4: Coon, D & Mitterer J. O. (2007). Introduction to Psychology. USA: Wadsworth

R5: Baron, R. A. (2004). Psychology (5th ed.). New Delhi: Pearson Education

R6: Cicarelli, S.K. & Meyer. G. E. (2008). Psychology. New Delhi: Pearson Education

R7: Morgan, King, Weisz & Schopler. (1986). Introduction to Psychology (7th ed.). Newyork : Mc Graw Hill companies

R8: Weiten, W. (2008). Psychology themes and variations (8th ed.). USA:Wadsworth

3. SPECIFIC LEARNING OUTCOMES (SLOs)

Unit	Course- Content	Learning Outcomes	Highest Bloom's Taxonomic Level of Transactions
I	**Psychology:**		
1.1	Psychology- Definition and scope of Psychology	Recall the definition and scope of psychology	K1
1.2	Psychology as a science	Infer the nature of psychology as a science	K2
1.3	Branches of Psychology and applications	Classify the branches of psychology and infer its applications	K2
1.4	Schools of Psychology, Perspectives of Psychology	Relate with the various school of thoughts and its perspectives about psychology	K1
1.5	Methods to study behavior	Recognize the methods to study behavior of people	K2
1.6	Relevance of Psychology for Social Workers	Analyze the importance and relevance of Psychology for Social Workers	K4
II	**Basic psychological concepts:**		

Unit	Course- Content	Learning Outcomes	Highest Bloom's Taxonomic Level of Transactions
2.1	Basic psychological concepts, their components, theories and process: Memory	Interpret the theories, components and process of memory	K2
2.2	Emotions	Recognize the composure of human emotions	K2
2.3	Learning	Infer the theories and process of learning	K2
2.4	Perception	Illustrate the determinants of perception.	K2
2.5	Attitude	Summarize the factors influencing the formation & change of attitude.	K2
2.6	Motivation	Interpret the theories of motivation	K2
III	**Personality**		
3.1	Personality – Definition, Nature, Concept	Infer the nature and concept of Personality.	K2
3.2	Biological and sociological determinants of personality, assessment of personality	Determine the factors influencing personality development in a person and its assessment procedures.	K5
3.3	Humanistic theory of Personality - Roger, Maslow;	Relate with the humanistic theories of personality	K2
IV	**Cognitive Process**		
4.1	Cognitive Process- Intelligence: definition, concept of IQ, nature versus nurture controversy, measurement of intelligence.	Explain the cognitive process with regard to Intelligence	K2
4.2	Reasoning: Types of reasoning;	Classify the types of reasoning	K2
4.3	Problem solving- steps, strategies, barriers to problem solving	Explore the strategies and barriers of problem solving	K4
4.4	Decision making, creative thinking	Explain the cognitive process of decision making and creative thinking.	K2
V	**Social Psychology**		
5.1	Meaning, Definition, Concept, Nature and Scope of Social Psychology	Analyse the scope of Social Psychology by understanding its basic concepts	K2
5.2	Crowd and its characteristics	Explain the crowd behavior	K2
5.3	Public Opinion, Propaganda, Leadership	Explain the concepts of Public Opinion, Propaganda and Leadership.	K2
5.4	Relevance of Social Psychology for Social Workers	Analyse the Relevance of Social Psychology for Social Workers	K4

4 MAPPING SCHEME FOR THE PO, PSOs AND COSs

U21SW202	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PSO1	PSO2	PSO3	PSO4
CO1	M	M	H	L	L	M	M	H	M	M	M	H	H
CO2	H	L	L	L	L	L	L	L	L	M	L	H	L
CO3	M	L	H	H	L	M	M	H	M	M	H	H	H
CO4	M	M	H	H	H	H	H	H	M	M	H	H	H
CO5	H	L	L	M	M	M	L	L	L	H	L	H	L
CO6	L	M	H	H	H	H	M	H	M	H	H	H	H

L -Low   M-Moderate   H- High

5. **COURSE ASSESSMENT METHODS**

   DIRECT:

   i.   Continuous Assessment Test: T1, T2 (Theory): Closed Book

   ii.   Assignment, Seminar: Open Book.

   iii.   Group Discussion & Presentation, Quiz (written).

   iv.   Pre-Semester & End Semester Theory Examination

   INDIRECT:

   1. Course end survey (Feedback)

Allied III : Indian Social Problems

| Semester : | II | CourseCode | : | U21SW2Y3 |
| Credits : | 4 | Hours per week | : | 5 Hours |

1.COURSE OUTCOME

After successful completion of this course, the students will be able to:

CO. No.	Course Outcome	Level	Unit Covered
CO1:	Identify key social problems in India	K1	I
CO2:	Develop the ability of applying Social Work methods in solving Social Problems.	K3	II
CO3:	Develop skills to analyze the Social situations of Social Problems	K3	II
CO4:	Develop skills to analyze the causes of Social Problems	K3	III
CO5:	Aware of the social problems and their implications in the Society	K2	IV
CO6:	Evaluate Social Problems and highlight the significance of Social Work interventions in Indian context	K5	V

2A. COURSE CONTENT

Unit I : Introduction to Social Problems **-** Meaning of Social Problems, concept and causes of Social Disorganization. Social problems in India: Nature & causes of a) Crime b) Alcoholism and drug addiction c) Prostitution d) Beggary e) Poverty f) Unemployment g) Corruption. Social Deviation: Meaning, definition and scope.

Unit II : Crime and Juvenile Delinquency: concept, definition, characteristics, causes, prevention and reformative measures. Juvenile Delinquency, suggestions to control juvenile delinquency. Distinction between crime and Juvenile Delinquency. Terrorism: meaning, characteristics, objectives, types, evil consequences of Terrorism.

Unit III : Dowry - Definition causes and measures for control. Divorce, Desertion and Destitution: Concept and meaning. Domestic violence: causes and remedial measures.

Unit IV : Casteism and Communalism : Concept, definition, factors responsible for the growth of Casteism, negative consequences of Casteism, measures for eradication. Bonded Labour- Definition, Problems and types of Bonded labour. Child labour & Child Abuse: meaning, concept, causes, impact, remedial measures. Welfare schemes for child labourers.

Unit V : Contemporary Social Problems: Farmer suicide, student suicide, Pandemics: Social Aspects of HIV/AIDS and COVID.

Unit VI : Ecological Perspectve in Social Work Practice:
https://scholarworks.wmich.edu/cgi/viewcontent.cgi?article=1855&context=jssw#:~:text=The%2

0ecological%20perspective%20suggests%20that,social%20functioning%20influences%20the%20environment.

Text Books *:

Mamoria, C.B.(1981)   : Social Problem & Social Disorganisation in India, Kitab Mahal, Allahabad.
Madan, G.R.(1973)   : Social Problems, Allied Publisher Mumbai.
Ahuja, Ram (1992)   : Social Problems in India, Jaipur-Delhi, Rawat Publications.
Nagla, B.K (1991)   : Women, crime and Law, Jaipur-Delhi, Rawat Publications.
NCERT, New Delhi   : Problems of Indian Society, NCERT, New Delhi

References*:

Bartleft, Harriet   : "The common base of social work practice, National Association of social workers.
Connaway Randa S. : Social work practice, New Gercy.
Goldstein, Howard : Social work practice : A Unitary Approach.
Persons Ruth, J.   : The integration of social work practice Jorgensen J.D. Hernender Santors H.
Pincus, Allen   : Social work practice: Model & Method. Anne Minaham
Specht, Hary&   : Integrating social work Methods. AnneVickrey
Mehta, Prayag(1971): The Indian Youth, Somaiya Pub., Mumbai
Paul, M.C.   (1986) : Dowry & Position of Women, Inter-India Publication, Delhi.

3. SPECIFIC LEARNING OUTCOMES (SLOs)

Unit	Course- Content	Learning Outcomes	Highest Bloom's Taxonomic Level of Transactions
I	**Introduction to Social Problems**		
1.1	Meaning of Social Problems, concept and causes of Social Disorganization	Familiarize the Concept of Social Disorganization	K1
1.2	Social problems in India: Nature & causes of a) Crime b) Alcoholism and drug addiction c) Prostitution d) Beggary e) Poverty f) Unemployment g) Corruption.	Understand the Social Problems in India	K1
1.3	Social Deviation: Meaning, definition and scope.	Familiarize the Concept of Social Deviation	K1
II	**Crime and Juvenile Delinquency**		
2.1	Concept, definition, characteristics, causes, prevention and reformative measures.	Describe the concept, characteristics, causes and prevention of Juvenile Delinquency	K2
2.2	Juvenile Delinquency, suggestions to control juvenile delinquency. Distinction between crime and Juvenile Delinquency	Distinguish between Crime and Juvenile Delinquency	K3

2.3	Terrorism: meaning, characteristics, objectives, types, evil consequences of Terrorism.	Analyse the evil consequences of Terrorism	K4
III	**Dowry**		
3.1	Dowry - Definition causes and measures for control	Recognize the Concept of Dowry	K1
3.2	Divorce, Desertion and Destitution: Concept and meaning.	Recognize the Concept of Destitution	K1
3.3	Domestic violence: causes and remedial measures	Recognize the Concept of Domestic Violence	K1
IV	**Casteism and Communalism**		
4.1	Casteism and Communalism - Concept, definition, factors responsible for the growth of Casteism, negative consequences of Casteism, measures for eradication.	Distinguish between Casteism and Communalism	K3
4.2	Bonded Labour- Definition, Problems and types of Bonded labour	Recognize the Concept of Bonded Labour	K1
4.3	Child labour & Child Abuse: meaning, concept, causes, impact, remedial measures. Welfare schemes for child labourers	Recognize the Concept of Child Labour and Child Abuse	K1
V	**Contemporary Social Problems**		
5.1	Farmer suicide, student suicide	Recognize the Concept of Suicide and its causes	K3
5.2	Pandemics: Social Aspects of HIV/AIDS and COVID.	Analyse Social aspects of HIV / AIDS and Covid	K4

4.   MAPPING SCHEME FOR THE PO, PSOs AND COSs

U21SW5:2	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PSO1	PSO2	PSO3	PSO4
CO1	H	M	M	L	L	M	L	M	H	-	M	M	M
CO2	H	H	H	M	M	M	M	L	M	M	M	M	M
CO3	H	H	H	M	M	M	M	L	M	M	M	M	M
CO4	H	H	H	M	M	M	M	L	M	M	M	M	M
CO5	H	M	M	L	L	M	L	M	H	-	M	M	M
CO6	-	M	M	L	L	M	M	L	M	L	M	M	M

L-Low M-Moderate   H- High
5.   **COURSE ASSESSMENT METHODS**
DIRECT:
1. Continuous Assessment Test: T1, T2 (Theory): Closed Book
2. Assignment, Seminar: Open Book.
3. Group Discussion & Presentation, Quiz (written).
4. Pre-Semester & End Semester Theory Examination
INDIRECT:
1. Course end survey (Feedback)

Allied IV: Human Rights

Semester : II   Course Code : U21SW2Y4

Credits   : 4   Hours per week : 5

1. COURSE OUTCOME

After successful completion of this course, the students will be able to:

CO. No.	Course Outcome	Level	Unit Covered
CO1:	Interpret the concept of and classify Human Rights.	K2	I
CO2:	Relate human rights to the International Human Rights instruments.	K1	III
CO3:	Discuss the historical evolution of Human Rights	K2	II
CO4:	Discuss human rights for target populations	K5	V
CO5:	Analyse human rights from the social work perspective	K4	V
CO6:	Identify human rights guaranteed through the Indian Constitution	K3	IV

2A. COURSE CONTENT

Unit I : Foundational Aspect - Human Rights: Meaning, Definition and Importance, Notion and Classification of Rights: Natural, Moral and Legal Rights, Three Generations of Human Rights: Civil and Political Rights; Economic, Social and Cultural Rights; Collective/Solidarity Rights.

Unit II: Evolution of the Concept of Human Rights - Journey from Magna Carta to the Universal Declaration of Human Rights The United States Declaration of Independence; The French Declaration of the Rights of Man and the Citizen; United States Bill of Rights; Geneva Convention of 1864; Universal Declaration of Human Rights -1948.

Commented [SA2]:

Unit III: International Initiatives - International Bill of Rights (Significance of Universal Declaration of Human Rights). International Covenant on Civil and Political Rights. International Covenant on Economic, Social and Cultural Rights.

Unit IV: Human Rights Movement in India -Movement for Civil Rights, Indian Constitution and Fundamental Rights. Duties of individuals and the state towards promoting rights for Women, Children, and other Marginalized Groups. Duties of Social worker towards ameliorating Social Hierarchy, Bias and Exploitation.

Unit V : Mechanism and Strategies of Social Work practice - Human Rights perspective in social work practice: Ethnic sensitive practice, Feminist practice, social work with diverse groups, Laws and social advocacy, Human rights activism and civil society initiatives in India

Unit VI Extra Reading (Not for Examination))- Institutional Machinery for Human Rights enforcement in India- The Protection of Human Rights Act, 1993, NHRC, SHRC

https://nhrc.nic.in/sites/default/files/Unit_2.pdf

References*:

Bhanwar Lal Harsh (2008) Human Rights Law in India – Protection and Implementation of the Human Rights Act , Regal Publication New Delhi.

Alston, Phillip (ed.), (1992), *The United Nations and Human Rights: A Critical Appraisal,* Oxford: Clarendon Press. Anamika Publishers.

Baxi, Upendra, (2002), *The Future of Human Rights*, New Delhi: Oxford University Press.

Bhagwati, P.N., (1987*), Dimensions of Human Rights*, Society for Community Organization Trust, Madurai.

Davidson, Scott, (1993), *Human Rights*. Buckingham: Open University Press.

 Donnelly, Jack, (1989), *Universal Human Right in Theory and Practice*, Ithaca: Cornell University Press.

Dube, M.P. and Neeta Bora, (ed.), (2000), *Perspective on Human Rights*, New Delhi.

Harsh Bhanwar (2008) *Human Rights Law in India: Protection and Implementation of the Human Rights*, Regal Pub, New Delhi.

Shanker Sen, *Tryst with Law Enforcement and Human Rights: four decades in Indian Police*, New Delhi: APH, 2009.

G..R. Madan(2012) Indian Social Problems Vol. I &II, Allied Publishers Ltd. Mumbai

http://cbseacademic.nic.in/web_material/doc/Chapter%201-
An%20Introduction%20to%20Human%20Rights%2012-4-13.pdf

http://mls.org.in/books/H-2537%20Human%20Rights%20in.pdf

3. SPECIFIC LEARNING OUTCOMES (SLOs)

Unit	Course- Content	Learning Outcomes	Highest Bloom's Taxonomic Level of Transactions
I	Foundational Aspect		
1.1	Human Rights: Meaning, Definition and Importance	Interpret the concept of Human Rights	K2
1.2	Notion and Classification of Rights: Natural, Moral and Legal Rights	Classify Human Rights	K2

Unit	Course- Content	Learning Outcomes	Highest Bloom's Taxonomic Level of Transactions
	Three Generations of Human Rights: Civil and Political Rights; Economic, Social and Cultural Rights; Collective/Solidarity Rights.	Evolution of Human Rights	K2
II	Historical Evolution of the Concept of Human Rights		
2.1	Journey from Magna Carta to the Universal Declaration of Human Rights	Discuss the historical evolution of Human Rights	K2
2.2	The United States Declaration of Independence	Discuss the historical evolution of Human Rights	K2
2.3	The French Declaration of the Rights of Man and the Citizen	Discuss the historical evolution of Human Rights	K2
2.4	United States Bill of Rights,	Discuss the historical evolution of Human Rights	K2
2.5	Geneva Convention of 1864, Universal Declaration of Human Rights -1948.	Discuss the historical evolution of Human Rights	K2
III	International Initiatives		
3.1	International Bill of Rights (Significance of Universal Declaration of Human Rights)	Recall and relate to the International Human rights instruments	K1
3.2	International Covenant on Civil and Political Rights.	Recall and relate to the International Human rights instruments	K1
3.3	International Covenant on Economic, Social and Cultural Rights	Recall and relate to the International Human rights instruments	K1
IV	Human Rights Movement in India		
4.1	Movement for Civil Rights	Assess the circumstances for the civil rights movement	K5

Commented [SA3]:

Unit	Course- Content	Learning Outcomes	Highest Bloom's Taxonomic Level of Transactions
4.2	Indian Constitution and Fundamental Rights. Duties of individuals and the state towards promoting rights for Women, Children, and other Marginalized Groups.	Identify human rights guaranteed through the Indian Constitution	K3
4.3	Duties of Social worker towards ameliorating Social Hierarchy, Bias and Exploitation	Understand the role of Social Worker	K2
V	Mechanism and Strategies of Social Work practice		
5.1	Human Rights perspective in social work practice: ethnic sensitive practice, feminist practice.	Interpret context based practice	K5
5.2	Social work with diverse groups.	Apply knowledge of Social Work in practice with target populations	K3
5.3	Laws and social advocacy,	Understand the laws underpinning human rights	K2
5.4	Human rights activism and civil society initiatives in India	Analyse the need for human rights activism	K4

Mapping Scheme for the PO, PSOs and COs

L-Low   M-Moderate   H- High

Mapping	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PSO1	PSO2	PSO3	PSO4
CO1	L	L	L	L	L	M	L	L	M	M	L	L	L
CO2	M	L	L	L	H	M	M	M	M	L	L	L	L
CO3	L	M	M	L	M	L	L	M	M	L	L	L	L
CO4	L	H	H	L	H	M	M	L	M	M	L	M	L
CO5	M	H	H	L	H	L	L	L	M	M	L	L	M

CO6	L	L	H	L	H	M	M	L	H	M	L	M	L

9. **COURSE ASSESSMENT**

   METHODSDIRECT:

   a. Continuous Assessment Test: T1, T2 (Theory): Closed Book

   b. Assignment, Seminar: Open Book.

   c. Group Discussion & Presentation, Quiz (written).

   d. Pre-Semester & End Semester Theory Examination

INDIRECT:

   1. Course end survey (Feedback)

பகுதி - 1 - தமிழ்

மூன்றாம் பருவம் U22TM3L3

(செய்யுள் - காப்பியம், புராணம், சிற்றிலக்கியம்

இலக்கிய வரலாறு, நாவல், மொழிப்பயிற்சி)

அலகு -1

காப்பியங்கள்

1.	சிலப்பதிகாரம்	-	வழக்குரை காதை
2.	மணிமேகலை	-	உலக அறவி புக்க காதை
3.	சீவக சிந்தாமணி	-	நாமகள் இலம்பகம்

அலகு - 2

1. கம்பராமாயணம்   -   யுத்த காண்டம் (சீதையை விடுவிக்க மறுக்கும் இராவணனுக்கும் தன்னை அழைக்க வந்த விபீடணனுக்கும் கும்பகர்ணன் தருகின்ற விடைகள்)

2. பெரியபுராணம்   -   மனுநீதி கண்டபுராணம் (கன்றை இழந்த பசுவுக்கு மனுநீதி சோழன் நீதி செய்முறை)

3. இரட்சண்ய மனோகரம் -   இரட்சண்ய நவநீதம்

4. இராஜநாயகம்   -   தருமலாபப்படலம்

அலகு -3

புராணங்கள், சிற்றிலக்கியங்கள்

1. கந்தபுராணம்   -   தட்ச காண்டம் - வள்ளியம்மை திருமணப் படலம்.

2. நளவெண்பா   -   தமயந்தி சுயம்வரப் பகுதி - தமயந்தி நளனிடம் அன்னத்தைத் தூது விடுகின்ற பாடல்கள்.

3. அரிச்சந்திர புராணம்   -   மயான காண்டம் - அரிச்சந்திரனின் அவல நிலை – மகனை இழந்த சந்திரமதியின் நிலை

4. ஏரெழுபது   -   வேளாண்தொழில் செய்யக்கூடிய மக்கள் சமுதாயத்தில் இன்றியமையாதவர்கள் என்பதை விளக்கும் வகையிலான பாடல்கள்.

5. நந்திக்கலம்பகம்   -   தலைவனைப் பிரிந்த தலைவியின் கார்காலப் பொழுதுகள் குறித்த பாடல்கள்.

6. சோழமண்டலச் சதகம் -   காவிரியாறு, நதியின் - பயன் போன்றவற்றை அடிப்படையாகக் கொண்ட பாடல்கள்.

7. அம்பிகாபதிக் கோவை -   இடந்தலைப்பாடு பகுதியில் உள்ள பாடல்கள்.

அலகு -4

இலக்கிய வரலாறு

1.   காப்பிய இலக்கிய வரலாறு.

2.   சிற்றிலக்கியம்,புராண இலக்கியங்களின் வரலாறு.

3.	பிற்காலத்தில் தோன்றிய சிறு காப்பிய வகைகள் குறித்த வரலாறு.

4.	தமிழ் நாவல் இலக்கிகயத்தின் தோற்றம் வளர்ச்சி.

	புதினம்	- சேவல் கட்டு - ம. தவசி

அலகு -5

மொழிப்பயிற்சி

1.	செய்தி தயாரித்தல்.

2.	கடிதங்கள் எழுதுதல்.

3.	சொற்சித்திரம் எழுதுதல்.

English for Competitive Examinations

Semester : III   Course Code : U22ENGL3
Credits   : 3   Total Hours : 90

Course Objectives:

1. To enhance the students in gaining expertise in business communication.
2. To develop the students' intellectual, personal and professional abilities.
3. To help the students understand the official jargons and usage.
4. Towards the end of the course, the students will be able to write various business letters.

UNIT I

Nature and scope of Business Communication – Meaning and Importance of Communication in Business – "Youth Attitude" – Characteristics of an Effective Letter – Kinds of Business Letters – Layout – Barriers to Communication

UNIT II

Enquiries and Replies – Orders and their Execution – Credit and Status Enquiries – Complaints and Adjustments

UNIT III

Collection Letters – Curricular Letters – Sales Letters – Bank Correspondence – Import and Export Correspondence – Agent Correspondence

UNIT IV

Application for Jobs – Resume Writing – Report Writing – Kinds of Reports – Press Reports – Market Reports

UNIT V

Information Technology and Future Trends in Communication – Online Communication – Internet – e-mail – e-commerce, Teleconference

Textbook:

Essentials of Business Communication – Rajendrapal and Korlakalli

Reference Books

1. Pillai, R.S.N. and Bhagavathy. Modern Commercial Correspondence. New Delhi: S.Chand & Company, 2004. Print.
2. Chaturvethi, P.D. and Mukesh Chathurvethi. *Business Communication.* New Delhi: S.Chand & Company, 2004. Print.

3. Ramesh, M.S. and Pattanshetti C.C. *Effective Business English Correspondence*. New Delhi: S.Chand & Company, 2004. Print.

Semester : III   **Course Code : U21SW303**

Credits   : 4   **Hours per week : 5**

Course Outcomes

At the end of the course, the students will be able to

S.No	Course Outcome	Level	Unit Covered
01	State the objectives, components and phases of Case Work Process.	K1	I
02	Explain the principles, types, and models of Group Work.	K2	II
03	Examine the functions, principles and process of Community Organisation.	K3	III
04	Identify the appropriate strategies and techniques to be used in Primary methods.	K4	IV
05	Formulate Method Specific Interventions in varied settings.	K5	V
06	Compose the reports of the Primary methods done.	K4	VI

COURSE CONTENTS

Unit I : Introduction to Social Case Work - Concept of social casework: meaning, nature, objectives and importance, Historical development of social casework, Principles of social casework, Components of social case work : person, problem, place and process, Problem solving approach, Phases of case work process: study, assessment, intervention, termination and evaluation. **(12 Hours)**

Unit II : Introduction to Social Group Work Concept of group work: Evolution, characteristics and objectives, Basic values and principles of group work, types of groups in social group work, Group behavior, Stages of group work: planning, beginning, middle and ending phases. **(12 Hours)**

Unit III : Introduction to Community Organisation - Concept of community: Sociological, cultural and social work, Functions of community. Concept of Community Work, Principles of community organization. Processes in community organization- steps and applications. **(12 Hours)**

Unit IV : Skills and Roles Applicable in the Primary Methods - Skills of case work: communication, resource mobilization, rapport building and case work recording, Group work skills: facilitation, analytical thinking, leadership and recording in group work, Role of community Organizer. **(12 Hours)**

Unit V : Application of Primary Methods of Social Work - Application of case work in different settings: family, schools and residential institutions. Application of group work with different groups: children, adolescents elderly persons. Community Organization with vulnerable Communities. **(12 Hours)**

Unit VI: Self - Study
Case Work Report, Group Work Report and Community Organisation Report.
Reference: https://socialworklicensure.org/resources/writing-guide/

Text Book:

T1: Social Work Philosophy and Methods Hardcover – 1 January 1994

by P D Misra (Author)

T2: Beistek, F.P. 1957 The Casework Relationship. Chicago: Loyola University Press.(Unit-IV)

T3: Trecker, H.B. 1972 Social Group Work: Principles and Practices. New York: Association Press.(Unit-IV)

T4: Ross, M.G. 1967 Community Organization. Theory, Principle and Practice, New York: Harper & Row (Unit V)

References* :

R1: Hamilton, G. 1956 Theory and Practice of Social Casework. New York : Columbia University Press. (Unit-V)

R2:Mathew, G. 1992 An Introduction to Social Casework. Bombay: Tata Institute of Social Sciences.(Unit-II)

R3:Pearlman, H.H. 1957 Social Casework: A Problem Solving Process. Chicago: The University of Chicago Press.(Unit-II)

R4:Skidmore, R.A. & Thakhary, M.G.1982 Introduction to Social Work. New Jersey : Prentice Hall. (Unit-I)

R5:Werner, H.D. 1965 A Rational Approach to Social Case Work. New York : Association Press.(Unit-III)

R6:Young husband, E. 1966 New Development in Case Work. London: George Allen and Unwin.(Unit-III)

R7: Brown, Allan 1994 Group Work. Hamphshire: Ashgate. (Unit-I)

R8: Konopka, G. 1963 Social Group Work: A Helping Process. Englewood Cliffs: Prentice.(Unit-II)

R9: Toseland, R.W. & Rivas, R. 1984 An Introduction to Group Work Practice. New York : MacMillian. (Unit-III)

R10: Siddiqui, H.Y. 1997 Community Organization in India. New Delhi: Harnam (Unit I)

R11:Vettivel, Surendra 1992 Community Participation: Empowering the Poorest: Role of NGOs, New Delhi: Vetri Publishers (Unit IV)

SPECIFIC LEARNING OUTCOMES (SLOs)

Unit	Course- Content	Learning Outcomes	Highest Bloom's Taxonomic Level of Transactions
I	**Introduction to Social Case Work**		
1.1	Concept of social casework: meaning, nature, objectives and importance	Write the concept of social casework	K1
1.2	Historical development of social casework	State the historical development of social casework	K1

Unit	Course- Content	Learning Outcomes	Highest Bloom's Taxonomic Level of Transactions
1.3	Principles of social casework	Principles of social casework	K2
1.4	Components of social case work : person, problem, place and process	Components of social case work	K3
1.5	Phases of case work process: study, assessment, intervention, termination and evaluation	Explain the phases of case work process	K4
II	**Introduction to Social Group Work Concept of group work**		
2.1	Evolution, characteristics and objectives, Basic values and principles of group work	Discuss the Evolution, characteristics and objectives, Basic values and principles of group work	K2
2.2	Types of groups in social group work	Describe the Types of groups in social group work	K1
2.3	Group behavior	Deal with Group behavior	K5
2.4	Stages of group work: planning, beginning, middle and ending phases.	Construct the Stages of group work: planning, beginning, middle and ending phases.	K5
III	**Introduction to Community Organisation**		
3.1	Introduction to Community Organisation - Concept of community: Sociological, cultural and social work	Tell an Introduction to Community Organisation - Concept of community: Sociological, cultural and social work	K1
3.3	Functions of community	Illustrate the Functions of community	K3
3.4	Concept of Community Work	Write the Concept of Community Work	K1
3.5	Principles of community organization	Explain the Principles of community organization	K2
3.6	Processes in community organization- steps and applications	Design Processes in community organization - steps and applications	K5
IV	**Skills and Roles Applicable in the Primary Methods**		

Unit	Course- Content	Learning Outcomes	Highest Bloom's Taxonomic Level of Transactions
4.1	Skills of case work: communication, resource mobilization, rapport building	Restate the Skills of case work	K2
4.2	Case work recording	Write Case Work Records	K1
4.3	Group work skills: facilitation, analytical thinking, leadership and recording in group work	Use Group work skills	K5
4.4	Role of community Organizer	Analyse the Role of community Organizer	K4
V	**Application of Primary Methods of Social Work**		
5.1	Application of case work in different settings: family, Schools and residential institutions.	Examine the Application of case work in different settings	K5
5.2	Application of group work with different groups: children, adolescents elderly persons.	Examine the Application of group work with different groups.	K5
5.3	Community Organization with vulnerable Communities.	Use Community Organization with vulnerable Communities.	K5

Mapping Scheme for the PO's, PSO's and CO's

L-Low, M-Moderate, H-High

Mapping	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PSO1	PSO2	PSO3	PSO4
CO1	M	H	M	H	H	M	H	H	H	L	M	M	M
CO2	L	H	H	H	H	H	H	H	H	M	M	M	M
CO3	M	H	H	H	H	H	H	H	H	M	M	M	M
CO4	M	H	H	H	H	H	H	H	H	L	H	H	H
CO5	M	H	H	H	H	H	H	H	H	L	H	H	H
CO6	M	H	H	H	H	H	H	H	H	H	H	H	H

6. COURSE ASSESSMENT METHODS

DIRECT:

i.   Continuous Assessment Test: T1, T2 (Theory): Closed Book

ii.   Assignment, Seminar: Open Book.

iii.   Group Discussion & Presentation, Quiz (written).

iv.   Pre-Semester & End Semester Theory Examination

INDIRECT:

2. Course end survey (Feedback)

| Semester : III | Course Code | : U21SW304 |
| Credits : 4 | Hours per week | : 5 Hours |

OBJECTIVE:

The objective of the course
1. To explore the functions and areas of social welfare administration from a social work perspective
2. To know the details of the social welfare programmes rendered through social agencies and its registration procedures
3. To Study the social policies for the vulnerable and weaker sections of the society.
4. To understand the functions of Ngo and CSWE
5. To learn the funding process and its benefits.

COURSE OUTCOME

After successful completion of this course, the students will be able to:

CO. No.	Course Outcome	Level	Unit Covered
CO1:	Understand the functions and areas of social welfare administration from a social work Perspective	(K2)	I
CO2:	Analyses the social welfare programmes rendered through social agencies and its registration procedures	.(K4)	II
CO3:	Apply the social policies enacted for the vulnerable and weaker sections of the society.	(K3	II
CO4:	Synthesize the role CSWB in India.	(K5)	III
CO5:	Categorize various NGO activities	(K3)	IV
CO6:	Explain Social change	(K4)	V

COURSE CONTENT

Unit I: Social Welfare Administration: Concept & definition - Definition & meaning of

social welfare, Philosophy of social welfare. Principles of Social Welfare Administration,

Functions of Social Welfare Administration, Distinction between social work & social

welfare.

Unit II : Agency administration: Concepts of administration, Elements of administration : The

executive responsibility, function & role; 'POSDCORB' (planning, organizing, staffing,

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directing, coordinating, reporting, budgeting), Decision making processes, Role of Communication & Leadership in administration, Voluntary Social Welfare: Concept of NGO, Characteristics, Types, Funding, The importance and need for Registration, Registration procedure under different Acts, Role and functions of Committees and bodies.

Unit III: Social Welfare Boards: Central Social Welfare Board - Objectives & functions, Programmes and Schemes of CSWB. State Social Welfare Board- objectives, composition, functions and role. Grant-in-aid for social Welfare - Concepts of grant in aid, Eligibility and procedure involved to get funding assistance

from Internal and External organization.

Unit IV: General problems of voluntary organization, Fund raising: Meaning, methods & scope, Nature of programmes of NGO'S, General and specific problems of voluntary and NGO's, Remedial measures.

Unit V: Emerging Trends in Welfare Administration - Practice of Social Welfare Administration in different settings. Social Welfare Administration as an instrument of Social Change

Unit VI. Extra Reading (Not for Examination)

www.Department of Social Welfare, Government of NCT of Delhi, India

Text Books:

T1 : Chowdhry, Paul 1992: Social Welfare Administration, Atma Ram & Sons, New Delhi

T2 : Jacob K.K.: Social Policy in India(Unit II)

T3: Chowdhry, Paul: Voluntary Social Welfare in India, Streling Pub., New Delhi 1979 (UNIT III & IV)

Reference Book:

R1 : Dubey S.N.: Administration of Social Welfare programmes in India, Somaiya pub., Bombay

R2: Social Welfare Administration in India. by D.R. Sachdeva

R3: Introduction to Social Administration R.B.S. Verma

SPECIFIC LEARNING OUTCOMES (SLOs)

Unit	Course – Content	Learning Outcomes	Blooms Taxonomic

			Levels of Transactions
1	Concept, Philosophy, Meaning and definition of Social Welfare Administration	Examine the Social Welfare Administration.	K4
1.1	functions and areas of social work	Explain the Development of Social Welfare Administration.	K2
1.2	Philosophy of social welfare. Principles of Social Welfare Administration,	Examine the personnel, supervision, office administration	K4
1.3	Distinction between social work & social welfare.	Analyze the record maintenance, co-ordination	K4
1.4	Decision making processes, Role of Communication & Leadership in administration,	Examine the public relation, monitoring and evaluation, research, annual report.	K4
1.5	Social Welfare Administration at national, state and local levels	Critique the Social Welfare Administration at National and State Level.	K4
2	Agency administration	Outline the Administration Social Welfare in India;	K2
2.1	Social Work Administration; 'POSDCORB' (planning, organizing, staffing, directing, coordinating, reporting, budgeting),	Classify the types and models of Administration and its Roles;	K3
2.2	Decision making processes, Role of Communication, Leadership in administration	National Development, Role Models, Social service in difference settings and apply the various methods of social work practices	K3
2.3	Voluntary Social Welfare: Concept of NGO, NGO, Characteristics and Types, Funding and fund raising, the importance and need for Registration of NGO	Discus the Methods, To know about stockholders and other funding agencies Authorization from Government side of services	K2
2.4	Registration procedure under different Acts, Role and functions of Committees and bodies	Regulation and working pattern to reach the communities.	K2
3	Central Social Welfare Board - Objectives & functions, Programmes and Schemes of CSWB	Applying varies professional methods and technics	K2

3.1	State Social Welfare Board-objectives, composition, functions and role.	Different levels of professional state social body	K3
3.2	Grant-in-aid for social Welfare - Concepts of grant in aid,	Foreign contribution National, State Funding Agencies	K2
3.3	Eligibility and procedure involved to get funding	To run the projects and programmes	K4
3.4	Internal and External organization	Design the Planning machineries at the state & National levels to reach the communities.	K6
4	General problems of voluntary organization	Explains the social & political interference accordingly	K2
4.1	Fund raising: Meaning, methods &scope, Nature of programmes of NGO'S	It' a Skill and also to build rapport with stockholders and communities.	K3
4.2	General and specific problems of voluntary and NGO's, Remedial measures.	It depends on the need of the People and the communities.	K6
5	Emerging Trends in Welfare Administration	Categorize the different scientific methods of Administration.	K4
5.1	Practice of Social Welfare Administration in different settings	To reach all the un reached people of the state and Nation.	K4
5.2	Social welfare Administration as an instrument of Social Change	Results in the pattern of life style of the people and adoption.	K2

MAPPING SCHEME FOR THE PO, PSOS AND COS

L-Low   **M-Moderate**   **H- High**

Mapping	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PSO1	PSO2	PSO3	PSO4
CO1	M	M	M	H	M	H	H	H	H	H	M	H	M
CO2	H	M	M	L	L	M	H	H	H	M	H	H	H
CO3	H	M	H	M	H	H	M	H	H	H	H	H	H
CO4	H	M	M	L	L	H	H	H	H	M	H	H	M
CO5	M	H	H	L	M	H	M	H	H	L	H	M	H
CO6	H	H	M	H	L	H	H	M	H	H	M	H	M

COURSE ASSESSMENT METHODS

DIRECT:

1. Continuous Assessment Test: T1, T2 (Theory): Closed Book

2. Assignment, Seminar: Open Book.

3. Group Discussion & Presentation, Quiz (written).

4. Pre-Semester & End Semester Theory Examination

INDIRECT:

1. Course end survey (Feedback)

<div align="center">**Allied V - SOCIAL LEGISLATIONS**</div>

Semester   : III   Course Code   :   U21SW3Y5

Credits :   3   Hours per week   : 4 Hours

1. **COURSE OUTCOME**

After successful completion of this course, the students will be able to:

CO. No.	Course Outcome	Level	Unit Covered
CO1:	Explain the concept of Social Legislation	K2	I
CO2:	Apply knowledge on emerging Issues and concerns that require legal assistance	K3	II
CO3:	Acquire information about legal rights for society.	K3	II
CO4:	To know the importance of social legislation in social work practice.	K4	III
CO5:	Analyze the provision related to child and women	K5	IV
CO6:	Explore the role of Social Worker in rendering Legal assistance	K4	V

2A. COURSE CONTENT

Unit I : Introduction to Social Legislation - Concept, Meaning, Objectives of Social legislation, Principles of social legislation, Categories of Social legislation.

Unit II : Procedure for framing legislation - Process of legislation, Role of civil society in enactment of legislation.

Unit III : Social Legislation and Social Change, Social Legislation, Nature and Scope. Law, Society and Social Change, Emerging Issues and concerns of lesbians, gays, bi-sexuals, trans-genders(LGBT).

Unit IV : Social Legislation in India - The Dowry Prohibition Act-1961, Juvenile justice Act-2000, Protection of Women from Domestic Violence Act-2005, Bonded Labour System Abolition Act-1976, Child labour (Prohibition and Regulation)Act-1986, POCSO Act 2012, Maintenance & Welfare of Parents and Senior Citizens Act 2007.

Unit V : Legal Aid & Assistance, Role of Social Worker in Legal Aid, Laws and social advocacy, Public Interest Litigation(PIL) and RTI.

Unit VI: Topics for Self-Study (Not for Evaluation):

Indian Constitution, Legislations related to Social Security, Factories Act, & Child labour Act

https://mrunal.org/2012/07/economy-social-security-epfo.html

B. TEXT BOOKS

T1 : Chowdhry, Paul: Social Welfare Administration, Atma Ram & Sons, Delhi, 1979(UNIT I)
T2 : Jacob K.K.: Social Policy in India(Unit II)
T3: Chowdhry, Paul: Voluntary Social Welfare in India, Streling Pub., New Delhi 1979 (UNIT III & IV)
T4: Shunmugavelayutham K.: Social Legislations and Social Change, Valga Valamudan pub. Chennai, 1998.(Unit V)
http://ignou.ac.in/upload/bswe-02-block6-unit-31-small%20size.pdf

 C Reference Book:
R1 : Dubey S.N.: Administration of Social Welfare programmes in India, Somaiya pub., Bombay
      R2 : Jagadeesan P.: Marriage and Social legislations in Tamil Nadu, Elachiapen pub, Chennai, 1990
R2 : Shunmugavelayutham K.: Social Legislations and Social Change, Valga Valamudan pub. Chennai, 1998.
R3:Ministry of Welfare: Encyclopedia of Social Work in India, Vol.4, New Delhi, 1986,

R4: PRIA, (2000). Defining Voluntary Sector in India: Voluntary Civil or Non-profit, New Delhi: PRIA (Unit I)

3. SPECIFIC LEARNING OUTCOMES (SLOs)

Unit	Course- Content	Learning Outcomes	Highest Bloom's Taxonomic Level of Transactions
I	Introduction to Social Legislation		
1.1	Concept, Meaning, Objectives of Social legislation, Principles of social legislation, Categories of Social legislation.	Recall all aspect of Social legislation, Principles of social legislation, Categories of Social legislation.	K1
1.2	Principles of social legislation, Categories of Social legislation.	Recall the Principles of social legislation, Categories of Social legislation. India	K1
II	Procedure for framing legislation		
2.1	- Process of legislation,	Describe the Process of legislation,	K2
2.2	Role of civil society in enactment of legislation	Recall civil society in enactment of legislation	K1
III	Social Legislation and Social Change,		
3.1	Social Legislation -Nature	Recognize the Nature of Social Legislation	K3
3.2	Social Legislation- Scope.	Recognize the Scope of Social Legislation	K1
3.3	Law	Recognize the importance of Law	K1

Unit	Course- Content	Learning Outcomes	Highest Bloom's Taxonomic Level of Transactions
3.4	Society and Social Change,	Recognize the Concept of Social Change	K1
3.5	Emerging Issues and concerns of lesbians, gays,	Recognize the concerns of lesbians & gays,	K1
3.6	Emerging Issues and concerns of bi-sexuals, trans-genders(LGBT).	Recognize the Emerging Issues and concerns of bi-sexuals, trans-genders(LGBT).	K1
IV	Social Legislation in India		
4.1	The Dowry Prohibition Act-1961, Juvenile justice Act-2000,	Apply knowledge of The Dowry Prohibition Act-1961, Juvenile justice Act-2000,	K3
4.2	Protection of Women from Domestic Violence Act-2005,	Apply knowledge of Protection of Women from Domestic Violence Act-2005	K3
4.3	Bonded Labour System Abolition Act-1976,	Apply knowledge of Bonded Labour System Abolition Act-1976,	K3
4.4	Child labour (Prohibition and Regulation)Act-1986,	Apply knowledge of Child labour (Prohibition and Regulation)Act-1986,	K3
4.5	POCSO Act 2012,	Apply knowledge of POCSO Act 2012,	K3
4.6	Maintenance & Welfare of Parents and Senior Citizens Act 2007.	Apply knowledge of Maintenance & Welfare of Parents and Senior Citizens Act 2007.	K3
V	Legal Aid & Assistance,		
5.1	Role of Social Worker in Legal Aid,	Recognize the Concept of Role of Social Worker in Legal Aid,	K3
5.2	Laws and social advocacy,	Recognize the Concept of Social Advocacy	K2

Unit	Course- Content	Learning Outcomes	Highest Bloom's Taxonomic Level of Transactions
5.3	Public Interest Litigation(PIL)	Recognize the Concept of PIL	K6
5.4	RTI	Recognize the Concept of RTI	K5

7. MAPPING SCHEME FOR THE PO, PSOs AND COSs

Mapping	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PSO1	PSO2	PSO3	PSO4
CO1	H	L	M	L	L	L	L	L	M	L	L	L	M
CO2	H	L	M	L	H	L	H	L	M	M	L	L	H
CO3	M	M	H	L	H	L	M	M	H	M	L	M	M
CO4	M	L	H	L	H	L	L	L	H	M	L	M	M
CO5	H	H	H	L	H	M	M	H	H	L	M	H	M
CO6	H	L	H	M	M	L	L	L	H	L	L	M	H

8. COURSE ASSESSMENT METHODS

   DIRECT:

i.   Continuous Assessment Test: T1, T2 (Theory): Closed Book

ii.   Assignment, Seminar: Open Book.

iii.   Group Discussion & Presentation, Quiz (written).3

iv.   Pre-Semester & End Semester Theory Examination

   INDIRECT:

   3.   Course end survey (Feedback)

SBEC I : Introduction to Counselling

Semester	: III	**Course Code** :	**U21SW3S1**
Credit	: 2	**Total Hours :**	**2 Hours**

1. COURSE OBJECTIVES:

- To Understand the meaning and importance of communication in day-to-day life.
- To Develop an understanding of the key elements involved in the counseling process.
- To acquire an insight on the Different Skills of Counseling.
- To focus on the role of other professionals in the field and the role of the social worker as a member of the inter-disciplinary team.
- To provide exposure on developing attitudes that will enhance the intervention process.
- To facilitate students to acquire the required aspects needed to work with different settings.

2. COURSE OUTCOME:

At the end of the course, the students will be able to

S. No.	Course Outcome	Level	Unit Covered
CO1.	Recall knowledge base on concept, process, types and qualities on counselling.	K1	I
CO2	Describe the Principles and Ethics in counselling process.	K2	II
CO3	Analyze the stages and process of counselling Techniques	K3	III
CO4	Examine the capability to use the techniques and tools of counselling	K4	III
CO5	Relate various skills and qualities required for effective counselling.	K4	IV
CO6	Determine the nature of counselling practices in different practice settings.	K5	V

3. COURSE CONTENT:

Unit I: Concepts of Counselling: Counselling- Counselling: Counselling: Definition and concept of counselling, Scope of counselling in India & Abroad. Counsellor – counselee relationship, Barriers to communications, Types of counselling. **(2 Hours)**

Unit II : Principles and ethics in counseling: American Counselling Association (ACA) Code of Ethics. Trustworthiness, Autonomy, Beneficence, Non-malfeasance, Justice, Self-respect. Goals of counselling. **(2 Hours)**

Unit III : Stages and process of counselling: Identification of the need for counselling Preparation and client motivation, Diagnosis or Responding, Personalizing, Decision Making, Evaluation, Follow up and Termination. **(2 Hours)**

Unit IV: Techniques and tools of counselling: Communication for effective counselling Acquainting Skills, Observing Skills, Attending Skills, Listening skills, Questioning, Responding skills, Interpreting and Feedback, Confrontation, Personalizing, Reframing, Skills in evaluating, Summarization. **(2 Hours)**

Unit V: Practice of Counseling in Different Settings: Family counseling, Individual Counselling, Mental Health centers, Child Guidance Clinics, Correctional Institutions, De-addiction & Rehabilitation centers, Guidance & Counselling **(2 Hours)**

Unit VI: TOPICS FOR SELF STUDY (NOT FOR EVALUATION)
Counselling & Global Perspective: Counselling Practice in different Countries; Counselling around the globe.

https://cdn.ymaws.com/www.csinet.org/resource/resmgr/Research,_Essay,_Papers,_Articles/Counseling_Around_the_World-.pdf

TEXT BOOKS:

T1: Gibson, Robert L. & Mitchell, Marianne H. Introduction to Counselling & Guidance (6th Ed.) Pr entice Hall of India Pvt. Ltd. N. Delhi.(2005)

T2: Les Parrott III - Counseling & Psychology (2nd Ed.). Thomson Brooks/Cole. US, UK (2003) Patterson C.H. - Theories of Counselling &Psychotherapy.. Harper & Row Pub. N.York (1986)

REFERENCE BOOK:

R1: Capuzzi, David & Douglas, R. Gross(2003) Counselling & Psychotherapy: Theories & Interventions.. Merrill Prentice Hall, Ohio, US

R2: Dave Mearns & Brian Thorne (1988) Person Centred Counselling in Action.. Sage Publication. New Delhi

R3: Gerard Egan. - The Skilled Helper: Model, Skills & Methods for Effective Helping (2ndEd.).

R4: Gregory & Smelter. Psychiatry: Essentials of Clinical Practice. Ch. 4. Brooks/ Cole Publishing Co. California

R5: Humphrey, Geraldine M.& Zimpfer, David G.(2008) Counselling for Grief & Bereavement 2nd Ed. Sage Pub. New Delhi

R6: Melkote, Srinivas R(1991) Communication for Development in the Third World – Theory and Practice, Sage Publications, New Delhi.

R7: Mohan, Krishna and Banerji, Meera: Developing Communication Skills, Macmillan India Ltd., Delhi,1990.

R8: Robert D: Mass Communication and Human Interaction, Houghton Mifflin Company, Boston, 1977.

4. SPECIFIC LEARNING OUTCOMES (SLOs)

Unit	Course – Content	Learning Outcomes	Blooms Taxonomic Levels of Transactions
I	**Fundamentals of Counselling**		
1.1	Counselling: Definition and concept of counselling, Scope of Counselling in India & Abroad	Recognize the definition and concept of counselling	K1
1.2	Counsellor – counselee relationship,	Depict the Importance of counsellor – counselee relationship	K2
1.3	Qualities of an effective counsellor for practical counselling. Types of Counselling	Apply the knowledge base on skills, types of counselling.	K3
II	**Principles and Ethics of Counselling:**		
2.1	Principles of Counselling.	List the Principles of Counselling	K1
2.2	Ethics in Counselling: ACA code of Ethics. Goals of Counselling.	Apply the professional ethics of counselling in the practice setting	K3
III	**Stages and Process of Counselling:**		
3.1	Stages and process of counselling: Preparation and client motivation, Diagnosis or Responding.	Analyze the various stages and process of counselling	K4
3.2	process of counselling:	Analyze the process of counseling: Personalizing, Decision Making, Evaluation, Follow up and Termination.	K4
IV	**Techniques and Skills of Counselling:**		
4.1	Techniques and tools of counselling:	Synthesize the Techniques and tools of counselling: Acquainting Skills, Observing Skills, Attending Skills, Listening skills	K5
4.2	Qualities and skills required for counsellor:	Integrate the skills of Questioning, Responding skills, Interpreting and Feedback, Confrontation, Personalizing, Reframing, Skills in evaluating,	K5

		Summarization	
V	**Practice of Counselling in Different Settings:**		
5.1	Practice of Counseling in Different Settings:	Analyze the Counseling in family Individual, mental health centers, child guidance clinics	K4
5.2	Practice of Counseling in Different Settings:	Assess the counselling practices in correctional institutions, de-addiction & rehabilitation centers, Guidance & Counselling.	K5

5. MAPPING SCHEME FOR THE PO, PSOS AND COS

L-Low   M-Moderate H- High

Mapping	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PSO1	PSO2	PSO3	PSO4
CO1	H	M	M	M	L	H	M	H	H	H	H	H	L
CO2	H	L	L	H	L	H	L	M	H	H	H	M	M
CO3	M	H	H	H	L	H	M	M	H	M	H	H	L
CO4	M	L	M	M	M	H	H	M	M	M	M	L	H
CO5	H	H	M	M	L	H	L	H	M	L	M	M	M
CO6	L	H	H	H	L	H	M	H	M	L	H	H	H

DIRECT:

1. Continous Assesment Test: T1, T2 (Theory): Closed Book
2. Assignment, Seminar: Open Book.
3. Group Discussion & Presentation, Field Visit Report, Role Play, Quiz (written).
4. Pre-Semester & End Semester Theory Examination

INDIRECT:

1. Course end survey (Feedback)

Semester IV

பகுதி - 1 - தமிழ் - பாடத்திட்டம்

நான்காம் பருவம் **U22TM4L4**

(செய்யுள் - நாடகம்;, இலக்கிய வரலாறு, மொழிப்பயிற்சி)

அலகு -1

ஐங்குநுறூறு (5)	:	குறிஞ்சித்திணை - அன்னாய் வாழிப்பத்து
		201-205 (அறத்தொடு நிற்றல்)
குறுந்தொகை (5)	:	(பாடல் 25) "யாரு மில்லைத் தானே கள்வன்"
		(குறிஞ்சி)
		(பாடல் 57) "பூஇடைப் படினும் யாண்டு
		கழிந்தன்ன" (நெய்தல்)
		(பாடல் 57) "காதலர் உழையர் ஆகப்
		பெரிதுவந்து" (பாலை)
		(பாடல் 167) "முளிதயிர் பிசைந்த" (முல்லை)
		(பாடல் 127) "உருகெழு தாமரை" (மருதம்)
நற்றிணை (2)	:	(பாடல் 27) "நீயும் யானும் நெருதல் பூவின்"
		(நெய்தல்)
		(பாடல் 20) "ஐய குறுமகள் கண்டிகும்" (மருதம்)
அகநானூறு (2)	:	(பாடல் 35) "ஈன்று புறந்தந்த எம்மும் உள்ளாள்"
(பாலை)		
		(பாடல் 46) "சேற்றுநிலை முனைஇய செங்கண்
		காரான்"(மருதம்)
கலித்தொகை (2)	:	(பாடல் 102) "கண்ணகன் இருவிசும்பில்"
		(முல்லை)
		(பாடல் 126) "பொன்மலை சுடர்சேர" (நெய்தல்)
பதிற்றுப்பத்து (2)	:	(பாடல் 20) "நும்கோ யாரென வினவின்"
		(2 ஆம் பத்து)
புறநானூறு (2)	:	(பாடல் 9) "ஆவும் ஆனியல் பார்ப்பன
		மாக்களும்"
		(பாடல் 194) "ஓர்இல் நெய்தல் கறங்க"
		(பாடல் 235) "சிறிகட் பெரினே எமக்குஈயும்
		மன்னே"
		(பாடல் 246) "பல்சான் றீரே பல்சான் றீரே"
		(பாடல் 256) "கலஞ்செய் கோவே கலஞ்செய்
		கோவே"
பத்துப்பாட்டு	:	குறிஞ்சிப்பாட்டு - பாடலடிகள் (98 - 186)

('குறமகளிர் தழையாடை உடுத்து மலர்களை
அணிந்து கொள்ளல்' முதலாக........ 'தலைவியைத் தலைவன் தேற்றித்
தழுவுதல்' ஈறாக)

அலகு -2

திருக்குறள்	-	கூடா ஒழுக்கம் (28) (அறம்)
	-	மானம் (97) (பொருள்)
	-	புலவி நுணுக்கம் (132) (இன்பம்)
நாலடியார்	-	தாளாண்மை (20)
		பாடல் எண்கள் 192, 193, 195, 197, 199

பழமொழி

நானூறு (5)   பாடல் 34, 119, 228, 236, 259

இனியவை

நாற்பது (5)   பாடல்கள் 12 - 16

களவழி நாற்பது (5)   பாடல்கள் 29 - 33

அலகு -3

தமிழ் இலக்கிய வரலாறு

- சங்க இலக்கியம் - எட்டுத்தொகை நூல்கள் அறிமுகம், வரலாறு.

- சங்க இலக்கியம் - பத்துப்பாட்டு நூல்களின் அறிமுகம், வரலாறு

- சங்க இலக்கியத்தின் தனித்தன்மைகள், சிறப்பியல்புகள்

- பதினெண்கீழ்க்கணக்கு நூல்களின் வரலாறு

அலகு -4

நாடகம் : ஒளவை - இன்குலாப்

அலகு -5

மொழிப்பயிற்சி

- கடிதம் எழுதுதல் (அலுவல்சார் கடிதம், உறவுமுறைசார் கடிதம்)

- சமூக வாழ்வியல் தொடர்பான தலைப்புகளில் பொதுக்கட்டுரை எழுதுதல்

- சமூகப் பிரச்சினைகளை மையக்கருவாகக் கொண்டு குறுநாடகம் எழுதுதல்

<div align="center">**Language through Literature**</div>

Semester : IV	**Course Code :**	**U22ENGL4**
Credits : 3	**Total Hours :**	**90**

Course Objectives:

1.   To help students appreciate English language and literature.
2.   To enable the students to learn to think and write critically.

UNIT I

William Wordsworth	:	Tables Turned
Wilfred Owen	:	Anthem for Doomed Youth
Robert Frost	:	Mending Wall

UNIT II

A.D. Hope	:	Prometheus Unbound William Butler Yeats	:
The Lake Isle of Innisfree Nizzim			
Ezekiel	:	The Night of the Scorpion	

UNIT III

Tom Crabtree	:	In Praise of Praise
Albert Einstein	:	Science and Society

UNIT IV

Usha	:	Justice Versus Mercy
A.G. Gardiner	:	All about a Dog

UNIT V

Rabindranath Tagore	:	*Chandalika*
Gordon Daviot	:	*Remember Caesar*

Text Book:

English through Literature – IV: A Compilation of the Department of English, Bishop Heber College, Tiruchirappalli-620017.

Elective I: Disaster Management

Semester   : IV   Course Code: U21SW4:1

Credits : 5   Hours per week: 5 Hours

1. COURSE OUTCOMES

After successful completion of this course, the students will be able to:

CO. No.	Course Outcome	Level	Unit Covered
CO1:	Develop a conceptual understanding of disasters and related terms.	K2	I
CO2:	Understand and Distinguish between Natural & Manmade Disaster	K4	II
CO3:	Understand the disaster management cycle	K3	II
CO4:	Examine the all types of Institutional. Frame work	K4	III
CO5:	Synthesize the role of social workers in different setting in Disaster Management	K5	IV
CO6:	Explore the voluntary services in Human life.	K4	V

2A. COURSE CONTENT

Unit I: Disaster: Meaning & Concept, Related terms, Risk, Hazard, Vulnerability. Models of disaster- crunch model and release model.

Unit II: Classification & Types of Disaster: Natural disaster vs Man-made disasters. Meteorological: Storm, cyclone. Topological: Avalanche, Earthquake. Manmade disasters-Industrial, Nuclear, Biological, Wars Effects of Disaster: Physical, social, economic, psychological.

 Unit III: Disaster Management: Meaning, Disaster Management Cycle - Pre-disaster: Prevention, Preparation, education & awareness, preparedness. Impact Phase- Search & Rescue; Post disaster: Relief, Rehabilitation and Restoration.

Unit IV: Institutional Framework for Disaster management- National Disaster Management Act 2005, National Institute of Disaster Management, National Disaster Management Authority (NDMA),

Unit V: Role of social workers and voluntary agencies. Role of social work professionals at different levels: Resources mobilization, psychosocial care, working with other professionals, working with government and voluntary organizations. Voluntary agencies working on disaster management.

Unit VI: Topics for Self-Study (Not for Evaluation):

Disaster Risk Management

https://drmonline.net/drmlibrary/pdfs/systemsapproach.pdf

https://www.adb.org/sites/default/files/publication/27890/disaster-management-handbook.pdf

NIDM Online Courses Portal http://nidm.gov.in/online.asp

B. TEXT BOOKS

Murthy D.B.N. (2004), Disaster Management, Deep and Deep Publication PVT. Ltd. New Delhi DISASTER MANAGEMENT by Nitesh Kumar (Unit. III & IV)

Singh K.K., Singh AK (2010) Natural and Man Made Disasters: Vulnerability, Preparedness and Mitigation

MAN-MADE DISASTERS Paperback – Import, 7 April 1997 by Barry A. Turner (Author), Nick Pidgeon (Author), Diane Vaughn (unit V)

C. REFERENCES

R.1 R.B Singh (Ed): Disaster Management, Rawat Publications, New

Delhi

R.2 H.K Gupta(Ed) :Disaster Management, Universities Press, India:

R.3 R.B Singh : Space Technology for Disaster Mitigation in India (INCED), University of Tokyo

R.4 Dr. Satender : Disaster Management in Hills, Concept Publishing Co., New Delhi

R.5 M.C Gupta : Manual on Natural Disaster Management in India,

R.6 National Centre for Disaster Management, IIPA, New Delhi.

R.7 R.K Bhandani : An Overview on Natural and Manmade Disaster & their 44 Reduction, CSIR, New Delhi.

R.8 Kates B.I & White G.F: The Environment as Hazards, Oxfords, New York, Savinder Singh: Environmental Geography, Prayag Pustak Bhavan

R.9 R.B Singh (Ed): Environmental Geography, Heritage Publishers, New Delhi

R.10 Anderson M and Woodrow P. 1998. Rising from the Ashes: Development Strategies in Times of Disaster. London: ITDG Publishing, www.itdgpublishing.org.uK

3. SPECIFIC LEARNING OUTCOMES (SLOs)

Unit	Course- Content	Learning Outcomes	Highest Bloom's Taxonomic Level of Transactions
I	**Conceptual Framework of Disaster Management**		
1.1	Disaster: Meaning & Concept, Related terms and models	Recall all aspects related to Disaster	K1
1.2	Vulnerability, Risk and Hazard of Disaster.	Outline the terms related to disaster	K2
II	**Effects of Disaster :**		
2.1	Classification and Effects of Disaster:	Classify and Describe the effects of Disasters.	K2

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Unit	Course- Content	Learning Outcomes	Highest Bloom's Taxonomic Level of Transactions
2.2	Natural disaster vs Man Made disaster	Distinguish between natural and man-made disasters	K4
2.3	Meteorological, Storm, cyclone.	Understand the types of Meteorological disasters	K4
2.4	Topological: Avalanche.	Describe the earth as a planet	K2
2.5	Manmade disasters-Industrial, Nuclear, Biological, Wars	Understand the different types of man-made disasters	K2
2.6	Effects of Disaster: Physical, social, economic, psychological, spatial.	Analyse the effects of disasters	K4
III	**Disaster Management and Phases**		
3.1	Pre-disaster: Prevention, Preparation, education & awareness, preparedness.	Describes pro-active process of anticipating and mitigating disaster risk	K3
3.2	Impact Phase- Search & Rescue	Recognize the education can indirectly influence disaster vulnerability by having a positive impact	K1
3.3	Actual disaster: Contingency	Describing an anticipatory emergency plan to be followed in an expected or eventual disaster	K1
3.4	Short-term and long term plans	Measures which deal with the disaster situation immediately at hand and sustainability over time	K1
3.5	Search, relief, rescue, recovery and restoration	Describes People need food, water, shelter, and medicines	K1
3.6	Post disaster: Rehabilitation and commemorations	Recognize the savings and credit schemes are helping people regain their livelihoods and to cope with disruptive events.	K1
IV	**Institutional Frame work**		
4.1	Institutional Framework for Disaster management- National Disaster Management Act 2005,	Understand the legislation for disaster management in India	K2

Unit	Course- Content	Learning Outcomes	Highest Bloom's Taxonomic Level of Transactions
4.2	National Institute of Disaster Management, National Disaster Management Authority (NDMA),	Understand the institutional machinery for disaster management in India	K2
V	**Role of Social Worker.**		
5.1	Role of social work professionals at different levels	Recognize the Concept by facilitating community development, restoring livelihoods, providing psychosocial support.	K3
5.2	Resources mobilization	Recognize the Concept by include spreading flyers, holding community meetings, and recruiting volunteers. Material: includes financial and physical capital, like office space, money, equipment, and supplies.	K2
5.3	working with other professionals	Recognize the Concept by including the police, local authority departments, schools and the probation service.	K6
5.4	Working with government and voluntary organizational. Voluntary agencies working on disaster management.	Recognize the Concept by joins with Government to support vulnerable groups such as people with disabilities, children and elderly people	K5

Mapping Scheme for the PO, PSOs and COs

L-Low   M-Moderate   H- High

Mapping	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PSO1	PSO2	PSO3	PSO4
CO1	M	M	M	H	M	M	H	H	H	H	H	H	H
CO2	H	L	H	M	M	M	M	H	H	H	H	H	H
CO3	H	H	H	H	L	L	M	M	M	M	L	H	H
CO4	L	H	H	H	M	M	M	M	M	M	L	L	L

CO5	M	M	M	H	L	L	L	M	H	M	H	H	H
CO6	M	M	H	M	M	M	M	H	H	H	H	H	H

COURSE ASSESSMENT METHODS
   DIRECT:
v.   Continuous Assessment Test: T1, T2 (Theory): Closed Book
vi.   Assignment, Seminar: Open Book.
vii.   Group Discussion & Presentation, Quiz (written).
viii.   Pre-Semester & End Semester Theory Examination
ix.   Role Play
   INDIRECT:
4.   Course end survey (Feedback)

ALLIED VI : PROFESSIONAL SKILL DEVELOPMENT

Semester :	**IV**	**Course Code**	:	**U21SW4Y6**
Credits :	**3**	**Hours per week**	:	**4 Hours**

1. COURSE OUTCOME
After successful completion of this course, the students will be able to:

CO. No.	Course Outcome	Level	Unit Covered
CO1:	To develop requisite knowledge and skills working with people	K2	I
CO2:	To develop requisite values in working with people	K3	II
CO3:	To enhance writing skills to document practice appropriately.	K3	II
CO4:	To build perspective of recordings to be viewed as an expression of interest, motivation and involvement in practice and as evidence of enrichment in the process of professional growth.	K4	III
CO5:	To develop skills of application to real life situations.	K5	IV
CO6:	To explore the procedures in recordings	K4	V

2A. COURSE CONTENT
Unit I : Communication Skills - Communication: Meaning, definition and Importance, Basic

Communication Skills: Speaking, Listening, Reading, Writing, Direction of Communication: Downward, Upward, Horizontal. Communication Aids-1 - Photo Language, Posters, Stories, Flash cards, Games, Short films; Strengths and limitation of each of the aids, Selecting the appropriate media as per the needs. Communication Aids-2 - Puppets, tamasha, nautanki, street theatre, and street play, strengths and Limitations of each aids. Relevance of Folk media to development.
10 Hours

Unit II: Group Work – Skills of Social Worker, Basic Skills in Group work - facilitation, analytical thinking, leadership and recording in group work, ,Skill in identifying individual needs Skill in identifying group dynamics Skill in enabling group participation Skill in Planning Programme Creative use of Programme Media **10 Hours**

Unit III: Case Work – Skills of Social Worker, Basic Skills in Casework - communication, resource mobilization, rapport building and case workrecording, Use of Interview skills, Use of community resources/collateral contact Use of case work principles. Home visit, Ability to use supportive techniques. **10 Hours**

Unit IV : Community Organisation – Skills of Social Worker, Basis Skills in Community Organisation - Problem analysis, resource mobilization, conflict resolution, organizing meetings, writing and documentation, networking, training. Leadership Skill: Its concept and importance in community organization, Skills and Role of Community Organizer. **10 Hours**

Unit V: Listening and Recording Skills – Listening : Meaning, definition and principles; Benefits of effective listening; Guidelines to enhance listening skills, Interviewing : Meaning, definition, objectives, Structure of an Interview, Types of Questions, Interviewing in Social Work, Telephone Communication, Basic Telephone Rules, Making and Answering the telephone call, Mobile Etiquette. Recording Skills - Ability to write records clearly, consistently and includes copies of documents, Includes relevant information, reports, documents, correspondences, Write one's impression and future plan. **10 Hours**

Unit VI: Topics for Self-Study (Not for Evaluation):
Narrative and Process Recording of Practices.
https://socialwork.columbia.edu/wp-content/uploads/2015/06/Process_Recordings_Handbook1.pdf
https://www.yourarticlelibrary.com/sociology/recording-as-an-important-method-to-learn-social-work-practice/36558

B. TEXT BOOKS
T1: Adair John – Effective Communication New Delhi Rupa & Co 1997
T2: Balan K.R and C.S. Rayudu – Effective Communication. New Delhi Beacon Books 1904

C. REFERENCES
R1 :   Burke R.J. 1982: Personality, Self-image and situational characteristics of effective helpers in work settings. The journal of psychology vol.112,213
R2:   Byrue, D.1966: Self-concept, ch.12, 434. An introduction to Personality: A Research Approach, New Jersey: Prentice Hall Inc.
R3:   Crum, J.K.1976: The art of inner-listening, Theosophist 97(8) May 1976,64-65.
3. SPECIFIC LEARNING OUTCOMES (SLOs)

Unit	Course- Content	Learning Outcomes	Highest Bloom's Taxonomic Level of Transactions
I	**Unit I : Communication Skills –**		
1.1	Communication: Meaning, definition and Importance,	Recall all aspects related to Communication	K1
1.2	Basic Communication Skills: Speaking, Listening, Reading, Writing,	Describe the skills in Communication	K2
1.3	Direction of Communication: Downward, Upward, Horizontal.	Describe the varied Direction of Communication:	K2
1.4	Communication Aids-1 Photo Language, Posters, Stories, Flash cards, Games, Short films;	List out the varied communication Aids	K2
1.5	Strengths and limitation of each of the aids,	Examine the strengths and limitations of the varied aids	K4
1.6	Selecting the appropriate media as per the needs.	Examine and Select the appropriate media as per the needs.	K4
1.7	Communication Aids-2 - Puppets, tamasha, nautanki, street theatre, and street play,	List out the varied communication Aids	K2
1.8	strengths and Limitations of each aids and Relevance of Folk media to development.	Examine the strengths and limitations of the varied aids	K4
II	**Skills in Social Group Work**		
2.1	facilitation, analytical thinking, leadership and recording in group work,	Recognize the skills required of a group worker	K2
2.2	Skill in identifying individual needs	Recognize the skills required of a group worker	K2
2.3	Skill in identifying group dynamics	Recognize the skills required of a group worker	K2
2.4	Skill in enabling group participation	Recognize the skills required of a group worker	K2
2.5	Skill in Planning Programme Creative use of Programme Media	Recognize the skills required of a group worker	K2
III	**Case Work – Skills of Social Worker,**		
3.1	Communication, resource mobilization, rapport building and case workrecording,	Recognize the skills required of a case worker	K2
3.2	Use of Interview skills, Use of community resources/collateral contact	Recognize the skills required of a case worker	K2
3.3	Use of case work principles. Home visit,	Recognize the skills required of a case worker	K2
3.4	Ability to use supportive techniques.	Recognize the skills required of a case worker	K2
IV	Skills of Social Worker in Community Organisation		
4.1	Basis Skills in Community Organisation - Problem	Recognize the skills required	K2

Unit	Course- Content	Learning Outcomes	Highest Bloom's Taxonomic Level of Transactions
	analysis, resource mobilization, conflict resolution, organizing meetings, writing and documentation, networking, training.	of a Community Organizer	
4.2	Leadership Skill: Its concept and importance in community organization,	Recognize the skills required of a Community Organizer	K2
4.3	Skills and Role of Community Organizer	Recognize the skills required of a Community Organizer	K2
V	**Listening and Recording Skills**		
5.1	Listening : Meaning, definition and principles; Benefits of effective listening; Guidelines to enhance listening skills,	Recognize the Concept of Listening and employ it in the practice	K4
5.2	Interviewing : Meaning, definition, objectives, Structure of an Interview, Types of Questions, Interviewing in Social Work,	Recognize the Concept of Interviewing and employ it in the practice	K4
5.3	Telephone Communication, Basic Telephone Rules, Making and Answering the telephone call, Mobile Etiquette.	Recognize the Concept of Telephone Cand employ it in the practice	K4
5.4	Recording Skills - Ability to write records clearly, consistently and includes copies of documents, Includes relevant information, reports, documents, correspondences,	Recognize the Concept of Recording and employ it in the practice	K4
5.5	Write one's impression and future plan.	To write their impression and future plan.	K4

9 MAPPING SCHEME FOR THE PO, PSOs AND COSs

U21SW5:2	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PSO1	PSO2	PSO3	PSO4
CO1	L	L	L	L	M	M	M	L	L	M	M	H	L
CO2	H	M	L	L	L	L	M	L	M	H	H	M	L
CO3	L	M	M	M	L	L	M	L	L	L	L	M	M
CO4	L	M	H	H	M	L	L	L	L	M	M	M	L
CO5	L	L	L	L	M	M	M	L	L	M	M	H	L
CO6	H	M	L	L	L	L	M	L	M	H	H	M	L

L -Low   M-Moderate   H- High

COURSE ASSESSMENT METHODS
DIRECT:
- Continuous Assessment Test: T1, T2 (Theory): Closed Book
- Assignment, Seminar: Open Book.
- Group Discussion & Presentation, Quiz (written).

- Pre-Semester & End Semester Theory Examination
- Role Play

INDIRECT:

Course end survey (Feedback)

SBEC II : Social Work with Persons with Disabilities

Semester   **: IV**   **Course Code** : U21SW4S2
Credits   **: 2**   **Total Hours : 2**

COURSE OBJECTIVES:

The objective of the course is to enable the students:

1. Develop an understanding of the basic concept of disability.
2. Understand the historical perspectives of special education.
3. Develop understanding of different categories of disabilities.
4. Develop understanding of rehabilitation perspectives, laws and legal implications for people with disabilities.
5. Develop an understanding of Rights based participatory approach

COURSE OUTCOMES:

At the end of the course, the students will be able to

S. No	Course Outcomes	Level	Unit Covered

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CO1	Interpret the various forms of disability, prevention and Social attitude towards disability.	K3	I
CO2	Explore the problems faced by the differently abled	K4	II
CO3	Analyse the Government schemes and programmes for PWD	K4	III
CO4	Explore the process to apply for Legal provisions.	K4	III
CO5	Envision the application of various models and CBR matrix among PWD	K6	IV
CO6	Review models of rehabilitation, functions of multidisciplinary rehabilitation.	K6	V

COURSE CONTENTS

Unit I : Introduction - Definition: Definition of disability, PWD in Rehabilitation context, Social Construction of Disability. Attitudes, Stigma, Discrimination. Disabling and Enabling Environment. Impairment, Disability and Handicap, Injuries and Loss of Organs caused due to accidents.

Unit II : Different Approaches to Disability - Medical, legal, socio-political, human right, psychological, social model and other emerging models. Types of Disability - Visual Impairment, Hearing Impairment, Deaf blind, Locomotor Disability, Cerebral Palsy, Multiple Sclerosis, Intellectual disability/mental retardation. Learning disability, Mental illness including psychosocial disability, Autism. Disability due to burns and accidents.

Unit III : Disability Management - Assistive Technology-Prosthesis and Wheel chairs. Inclusive Education, Vocational training, Information, Communication and Technology as a tool for Empowerment and Social Security for Persons with Disability. Social Model of Disability.

Unit IV : Problems and issues faced by the Persons with Disability. Rehabilitation Perspectives: Education for independent living, Job opportunities: urban, rural, organized sector, quota, Housing & residential facilities, Gender issues and disabilities and Human resource development

Unit V : Policy and Legal Provisions : National Policy on Education – 1986 , Laws in disability sector: PDA, RCI Act, NTA RCI's D.Ed.Spl.Ed.(ASD) Revised Curriculum 2008, Legal provisions: Disability Certificate, Concession, Disability Identify Cards, Tax Concessions, Job Reservations and Guardianship & Social Security

Unit VI : Education of Children with disability
https://egyankosh.ac.in/bitstream/123456789/6610/1/Unit-10.pdf

Text Books:
T1: R.S Pandey, Lal Advani: Perspectives in Disability and Rehabilitation, Vikas Publishing House PvtLtd, 576, Masjid Road, Jangpura, NewDelhi110014, 1995. (Unit I,II)
T2 : Dr. Bushan Punani, Mrs Nandhini Rawal: Community Based Rehabilitation Manual, National Association for the Blind, 11, Khan Abdul Gaffar Khan Road, Worli Seaface, Mumbai 400 025,1987. (Unit III, IV)
T3: David Werner: Nothing About Us Without Us, Health Wrights, P.O Box 1344, Palo Alto, CA94302, USA,1998 (Unit V)
T4: Captain H.J.M Desai: Human Rights of the Differently abled, The National Association for theBlind, 11, Khan Abdul Gaffar Khan Road, Worli Seaface, Mumbai 400 025, 1990 (Unit IV, V)

Reference Books:
R1 : Promotion of Non-Handicapping Environments for Differently abled Person: Guidelines, UnitedNation, New York, 1995.
R2 : Community Based Rehabilitation, Directorate of Rehabilitation of the Diusabled, Government of Tamilnadu, Chennai & Spastics Society of Tamilnadu, Chennai,1993
R3 : Manual on Bridge Course in the Field of Visual Impairment- for Special Teachers/Rehabilitation Workers, Rehabilitation Council of India, Bharat Scouts and Guide Building ,16 Mahatma Gandhi Marg, New Delhi – 100 002

R4: Manual on Mental Retardation and Associated Disabilities, Rehabilitation Council of India, Bharat Scouts and Guide Building ,16 Mahatma Gandhi Marg, New Delhi – 100 002

R5: Manual on Hearing Impairment and Associated Disabilities, Rehabilitation Council of India, Bharat Scouts and Guide Building ,16 Mahatma Gandhi Marg, New Delhi – 100 002

R6: Manual on Locomotor Impairment and Associated Disabilities, Rehabilitation Council of India, Bharat Scouts and Guide Building ,16 Mahatma Gandhi Marg, New Delhi – 100 002

R7: Children With Disabilities in Regular Schools- A Case Study Approach, District Primary Education Program Bureau[DPEP], New Delhi & UNICEF

R8: A Guide for the Care of Pre – School Visually Handicapped Children, National Institute for theVisually Handicapped, 116, Rajpur Road, Dehra Dun- 248 001

R9: The Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation)Act, 1995

R10: Tamilnadu Persons with Disabilities (Equal Opportunities, Protection of Rights and Full Participation) Rules 2002.

SPECIFIC LEARNING OUTCOMES (SLOs)

Unit	Course Content	Learning Outcomes	Blooms Taxonomic levels of Transaction
1.1	Definition of disability, PWD in Rehabilitation context	Explain the Concept, Definition, and Extent of Disabilities	K2
1.2	Social Construction of Disability	Explain the Social Construction of Disability	K4
1.3	Disabling and Enabling Environment	Analysis the Disabling and Enabling Environment measures	K4
1.4	Impairment, Disability and Handicap	Differentiate Impairment /Disability / Handicap	K2
2.1	Different Approaches to Disability	Different Approaches to Disability	K2
2.2	Social model and other emerging models	Interpret the types of Model	K3
2.3	Types of Disability	Describe the Types of Disability	K4
3.1	Disability Management	Apply Disability Management	K3
3.2	Inclusive Education	Explain the Rights of a Differently abled Person & Barrier-free environment	K4
3.3	Vocational Training	Examine the Vocational Training Programme

Vocational Training | K4 |
| 4.1 | Problems and issues faced by the Persons with Disability | Recognize the Differently abled Person asan Individual and within the family and the Society | K2 |
| 4.2 | Education for independent living | Analyse the Education for independent living for disable person | K4 |
| 4.3 | Job opportunities | Examine Sheltered Workshop, Placement Services

Self-Employment, | K4 |
| 4.4 | Human resource development | Analyse Orientation & Mobility, Activities of Daily Living and Counseling | K4 |
| 5.1 | National Policy on Education | Analyze the role of National Policy on Education | K4 |

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5.2	Laws in disability sector	Explore the functions Laws in disability sector	K4
5.3	Job Reservations and Guardianship & Social Security	Analyze the Job Reservations and Guardianship & Social Security	K4

SPECIFIC LEARNING OUTCOMES (SLOs)
MAPPING (CO, PO, PSO)

COs/ POs	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PSO1	PSO2	PSO3	PSO4
CO1	L	M	L	M	M	L	M	H	L	H	H	L	H
CO2	L	L	H	H	L	H	H	L	H	L	L	H	H
CO3	H	M	L	M	L	L	L	H	L	H	L	H	H
CO4	M	M	H	H	M	H	H	M	H	H	H	H	H
CO5	H	M	M	L	M	M	H	H	M	M	M	M	M
CO6	M	M	H	H	M	H	H	L	M	M	M	M	M

H- High;   **L- Low;**   **M-Medium**

COURSE ASSESSMENT METHODS
DIRECT:
1. Continous Assesment Test: T1, T2 (Theory): Closed Book
2. Assignment, Seminar: Open Book.
3. Group Discussion & Presentation, Field Visit Report, Role Play, Quiz (written).
4. Pre-Semester & End Semester Theory Examination

INDIRECT:
1. Course end survey (Feedback)

SBEC: LIFE SKILLS

Semester IV   **Course Code: U16LFS41**

Total Hrs : 2   **Credit: 1**

Course Objectives:

- To acquire skills and abilities for adaptive and positive behavior that helps to deal effectively with the demands and challenges of everyday life.

- To develop creative, communicative and critical thinking skills necessary for employability

Unit – I Basics of Communication skills & Effective Communication

Features of Communication – Process of Communication Verbal, nonverbal, Body Language – Postures & Etiquette –Listening & speaking Skills- Communication Barriers – Listening & speaking Skills.

Unit - II   Personal Effectiveness

Maslow's theory – Self-esteem- Role Conflict – Intra & Inter personal Skills – Efficiency vs. effectiveness – Team Building – Emotional Intelligence & Quotient

Unit - III   Interview Skills

Types of Interviews – Resume Formats & preparation - Cover letters – Simple rules to face interviews – Dos &Don'ts in an Interview – Telephonic Interview and Etiquette - Group Discussions – Types – Methods – Ingredients and Tips for a Successful Group Discussion.

Unit - IV Test of Reasoning & Numerical Ability

Numerical Ability: Problems related to Average – Percentage – Profit /Loss – Simple & Compound Interest- Time & Work – Boats & Streams etc.

A.   Logical reasoning: Logical Detection – Nonverbal reasoning – Problems related to seating arrangements - Relationship model – Assertion & Reasoning etc.

B.   Online Tests: Aptitude – Logical Reasoning – Problem Solving –Time management in Online tests- Online tests on Language skills- Aptitude and technical rounds

Unit - V   Outbound Learning

Physical, Mental, and emotional exercises.

Course Outcomes:

After completing this course, the students will be able to

- Deal with challenges of everyday life skillfully.

- Analyse critically the problems and to communicate effectively.

Texts Books

1. Barun. K. Mitra, Personality Development and Soft Skills, 6th Edition, Oxford University press, Noida, 2012.

2. M. Sarada, The complete Guide to Resume Writing, Sterling Publishers Pvt. Ltd, New Delhi, 2012.

Reference Books

1.   Gloria J. Galances & Katherine Adams, Effective Group Disscussions, Theory & practice, 12th Edition, Tata-McGraw Hill Pvt. Ltd., 2012.
2.   Francis Soundararaj, Basics of Communication in English, Soft Skills for Listening Speaking, Reading & Writing, Macmillan Publishers India Ltd. 2013.

Scheme of Evaluation for Life Skills

1.	EQ test	10 Marks
2.	Resume	10 Marks
3.	Numerical Ability Test	10 Marks
4.	Online test 1(aptitude)	10 Marks
5.	Group Discussion	10 Marks
6.	Team Work	10 Marks
7.	OBL Observation / Work book	40 Marks
	Total	**100Marks**

V Semester
CORE VI: SOCIAL WORK WITH WOMEN, CHILDREN AND ELDERLY

Semester :	V		Course Code	:	U21SW506
Credits	:	5	Hours per week	:	6 Hours

COURSE OUTCOME

After successful completion of this course, the students will be able to:

CO. No.	Course Outcome	Level	Unit Covered
CO1:	Analyze the status of women in India by examining their bio-psycho-social problems.	K4	I
CO2:	Perceive the role of social workers in improving the Quality of Life of Women	K5	I
CO3:	Examine the behavioural and social problems of children based on the theoretical knowledge about their characteristics, development and rights	K4	II
CO4:	Perceive the role of social workers in improving the Quality of Life of Children	K5	III
CO5:	Propose strategies to promote physical and mental health of the Elderly by relating with the concepts of geriatrics and gerontology.	K6	IV
CO6:	Perceive the role of social workers in improving the Quality of Life of the Aged.	K5	V

COURSE CONTENT

Unit I : Women :Status of women in Independent India, evidence of gender discrimination – key indicators, sex ratio, infant mortality rates, age at marriage, literacy rate – enrollment, and dropout rates in schools, education of women at different levels. Socio-emotional Problems faced by Women, Current legal position regarding marriage, dowry, divorce, problem of violence against women outside home and inside home, restitution of conjugal rights. Health issues: Anemia and Malnutrition, Post-Partum blues; Role of Social Workers in improving the Quality of Life of Women.

Unit II : Children : Definition of Child, Rights of Children, Characteristics of Childhood, Hazards in Emotional Development, Causes of Behaviour Problems in Children.

Unit III : Nurturing Children: Needs of Children – Significance, Security, Acceptance, Love, Praise, and Discipline. Modelling by parents, Child friendly schools, Socialisation. Role of Social Workers in improving the Quality of Life of Children.

Unit IV : Aged : Definition of 'the aged', Legal, social, cultural and medical. Concept of Geriatric and Gerontology. Perception of the role of the aged in India, and in a changing socioeconomic structure. Physical and Mental Health : Physical and Mental Health: Strategies for restoration of physical and mental health. Role of family in promotion of physical and mental health.

Unit V : Social Security Measures for the Aged: Pension, Provident Fund, Social Security and other Statutory Provisions and gaps in the same. Role of Social Worker in Improving the quality of life of the Aged.

Unit VI: Topics for Self-Study (Not for Evaluation):

- **Violence against women in India**

https://www.researchgate.net/publication/343278780_VIOLENCE_AGAINST_WOME
N'S_IN_INDIA

- **Elder Abuse in India**

https://www.who.int/ageing/projects/elder_abuse/alc_ea_ind.pdf

B. TEXT BOOKS

T1: Ahuja, Ram (1993), *Indian Social System,* Rawat Publications Jaipur and New Delhi.

T2: Elizabeth Hurlock. B., Child Growth and Development, McGraw Hill, 1956.

T3: Howard M Fillit, Kenneth Rockwood, Kenneth Woodhouse, Brocklehurst's Textbook of Geriatrics and Gerontology, Saunders Elsevier, Philadelphia, 2010.

C. REFERENCES

R1: Alphone, Clemens. H. (1994), *Marriage and Family,* Prentice Hall Inc. Englewood, N.J.

R2: Bhasin, Kamla, Edited (1972), *The Position of women in India.*

R3: Green, Amold W. (1964), *Sociology, An analysis of life in modern society,* McGraw-Hill

R4: Book Company, New York. Grugni, Antony (1997), *Exercises in Education to Love*, Tej-Prasarin, Mumbai.

R5: Mascarenhas, Marie Mignon. (1994), *Family Life Education/Value Education,* Sevadasan Training Institute, Bangalore.

R6: Drescher . John M. -Six things children Need. Mumbai St Paul Publications 1994

R7: Ginott Haim, G,- Between Parent and child, New York: Avon Books 1956

R8: Guptha Sangettha- The joy of Parents. New Delhi: Unicorn Books Pvt Ltd 2003

R9: LakshmammaaT.- Professional Training in Social Work. New Delhi: Discovery Publishing House Pvt Ltd 2010

R10: Santrock, John W. – Child Development. New Delhi, Tata McGraw Hill Publishing Co Ltd 2007

3. SPECIFIC LEARNING OUTCOMES (SLOs)

Unit	Course- Content	Learning Outcomes	Highest Bloom's Taxonomic Level of Transactions
I	**Women:**		
1.1	Women: Status of women in Independent India	Analyse the status of women in India	K4
1.2	Evidence of gender discrimination – key indicators, sex ratio, infant mortality rates, age at marriage, literacy rate – enrollment, and dropout rates in schools, education of women at different levels	Identify the vital statistics that demonstrates the prevalence of gender discrimination in the society.	K3
1.3	Socio-emotional Problems faced by Women	Examine the Socio-emotional Problems faced by Women	K4
1.4	Current legal position regarding marriage, dowry, divorce, problem of violence against women outside home and inside home, restitution of conjugal rights	Infer the legal position of women with regard to various social problems prevailing against women.	K2
1.5	Health issues: Anemia and Malnutrition, Post-Partum blues	Explain the health and nutritional problems of women	K2
1.6	Role of Social Workers in improving the Quality of Life of Women	Perceive the role of social workers in improving the Quality of Life of Women	K5
II	**Children:**		
2.1	Children: Definition of Child, Rights of Children	Recall the rights of children	K1
2.2	Characteristics of Childhood, Hazards in Emotional Development	Analyse the hazards in Emotional Development of children	K4
2.3	Causes of Behaviour Problems in Children	Examine the causes of behaviour problems in children	K4
III	**Nurturing Children:**		
3.1	Nurturing Children: Needs of Children – Significance, Security, Acceptance, Love, Praise, and Discipline, Modelling by parents, Child friendly schools, Socialisation.	Infer the psychological needs of children essential for positive growth.	K2
3.2	Role of Social Workers in improving the Quality of Life of Children.	Perceive the role of social workers in improving the Quality of Life of children	K5
IV	**Aged:**		
4.1	Aged: Definition of 'the aged', Legal, social, cultural and medical.	Relate the concept of the aged from legal, social, cultural and medical perspective.	K2
4.2	Concept of Geriatric and Gerontology.	Infer the concept of Geriatrics and	K2

Unit	Course- Content	Learning Outcomes	Highest Bloom's Taxonomic Level of Transactions
		Gerontology	
4.3	Perception of the role of the aged in India, and in a changing socioeconomic structure.	Perceiving the role of the aged in India.	K5
4.4	Physical and Mental Health: Strategies for restoration of physical and mental health.	Propose strategies to promote physical and mental health of the Elderly	K6
4.5	Role of family in promotion of physical and mental health.	Explain the Role of family in promotion of physical and mental health.	K2
V	**Social Security Measures for the Aged:**		
5.1	Social Security Measures for the Aged: Pension, Provident Fund, Social Security and other Statutory Provisions and gaps in the same.	Interpret the social security measures available for the Aged and analyse the gaps in it.	K2
5.2	Role of Social Worker in Improving the quality of life of the Aged.	Perceive the role of social workers in improving the Quality of Life of the Aged.	K5

MAPPING SCHEME FOR THE PO, PSOs AND COSs

U21SW506	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PSO1	PSO2	PSO3	PSO4
CO1	M	H	H	M	M	M	H	M	H	H	H	H	H
CO2	M	H	H	M	M	H	M	H	H	H	H	H	H
CO3	H	H	H	M	M	M	H	M	H	H	H	H	H
CO4	M	H	H	M	M	H	M	H	H	H	H	H	H
CO5	H	H	H	H	M	H	M	M	H	M	H	H	H
CO6	M	H	H	M	M	H	M	H	H	H	H	H	H

L -Low   M-Moderate   H- High

5. **COURSE ASSESSMENT METHODS**

   DIRECT:

   a.   Continuous Assessment Test: T1, T2 (Theory): Closed Book
   b.   Assignment, Seminar: Open Book.
   c.   Group Discussion & Presentation, Quiz (written).
   d.   Pre-Semester & End Semester Theory Examination

   INDIRECT:

   Course end survey (Feedback)

CORE VII: SOCIAL WORK RESEARCH

Semester	**: V**		**Course Code**	**:**	**U21SW507**
Credits	**: 5**		**Hours per week**	**:**	**6 Hours**

1. COURSE OUTCOME

After successful completion of this course, the students will be able to:

CO. No.	Course Outcome	Level	Unit Covered
CO1:	Describe the basic concepts in social work research methods	K2	I
CO2:	Apply Quantitative & Qualitative research	K3	II
CO3:	Analyse the types of Research Design and Sampling Techniques	K3	II
CO4:	Examine the types of research design	K4	III
CO5:	Appraise qualitative interview methods and conduct qualitative data collection	K5	IV
CO6:	Construct questionnaire / interview schedule – Content, types of questions, question format and sequence of questions	K4	V

2A. COURSE CONTENT

OBJECTIVES

• Developing ability to recognize and utilize Research as a problem-solving process in social work practice
• Developing ability to utilize the Research process in terms of conducting a simple and need based survey
• Developing ability to function as a member of a research team, in the area of data processing in research studies
• Developing a scientific approach for a systematic procedure in the problem-solving process

Unit I :

Research as Scientific Method - Basics of Research: Meaning, definition, nature, types of research-Basic and applied, application of research in social sciences, Social science research and social work research : Meaning, nature, significance and difference, Ethics of social research

Unit II :

Research Process -Identifying and formulating the research problem, Literature review, Formulation of research Objective, Hypotheses: definitions, Meaning and types. Variables: definitions, meaning, and types.

Unit III :

Research Design - Meaning, Functions, Contents. Types of Research Design: Survey Design, Exploratory Design, Descriptive design, Experimental Design.

Unit IV:

Sampling and Data Collection.

Sampling: Meaning, Definition, Significance. Types of Sampling: probability and non-probability sampling. Concept of universe and population. Data collection - Methods and tools of data collection Observation – as method and tool (Chart preparation), Interviews a Method and tool (Interview schedule) Questionnaire as a method and tool (Administering Questionnaire).

Unit V :

Data Processing and Report Writing – Editing, Coding and tabulation, Data analysis and interpretation of tables, Meaning, Definition, Importance and Process. Principles, format of report.

UNIT VI : Topics for Self-Study (Not for Evaluation)

Guide to Reading Social Science: How to work through long reading assignments

(https://ocw.mit.edu/courses/anthropology/21a-245j-power-interpersonal-organizational-and- global-dimensions-fall-2005/study-materials/guidereading.pdf)

B. TEXT BOOKS:

T1: Aldershot, Hants, Survey methods in social investigation / by Sir Claus Moser and Graham Kalton. - 2nd ed. (with supplementary bibliography, 1979). , England ; Brookfield, Vt., U.S.A. : Gower, 1979 (Unit - III)

T2: Blacok, Hubert M : Social Statistics, McGraw-Hill 1979 (Unit - V)

T3: Clarie, selttiz & Marie Jahoda : Research methods in social Relations, Sellitz, 1967 (Unit - I)

T4: Dorn Busch and Schnid : Methods in social research Premier of Social Statistics, McGraw-Hill, 1952 (Unit - I)

T5: Gopal, M.H. - An Introduction to Research Procedure in Social Sciences, 1964 (Unit - I)

T6: Kothari C.R., Research Methodology: Methods and Techniques, New Age International, 2004 (Unit -II)

T7: Mac Cermicm Thomas. E and Francis M Ray G :Methods of Research **(Unit -II)**

T8: Millian, Warne M.C. : Statistical Methods for Social Workers **(Unit -V)**

T9: Moser C.A. and Katton G : Survey methods in social investigations **(Unit -III)**

T10: Parten, Mildred, Surveys, Polls, and Samples: Practical Procedures, New York: Harper. 1950
        (Unit -III)

T11: Whitney Frederick : The elements of Research, 1950 **(Unit -I)**

C. REFERENCE BOOK:

R1: Anderson J. Durston and H.S. Spoorum : Thesis and Assignment Writing, Wiley Eastern Ltd.,New Delhi, 1992.

R2: Baber L.T. :   Doing Research, McGraw Hill, Singapore,

1988. R3: Gopal M.A. : An Introduction to research Procedure in Social

science

R4: Gupta S.P. : Elementary Statistical Methods, Sultan Chand & Sons, New Delhi, 9th Ed.,
1992R5: Labertz, Sanford and Higeborn Robert: Introduction to Social Research
R6: Nachmias & Nachmias : Research methods in the Social Sciences, St. Martin's Press, New
York,2nd Ed., 1981.
R7: Young, Pauline : Scientific social surveys and research, Prentice-Hall, 1966

3. SPECIFIC LEARNING OUTCOMES (SLOs)

Unit	Course- Content	Learning Outcomes	Highest Bloom's Taxonomic Level of Transactions
I	**Research as Scientific Method**		
1.1	Basics of Research: Meaning, definition, nature	Understanding Basics of Research	K1
1.2	Types of research- Basic and applied	Learning the types of research	K1
1.3	Application of research in social sciences	Understanding research in social sciences	K2
1.4	Social science research and social work research: Meaning, nature, significance and difference	Learning the significance and difference	K2
1.5	Ethics of social research	Understanding Ethics of social research	K1

Unit	Course- Content	Learning Outcomes	Highest Bloom's Taxonomic Level of Transactions
II	**Research Process**		
2.1	Identifying and formulating the research problem	Defining research problem	K2
2.2	Literature review, Formulation of research Objective	Recalling Formulation of research Objective	K1
2.3	Hypotheses: definitions, Meaning and types	Understanding Hypotheses	K4
2.4	Variables: definitions, meaning, and types	Learning Variables and types	K2
III	**Research Design**		
3.1	Research Design - Meaning, Functions, Contents.	Recall the types of Research	K3
3.2	Types of Research Design	Analyse Research Design	K1
IV	**Sampling and Data Collection**		
4.1	Sampling: Meaning, Definition, Significance. Types of Sampling: probability and non-probability sampling.	Analyze Sampling Design	K3
4.2	Concept of universe and population	Define Population and	K3

		Universe	
4.3	Data collection - Methods and tools of data collection	Understanding Data collection	K3
	Observation – as method and tool (Chart preparation),	Learning Observation – as method and tool	K3
	Interviews a Method and tool (Interview schedule)	Recall the types of Research	K3
	Questionnaire as a method and tool (Administering Questionnaire).	Learning Questionnaire – as method and tool	K3
V	**Data Processing and Report Writing**		
5.1	Editing, Coding and tabulation	Analyzing Editing, Coding and tabulation	K3
5.2	Data analysis and interpretation of tables, Meaning, Definition, Importance and Process. Principles	Identifying, Analysing and Interpreting	K2
5.3	format of report.	Planning and Organising Report	K6

10) MAPPING SCHEME FOR THE PO, PSOs AND COSs

U21SW5:2	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PSO1	PSO2	PSO3	PSO4
CO1	M	M	H	L	L	M	M	H	M	M	M	H	H
CO2	H	L	L	L	L	L	L	L	L	M	L	H	L
CO3	M	L	H	H	L	M	M	H	M	M	H	H	H
CO4	M	M	H	H	H	H	H	H	M	M	H	H	H
CO5	H	L	L	M	M	M	L	L	L	H	L	H	L
CO6	L	M	H	H	H	H	M	H	M	H	H	H	H

L -Low   M-Moderate   H- High

11. COURSE ASSESSMENT METHODS

DIRECT:

x.   Continuous Assessment Test: T1, T2 (Theory): Closed Book

xi.   Assignment, Seminar: Open Book.

xii.   Group Discussion & Presentation, Quiz (written).

xiii.   Pre-Semester & End Semester Theory Examination

INDIRECT:

5. Course end survey (Feedback)

Semester: V   **Course Code: U21SW508**

Credits: 5   **Hours/Week: 6**

Course Objectives

1. To develop the students ability to deal with numerical and quantitative issues in business

2. To enable the use of statistical, graphical and algebraic techniques wherever relevant.

3. To have a proper understanding of Statistical applications in Economics and Management

1. COURSE OUTCOMES

After the successful completion of this course, the students will be able to:

CO. No.	Course Outcomes	Level	Unit
CO1	Describe and discuss the key terminology, concepts tools and techniques used in statistical analysis	K1	I
CO2	Evaluate the range, mean deviation and standard deviation.	K3	II
CO3	Analyse statistical data using the measure of central tendency and measures of dispersion	K4	II
CO4	Evaluate correlation and regression co-efficient between two data sets.	K4	III
CO5	Provide exposure on the implications of Social Statistics on Social Work Research	K5	IV
CO6	Emphasize on the Preparing research proposal	K3	V

2A. SYLLABUS

Unit I: Basic Statistics & Data Condensation: Meaning of statistics, Importance and scope of Statistics. Methods of Grouped and Ungrouped Data, Presentation of data, Graphical presentation of data. Importance of Statistics in social work research

Unit – II: Central Tendency : Arithmetic Mean**,** Characteristics of Mean, Use of application of Deviations and steps- deviation methods, Median: Characteristics of Median, Computation of Median from discrete and continuous series. Mode: Characteristics of Mode, Computation of Mode from Discrete and continuous Series

Unit – III: Measures of Dispersion: Concepts of measures of dispersion, Types of measures of dispersion, Range, Quartile Deviation, Mean absolute deviation, Standard deviation, Variance, Root mean square deviation, Properties of variance, relation between Root Mean Square deviation and Standard Deviation, Coefficient of variation.

Unit – IV: Correlation: Concept of Correlation, Karl persons' product moment correlation and its properties, Independence and un co relatedness, Spearman rank correlation coefficient and its properties, Derivation of rank correlation coefficient formula, problem

Unit V : Use of computer in research , introduction toSPSS - Presentation of Data : Frequency Tables, Charts, Graphs Interpretation of statistical data.

B. TOPICS FOR SELF STUDY:

S. No.	Topics	Web Links
1	Mathematical statistics II	https://stat.ethz.ch/~geer/mathstat.pdf
2	Mathematical Statistics and Applications	http://elearn.luanar.ac.mwith odl/public/Files/Mathematical%20statistics%20 with%20applications.pdf
3	Fundamentals of Mathematical Statistics	https://www.dcpehvpm.org/E-Content/Stat/FUNDAMENTAL%20OF%20MATH EMATICAL%20STATISTICS-S%20C%20GUPTA%20&%20V%20K%20KAPOO R.pdf
4	Probability and Mathematical statistics	https://www.researchgate.net/publication/2722 37355_Probability_and_Mathematical_Statistics

C. TEXTBOOK(s)

1. Aggarwal, Y.P: Statistical Methods, Sterling Publishers Pvt. Ltd. Bangalore, 1988.
2. Goode, W.J. and Hatt, P.K: Methods in Social Research, McGraw Hill, New York, 1962.
3. Gupta, S.P: Statistical Methods, Sultan Chand and Sons, New Delhi, 1984.
4. Kothari, C.R: Research Methodology – Methods and Techniques, Second Edition.
5. McMillan: Statistical Methods for Social Workers, University of Chicago Press, Chicago, 1952.

D. REFERENCE BOOKS

1. S.C. Gupta and V.K. Kapoor, Fundamentals of Mathematical Statistics, Sultan Chand & Sons, fourteenth edition, (2004).

E. WEB LINKS

1. https://onlinecourses.swayam2.ac.in/cec20_ma01/preview
2. https://nptel.ac.in/courses/111/105/111105041/

3. SPECIFIC LEARNING OUTCOMES (SLOs)

Unit/ Section	Course Contents	Learning Outcomes	Highest Bloom's Taxonomic Level of Transaction
I	Basics of Statistics		
1.1	Science of statistics	Difference between Science of statistics	K2
1.2	Meaning, concept, definition	Compare Science of statistics	K2
1.3	Functions and limitations	List down the Functions and limitations	K2
1.4	Importance of Statistics in social work research	Illustrate the Importance of Statistics in social work research	K4
1.5	Methods of Grouped and Ungrouped Data	Difference method of grouping the data	K2
1.6	Graphical presentation of data	Draw different Graph	K3
II	Central Tendency		
2.1	**Arithmetic Mean**	Define mean deviation.	K1
2.2	Characteristics of Mean	Recall basic statistical measures and summarize	
2.3	Median	Find median of Statistical data's	K1
2.4	Mode	Find mode of Statistical data's	K1
2.5	Difference between Mean and Standard deviation	Distinguish between Mean and Standard Deviation.	K4
III	Measures of dispersion		
2.6	Concepts, Types of measures of dispersion	Understand the Concepts, Types of measures of dispersion	K1
3.1	Rang	Illustrate measures of dispersion and	K4

		solve the problems utilizing the definitions and formulae.	
3.2	Quartile Deviation	Apply Quartile Deviation	K5
3.3	Standard deviation	Evaluate the Standard deviation of variation	K4
3.4	Coefficient of variation	Evaluate Coefficient of Correlation	K5
IV	Correlation		
4.1	Karl persons'	Apply Karl persons'	K5
4.2	Spearman rank correlation	Apply Spearman rank correlation	K5
V	Use of computer in research		
5.1	Introduction to SPSS	Understanding the concept of Social Statistics on Social Work Research	K1
5.2	Presentation of Data	List the data in data Sheet	K2
5.3	Frequency Tables	Apply the Frequency Tables	K4
5.4	Charts & Graphs	Draw Charts & Graphs	K2
5.5	Interpretation of statistical data	Analysis the given Data	K5

4. MAPPING OF PO, PSOs & COs

L - Low   M - Moderate   H - High

Mapping	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PSOs1	PSOs2	PSOs3	PSOs4
COs1	L	M	L	M	M	L	M	H	L	H	H	L	H
COs2	L	L	H	H	L	H	H	L	H	L	L	H	H
COs3	H	M	L	M	L	L	L	H	L	H	L	H	H
COs4	M	M	H	H	M	H	H	M	H	H	H	H	H
COs5	H	M	M	L	M	M	H	H	M	M	M	M	M
COs6	M	M	H	H	M	H	H	L	M	M	M	M	M

COURSE ASSESSMENT METHODS
DIRECT:

1. Continuous Assessment Test: T1, T2 (Theory): Closed Book
2. Assignment, Seminar: Open Book.
3. Group Discussion & Presentation, Field Visit Report, Role Play, Quiz (written).
4. Pre-Semester & End Semester Theory Examination

INDIRECT**:**

1. Course end survey (Feedback)

Field Work : II (Group Project)

U21SW5F2

Introduction : The aim of this field work is enhance the students' understanding of current social problems through group projects. Each group must have a minimum of three and a maximum of five members. Each group must take up a current social issue/problem in consultation with the field work supervisor.

Objectives of the course:

* To deepen the students' knowledge of social problems.

* To sensitise students on current social problems and issues.

* To develop skills in analysis and interpretation of social problems.

GUIDELINES FOR FIELD WORK EVALUATION

Evaluation   :

Internal   :   Marks

1.   Attendance in field work   5
2.   Regularity in submitting reports   5
3.   Participation in group project work   30
                          Total   40

External evaluation and viva

I.   Reporting - 20 marks

II.   Viva

    1.   Theoretical Knowledge -10 marks

    2.   Communication and Presentation -10marks

    3.   Individual participation and -20 marks

Initiative in group project

Total 60 marks

ELECTIVE COURSE II: INTRODUCTION TO NGO MANAGEMENT

Semester	:	V		Course Code	:	U21SW5:2
Credits	:	5		Hours per week	:	5 Hours

1. COURSE OUTCOME

After successful completion of this course, the students will be able to:

CO. No.	Course Outcome	Level	Unit Covered
CO1:	Explain about voluntary sector in India.	K2	I
CO2:	Apply knowledge on registration procedures for voluntary agencies.	K3	II
CO3:	Interpret government schemes and other concessions for NGO Sector	K3	II
CO4:	Examine the role of NGOs in National Development.	K4	III
CO5:	Synthesize the role of international agencies	K5	IV
CO6:	Explore the procedures to start a voluntary agency	K4	V

2A. COURSE CONTENT

Unit I : **Conceptual Framework and Historical Development** - Basic concepts : NGOs, Voluntary action, voluntary organization, civil society organisations, Historical development of NGOs in India. **(12 Hours)**

Unit II : Initiating an NGO - Formation of By-laws, Registration of NGO, Laws Related to NGO : Tamilnadu Societies Registration Act, Public Trust Act, Section 25 Companies Act, Income Tax Acts, Procedures and Process of Registration. **(12 Hours)**

Unit III : Managing NGO - Record keeping, documentation, budgeting, accounting and auditing, Staffing, Capacity Building, Training and Development, Organizational behaviour.

(12 Hours)

Unit IV : Resource Mobilization and management - Mobilizing human and material resources, Fund raising and Grant-in-aid. **(12 Hours)**

Unit V : Project planning and execution - Formulation of project proposals, Project implementation, Project appraisal -Social, Technical and Financial, Project Monitoring and Evaluation, Documentation. **(12 Hours)**

Unit VI: Topics for Self-Study (Not for Evaluation):

Knowledge Management for NGOs.

https://books.google.co.in/books/about/Knowledge_Management_in_Non_Governmental.html?id=rfXijwEACAAJ&redir_esc=y

https://www.degruyter.com/view/serial/DGSKMEE-B

B. TEXT BOOKS

T1: NGOs and Rural Development- Theory and Practice, Bhose SCR Joel: Concept PublishingCompany, 2003 (Unit I,V)

T2: Social Welfare Administration, Chowdhry Paul: Atma Ram & Sons, Delhi, 1979) (Unit –II,III,IV)

C. REFERENCES

R1:Ministry of Welfare: Encyclopedia of Social Work in India, Vol.4, New Delhi, 1986,

R2 :International Non-Governmental Organisations, Lyman Cromwell White, Rutgers UniversityPress, 1951

R3: Principles of NGO Management, Phiroshaw Camay, Anne J. Gordon, CORE, 1997.

R4: Chandra, S. (2001). Non Governmental Organisations: Structure, relevance and function. New Delhi: Kanishka Publishers (Unit I and Unit II)

R5: Fowler, A., & Edwards, M. (2002). Reader on NGO Management, New York : Earthscan

R6: John Santiago Joseph. Louis Manohar, (2012), Practical guide to Participative NGO Management, KIDS Trust publication, Kamuthi.

R7: Mukerjee, K.K (1999). A book for strengthening Voluntary Organisations. Ghaziabad: Gram Niyojan Kendra   (Unit I and II)

R8: PRIA, (2000). Defining Voluntary Sector in India: Voluntary Civil or Non-profit, New Delhi: PRIA (Unit I)

3. SPECIFIC LEARNING OUTCOMES (SLOs)

Unit	Course- Content	Learning Outcomes	Highest Bloom's Taxonomic Level of Transactions
I	**Conceptual Framework and Historical Development**		
1.1	Basic concepts : NGOs, Voluntary action, voluntary organization, civil society organisations,	Recall all aspects related to NGO's	K1
1.2	Historical development of NGOs in India.	Recall the History of NGO sector in India	K1
II	**Initiating an NGO & Laws Related to NGO :**		
2.1	Formation of By-laws, Registration of NGO	Describe the registration proceduresfor NGO Formation and Management -	K2
2.2	Procedures and Process of Registration in Tamilnadu Societies Registration Act,	Recall Tamil Nadu Societies Registration Act 1975	K1
2.3	Procedures and Process of Registration in Public Trust Act,	Analyse the Indian Trusts Act 1882	K4

Unit	Course- Content	Learning Outcomes	Highest Bloom's Taxonomic Level of Transactions
2.4	Procedures and Process of Registration in Section 25 Companies Act,	Describe Section 25 of The Companies Act 1956	K2
2.5	Procedures and Process of Registration in Income Tax Acts,	Employ Tax exemptions	K3
III	**Managing NGO**		
3.1	Record Keeping	Recognize the Concept of Record Keeping	K3
3.2	Documentation,	Recognize the Concept of Record Keeping	K1
3.3	Budgeting,	Recognize the Concept of Record Keeping	K1
3.4	Accounting And Auditing,	Recognize the Concept of Record Keeping	K1
3.5	Staffing,	Recognize the Concept of Record Keeping	K1
3.6	Capacity Building,	Recognize the Concept of Record Keeping	K1
3.7	Training And Development,	Recognize the Concept of Record Keeping	K1
3.7	Organizational Behaviour.	Recognize the Concept of Record Keeping	K1
IV	**Resource Mobilization and management**		
4.1	Mobilizing human and material resources,	Apply knowledge of Mobilizing human and material resources,	K3
4.2	Fund raising and	Apply knowledge of Fund raising	K3
4.3	Grant-in-aid Schemes.	Apply knowledge of Grant-in-aid Scheme.	K3
V	**Project planning and execution**		
5.1	Formulation of project proposals,	Recognize the Concept of Formulation of project proposals,	K3
5.2	Project implementation	Recognize the Concept of Project implementation	K2
5.3	Social, Technical and Financial Project appraisal,	Recognize the Concept of Social, Technical and Financial Project appraisal,	K6
5.4	Project Monitoring and Evaluation,	Recognize the Concept of Project Monitoring and Evaluation,	K5
5.5	Documentation	Recognize the Concept of Documentation	K5

12 MAPPING SCHEME FOR THE PO, PSOs AND COSs

U21SW5:2	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PSO1	PSO2	PSO3	PSO4
CO1	L	M	H	H	M	L	L	L	L	M	M	M	L
CO2	L	L	L	L	M	M	M	L	L	M	M	H	L
CO3	H	M	L	L	L	L	M	L	M	H	H	M	L
CO4	L	M	M	M	L	L	M	L	L	L	L	M	M
CO5	H	M	L	L	L	L	M	H	M	L	L	L	L
CO6	L	M	M	M	L	L	M	L	M	M	M	L	L

L -Low   M-Moderate   H- High

13. COURSE ASSESSMENT METHODS

DIRECT:

xiv.   Continuous Assessment Test: T1, T2 (Theory): Closed Book

 xv.   Assignment, Seminar: Open Book.

xvi.   Group Discussion & Presentation, Quiz (written).

xvii.   Pre-Semester & End Semester Theory Examination

INDIRECT:

6.   Course end survey (Feedback)

SBEC III :   Welfare of the Weaker Sections

Semester   : V   Course Code   :U21SW5S3
Credits :   2   Hours per week   : 2 Hours
1. COURSE OUTCOME
After successful completion of this course, the students will be able to:

CO. No.	Course Outcome	Level	Unit Covered
CO1:	Explain the concept of Weaker section	K2	I
CO2:	Apply knowledge on emerging Issues and concerns that require legal assistance	K3	II
CO3:	Acquire information about the historical factors contributing to the low status of weaker sections in the contemporary Society	K3	II

CO4:	Analyze the social situation of weaker sections	K4	III
CO5:	Identify the economic situation of weaker sections	K3	IV
CO6:	Analyze the political situation of weaker sections	K4	V

2A. COURSE CONTENT

Unit I : Weaker sections : Definition, concept, criteria for classification of weaker sections; Administrative setup at the Central, State and District levels for the development of weaker sections.

Unit II : Scheduled caste: Definition, problems of SC, Causes for low literacy among SC, Impact of education on SC, Entrepreneurial challenges for SC. Scheduled Tribe: Definition, problems of ST, Causes for low literacy among ST, Position of Women among ST, Tribal Economy, Tribal culture.

Unit III : Bonded labour: Definition, meaning, features, causes, measures taken by the government to abolish it. Differently abled: types, welfare and rehabilitative measures taken by the government.

Unit IV : Agricultural Labourers- Problems, Senior Citizens- Challenges, Sexual Minorities – Meaning, Types and Rights of sexual minorities

Unit V : Status of women and empowerment: Problems of Women in modern India, Development and welfare of women, Constitutional provisions to safeguard the interest of women, Role of NGO"s in the empowerment of women. Role of Social Workers in the welfare of weaker sections.

Unit VI
        Weaker sections of society and the Constitution : a socio-legal analysis (Not for evaluation)
https://blog.ipleaders.in/weaker-sections-society-constitution-socio-legal-analysis/

B. TEXT BOOKS

T1 : Frncis, D., and Chandu Subba Rao – Development of Weaker Sections. Jaipur Rawat Publication 2000 (UNIT I)

T2 : Jayapalan, N – Indian Society and Social Institutions. New Delhi: Atlantic Publishers and Distributors 2001 (Unit II)

T3: Khan Mumtaz Ali – Scheduled Caste and their Status in India. New Delhi Uppal Publishing house 1980 (UNIT III & IV)

T4: Patel,Tara- Development of Education among women. Delhi Mittal Publications 1984
 (Unit V)

C Reference Book:

R1: Bose, Kumar Nirmal – Tribal Life in India. New Delhi : National Book Trust,1971

R2: D'souza Lawrance- Koragas, A primitive Tribe of South India Mangalore: Kodialbail Press 2000

R3: Jayapalan, N – Indian Society and Social Institutions. New Delhi: Atlantic Publishers and Distributors 2001

R4: Kamble M.D – Deprived Castes and their struggle for Equality. New Delhi Ashish Publishing house 1984

R5: Kumar A – Tribal Development in India. New Delhi: Sarup& sons 2002R1 : Dubey S.N.: Administration of Social Welfare programmes in India, Somaiya pub., Bombay

3. SPECIFIC LEARNING OUTCOMES (SLOs)

Unit	Course- Content	Learning Outcomes	Highest Bloom's Taxonomic Level of Transactions
I	Weaker sections:		
1.1	Definition, concept, criteria for classification of weaker sections;	Recall all aspect weaker sections;	K1
1.2	Administrative setup at the Central & State level	Categorize the Administrative setup at the central and State levels for the development of weaker sections.	K1
1.3	Administrative setup at the District levels for the development of weaker sections.	Categorize the Administrative setup at the District levels for the development of weaker sections.	K4
II	Scheduled caste:		
2.1	Definition, problems of SC,	Describe the Process of legislation,	K2
2.2	Causes for low literacy among SC, Impact of education on SC,	Recall civil society in enactment of legislation	K1
2.3	Entrepreneurial challenges for SC.	Discover Entrepreneurial challenges for SC.	K4
2.4	Scheduled Tribe: Definition, problems of ST, Causes for low literacy among ST,	Understand Scheduled Tribe: Definition, problems of ST, Causes for low literacy among ST,	K2
2.5	Position of Women among ST, Tribal Economy, Tribal culture.	Classify the Position of Women among ST, Tribal Economy, Tribal culture.	K2
III	Bonded labour:		
3.1	Bonded labour:-Definition, meaning, features,	Recognize the Bonded labour:- Definition, meaning, features,	K3
3.2	Bonded labour: causes, measures taken by the government to abolish it.	Relate the Bonded labour: causes, measures taken by the government to abolish it	K2
3.3	Differently abled: types, welfare	Recognize the importance of Law	K3
3.4	Differently abled:- rehabilitative measures taken by the government.	Understand the Concept of Social Change	K2
IV	Agricultural Labourers-		
4.1	Agricultural Labourers- Problems,	Apply knowledge of The Dowry Prohibition Act-1961, Juvenile justice Act-2000,	K3
4.2	Senior Citizens- Challenges,	Apply knowledge on Citizens- Challenges,	K3
4.3	Sexual Minorities –Meaning, Types and Rights of sexual minorities	Identify the Sexual Minorities – Meaning, Types and Rights of	K3

		sexual minorities	
V	Status of women and empowerment:		
5.1	Status of women and empowerment: Problems of Women in modern India,	Recognize the Concept Status of women and empowerment: Problems of Women in modern India	K3
5.2	Development and welfare of women	Recall Development and welfare of women	K1
5.3	Constitutional provisions to safeguard the interest of women,	Understand Constitutional provisions to safeguard the interest of women,	K2
5.4	Role of NGO"s in the empowerment of women. Role of Social Workers in the welfare of weaker sections.	Analyze the Role of NGO"s in the empowerment of women. Role of Social Workers in the welfare of weaker sections.	K4

MAPPING SCHEME FOR THE PO, PSOs AND COSs

U21SW5.2	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PSO1	PSO2	PSO3	PSO4
CO1	M	H	L	L	L	L	L	L	L	H	L	M	L
CO2	H	L	H	L	M	L	L	L	L	H	L	M	L
CO3	L	L	H	L	H	L	L	L	M	L	L	H	L
CO4	M	M	H	M	L	L	M	M	M	M	L	M	L
CO5	H	L	L	L	L	M	L	L	M	M	L	L	L
CO6	L	L	L	M	H	L	L	M	L	M	L	L	L

L -Low M-Moderate   H- High

14. COURSE ASSESSMENT METHODS
   DIRECT:
   - Continuous Assessment Test: T1, T2 (Theory): Closed Book
   - Assignment, Seminar: Open Book.
   - Group Discussion & Presentation, Quiz (written).3
   - Pre-Semester & End Semester Theory Examination
   INDIRECT:
Course end survey (Feedback)

Core X : Introduction to Medical and Psychiatric Social Work

Semester : VI   Course Code : U21SW610

Credits   : 5   **Hours   : 6 Hours**

COURSE OUTCOMES:

At the end of this course, the students will be able to

CO1	Assume the concept, dimensions and Indicators of health.	K2	I
CO2	Infer the fundamental concepts of Health, Hygiene and Medical social work	K2	II
CO3	Apply the knowledge base on the psychosocial, and Economic implications of illness in assessing and intervening patients and their family.	K3	II
CO4	Examine the understanding of the causes, types and symptoms of the varied mental disorders.	K4	III
CO5	Acquire the skills of a Multidisciplinary team worker related to mental health care	K4	IV
CO6	Initiate treatment of mentally ill, Preparing the family and community for the return and follow-up of the mentally ill.	K5	V

3.COURSE CONTENTS

Unit I : Concept of health and Hygiene : Physical, social, mental and spiritual dimensions of health, Determinants of health, Indicators of health. Public health, Community health, Positive health, Concept of Prevention: Levels of prevention.

Unit II : Medical Social Work: Meaning, Definition and Scope, Historical background and nature: Medical Social Work in India and Abroad, Team work and Multidisciplinary approach in health care; Organization and administration of medical social work departments in hospitals. Patient as a person.

Unit III : Concept of mental health and mental illness: Mental health as a part of general health - Misconceptions about mental illnesses. General approaches to the mentally ill. Signs, symptoms, aetiology, diagnosis, prognosis and management.

Unit IV : Introduction to Psychiatric Social Work: Meaning and Scope, Historical background of psychiatric social work in India and abroad, Reasons for its development as a specialty.

Unit V : Medical & Psychiatric Social Work: Concept of Patient as a Person. Social & Emotional factors involved in disease. Reaction to terminal illness. Impact of illness on the patient and family. Role of medical and psychiatric social workers - Practice of Social Work: Importance of home visit and collateral contacts, Role of family in the treatment of mentally ill, Preparing the family and community for the return of the affected individual, follow-up.

Unit VI : TOPICS FOR SELF LEARNING (NOT FOR EVALUATION)

    1.Medical Social Work in India

https://www.researchgate.net/publication/342698972_Medical_Social_Work_in_India_Addressing_Emotional_and_Social_Components_of_Illness

    2.Multicultural   Therapy,   Mindfulness-Based   Cognitive   Therapy
https://www.psychologytoday.com/us/therapy-types/multicultural-therapy

https://www.psychologytoday.com/us/therapy-types/mindfulness-based-cognitive-therapy

a. Text Books

T1: Park J.R. & Park. : Text book of preventive and social medicine, Jabalpur, M/s Banarshidas, 2011.

T2:   Verma, Ratna, Psychiatric Social Work in India, Sage Pub., New Delhi, 1991

References*:

R1 Pathak S.H. : Medical social work, Delhi School of Social Work, Delhi.

R2 Hamilton, Kenneth W. : Counselling the handicapped, Ronald press, New York.

R3 Pattison, Harry A. : Handicapped and their rehabilitation, Charles C. Thomas, New York.

R4 Bajpai, P. K. (Ed.) 1998 : Social Work Perspectives on Health, Jaipur, Rawat Publications.

R5 Brody, Elaine M. and Contributors.(1974) :A Social Work Guide for Long-Term Care Facilities, U. S. Dept. of Health,

R6 Education and Welfare, Public Health Service, Mary land: National Institute of Mental Health.

R7 Butrym, Zofiaand Horder, John. (1983) : Health, Doctors and Social Workers, London: Routledge and KeganPaul.

4.LEARNING OUTCOMES TABLE:

Unit	Course – Content	Learning Outcomes	Blooms Taxonomic Levels of Transactions
1.1	Concept of health and Hygiene : Physical, social, mental and spiritual dimensions of health, Determinants of health,	Explain the Physical, social, mental and spiritual dimensions, indicators of health	K2
			K2
		Analyse the relevance of health care for community.	K4
1.2	Indicators of health. Public health, Community health, Positive health,	Analyse the concepts preventive medicine, community health, social medicine, community medicine	K4
	Concept of Prevention: Levels of prevention.	Explain the various levels of of health care	K5
2.1	Medical Social Work: Meaning, Definition and Scope, Historical background and nature: Medical Social Work in India and Abroad, Team work and Multidisciplinary approach in health care; Organization and	Identify the Historical background and nature: Medical Social Work in India and Abroad,	K3
		Identify the Team work and Multidisciplinary approach in health care; Organization and administration of medical social work departments in hospitals	K3
		Analyse Patient as a person	K3
2.3	Administration of medical social work departments in hospitals.	Infer the Administration of medical social work departments in hospitals	K5
	Patient as a person and Role of Social Worker: Understanding the patient as a person;	Analyse the roles of a social worker in a hospital.	K4
2.4	Illness behaviour and treatment, Behaviour of the patient - Impact of illness on the patient and family.	List out the typical characteristics of a patient admitted in a hospital	K5
		Analyse the risks and factors influencing ill health in family	K4
3.1	Concept of mental health and mental illness:	Plan strategies to improve the mental health.	K5

3.2	Mental health as a part of general health	Devise strategies to motivate people to learn as Mental health as a part of general health.	K5
3.3	Misconceptions about mental illnesses.	List out the Misconceptions about mental illnesses	K3
3.4	General approaches to the mentally ill.	Analyse the General approaches to the mentally ill.	K4
3.5	Signs, symptoms, aetiology, diagnosis, prognosis and management of the following.	Infer the Signs, symptoms, aetiology, diagnosis, prognosis and management of Mental Illness	K5
4.1	Introduction to Psychiatric Social Work	Identify the importance of Psychiatric Social Work	K3
4.2	Meaning and Scope, Historical background of psychiatric social work in India and abroad, Reasons for its development as a specialty. Application of social work methods and other related techniques used in the field.	Comment the Historical background of psychiatric social work in India and abroad	K2
		Discusses the Application of social work methods and other related techniques in treating patients	K3
4.3	Multi-disciplinary approach and team work in mental health care, Problems of hospitalization: Impact of mental illness on the patient, family and community.	Determine the factors influencing a healthy working of Multi-disciplinary approach and team work in mental health care,	K5
5.1	Medical & Psychiatric Social Work	Identify the scope of Medical & Psychiatric Social Work practice	K3
	Concept of Patient as a Person. Social & Emotional factors involved in disease..	Analyse the Emotional factors involved in disease	K4
5.2	Reaction to terminal illness. Role of medical social worker, role of psychiatric social worker - Practice of Social Work:	Illustrate the patients reaction to terminal illness and the roles of medical social worker.	K2
5.3	Importance of home visit and visit to the place of work, Role of family in the treatment of mentally ill, Preparing the family and community for the return of the affected individual, follow-	Explain the importance of home visit and visit to the place of work, Role of family in the treatment of mentally ill	K3

	up		

5. MAPPING SCHEME FOR THE PO, PSOS AND COS

L-Low-1   **M-Moderate -2**   **H- High-3**

Mapping	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PSO1	PSO2	PSO3	PSO4
CO1	H	H	M	M	L	M	L	H	H	H	M	H	H
CO2	H	L	M	H	H	L	M	H	M	H	H	H	H
CO3	M	L	H	H	H	H	H	M	H	M	L	H	H
CO4	M	M	H	H	M	L	H	H	H	L	M	H	H
CO5	L	M	H	H	H	M	H	M	L	L	H	H	H
CO6	L	H	H	H	H	H	H	L	H	M	M	H	H

COURSE ASSESSMENT METHODS

DIRECT:

1. Continuous Assessment Test: T1, T2 (Theory): Closed Book
2. Assignment, Seminar: Open Book.
3. Group Discussion & Presentation, Field Visit Report, Role Play, Quiz (written).
4. Pre-Semester & End Semester Theory Examination

INDIRECT:

1. Course end survey (Feedback)

CORE XI: INTRODUCTION TO COMMUNITY DEVELOPMENT

Semester	: VI	Course Code	:	U21SW611
Credits	: 5	Hours per week	:	6 Hours

1. COURSE OUTCOME

After successful completion of this course, the students will be able to:

CO. No.	Course Outcome	Level	Unit Covered
CO1:	Employ knowledge on Rural Community, it characteristics and rural development	K2	I
CO2:	Integrate the historical development and related concepts in Rural Development	K3	II
CO3:	Consolidate the role of PRIs and cooperatives in RCD	K3	II
CO4:	Examine the Government Programmes in RCD	K4	III
CO5:	Validate the Voluntary Efforts in RCD	K5	IV
CO6:	Critique the contributions made by Government, role of Social Workers and NPOs	K4	V

2A. COURSE CONTENT

Objectives
- Understanding Philosophy of Community Development
- Understanding Rural and Tribal Community Development
- Understanding Community Development initiatives in India

Unit I : Community Development :Meaning, definition, Philosophy of community development, Distinction between community development and community organization, Community Development programmes in India, Objectives of Community development programme, Basic characteristics of community development programmes

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Unit II : Historical Perspective of Community Development : Concept of community development, Historical perspective of community development, Rural and urban community development programmes, Panchayati raj and 73rd and 74th constitutional amendment, Cooperatives and rural development.

Unit III : Community Development Programmes: community welfare council and community welfare chest. Identifying community problems, analysis of problems of marginalized groups, launching of community awareness programme, education and extension programmes in community development. Contemporary Community development Programmes of government and Non- governmental Organisational: MGNREG, TSP, UPAP, SGSRY, etc,.: Role of Social workers in effective implementation.

Unit IV : Rural Community Development :Rural Community-meaning & characteristics, Rural Development Administration. Structure and Functions of Community Development Blocks, Role of NGOs in Rural Development in India

Unit V: Urban Community Development- Concepts& Strategies. Urban development programmes.

Unit VI: EXTRA READING

   Disaster Preparedness and Resilience for Rural Communities:
   https://www.ruralhealthinfo.org/topics/emergency-preparedness-and-response

B.TEXT BOOKS:
T1- Singh Katar, Rural Development: Principles, Policies, and Management, SAGE Publications,New Delhi, 2009 (Unit I, II)
T2- Dynamics of New Panchayat Raj System in India, Concept Publishing Company, New Delhi –2002 (Unit III & IV)
T3- Madan GR, Cooperative Movements in India, A Mittal Publication, New Delhi, 2009 (Unit V)

C. REFERENCES*:

JAinendra Kumar Jha (Editor-in-Chief): Social Work and Community Development, Institute for Sustainable Development, Lucknow, and Anmol Publications Pvt. Ltd. New Delhi, 2002.
Kramer, Ralph M. and Specht, Harry (Eds): Readings in Community Organization Practice, Prentice Hall, London, 1975.
Marulasiddaiah, H.M: Community: Area and Regional Development in India, Bangalore University, Bangalore, 1987.
Mukherji, B: Community Development in India, Orient Longman, New Delhi, 1961.
Dynamics of Sustainable Rural Development: Raghava Reddy and P Subramanyan
Rural Development in India-Emerging Issues & Trends: NLalitha New Panchayath Raj System-Local Self-Government in Community Development : VSudhaker
Panchayath Raj in India Theory & Practice : SL Goel & Shalini Rajneesh
The Rura lUrban Continuum:S E Bhatia
Urban Community Development : Jacob Z Thudipara

3. SPECIFIC LEARNING OUTCOMES (SLOs)

Unit	Course- Content	Learning Outcomes	Highest Bloom's Taxonomic Level of Transactions
I	**Community Development**		
1.1	Community Development: Meaning, definition, Philosophy of community development,	Interpret rural community, Meaning, characteristics.	K1
1.2	Distinction between community development and community organization	Interpret rural community, Meaning, characteristics.	K1
1.3	Community Development programmes in India.	Understanding Community Development programmes	K2
1.4	Objectives of Community development programme, Basic characteristics of community development programmes	Basic characteristics of community development programmes	K1
1.5	Project formulation: Project Description; Project Monitoring and Project Evaluation.	Learning Project formulation	K2
II	**Historical Perspective of Community Development**		
2.1	Concept of community development	Interpret rural community, Meaning, characteristics.	K2
2.2	Historical perspective of community development	Learn Historical perspective of community development	K1
2.3	Rural and urban community development programmes	Understand Rural and urban community development programmes	K4
2.4	Panchayati raj and 73rd and 74th constitutional amendment, Cooperatives and rural development.	Learn Panchayati raj and 73rd and 74th constitutional amendment	K2
III	**Community Development Programmes**		
3.1	Community Development Programmes: community welfare council and community welfare chest.	Differentiate community welfare council and community welfare chest.	K3

Unit	Course- Content	Learning Outcomes	Highest Bloom's Taxonomic Level of Transactions
3.2	Identifying community problems, analysis of problems of marginalized groups, launching of community awareness programme, education and extension programmes in community development.	Identify community problems	K1
3.3	Contemporary Community development Programmes of government and Non- governmental Organisational: MGNREG, TSP, UPAP, SGSRY, etc,.:	Learn Contemporary Community development Programmes of government and Non- governmental Organisational	K1
3.4	Role of Social workers in effective implementation	Analyse Role of Social workers in effective implementation	K1
IV	**Rural Community Development**		
4.1	Rural Community-meaning & characteristics	Understand Rural Community- meaning & characteristics	K3
4.2	Rural Development Administration. Structure and Functions of Community Development Blocks	Learn Rural Development Administration.	K3
4.3	Role of NGOs in Rural Development in India	Analyse Role of NGOs in Rural Development in India	K3
	73rd Constitutional Amendment Panchayath Raj, Structure and Functions. Decentralised planning.	Recalling Panchayath Raj, Structure and Functions.	K3
V	**Urban Community Development**		
5.1	Urban Community Development- Concepts& Strategies	Learning Concepts& Strategies	K3
5.2	Urban development programmes.	Understanding Urban development programmes.	K2

15. MAPPING SCHEME FOR THE PO, PSOs AND COSs

U21SW5:2	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PSO1	PSO2	PSO3	PSO4

CO1	M	M	H	L	L	M	M	H	M	M	M	H	H
CO2	H	L	L	L	L	L	L	L	L	M	L	H	L
CO3	M	L	H	H	L	M	M	H	M	M	H	H	H
CO4	M	M	H	H	H	H	H	H	M	M	H	H	H
CO5	H	L	L	M	M	M	L	L	L	H	L	H	L
CO6	L	M	H	H	H	H	M	H	M	H	H	H	H

L -Low   M-Moderate   H- High

16. COURSE ASSESSMENT METHODS

DIRECT:

- Continuous Assessment Test: T1, T2 (Theory): Closed Book
- Assignment, Seminar: Open Book.
- Group Discussion & Presentation, Quiz (written).
- Pre-Semester & End Semester Theory Examination

INDIRECT:

Course end survey (Feedback)

Core XII : Introduction to Human Resource Management

Semester :	VI	**Course Code :**	**U21SW612**
Credits :	5	**Hours per week :**	6

Objectives:

1) To acquire knowledge in Human Resource Management.
2) To be familiar with the various functions of Human Resource Management.
3) To examine the methods of Training & Development.
4) To analyse the factors influencing Industrial Relations
5) To analyse the problems of labour in the organised and unorganised sector
6) To apply social work methods in industrial setting

1. COURSE OUTCOME

After successful completion of this course, the students will be able to:

CO. No.	Course Outcome	Level	Unit Covered
CO1:	Explain the concept of Management and HRM.	**K2**	**I**

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CO2:	Highlight the importance of various functions of HRM	K1	II
CO3:	Identify the factors influencing Industrial Relations	K2	IV
CO4:	Develop a proper understanding of Training & Development	K3	III
CO5:	Analyse the problems of Indian Labour in the unorganised sector.	K4	V
CO6:	Demonstrate how to apply social work methods in Industrial setting	K2	IV

2A. COURSE CONTENT

Unit I : Management: Concept and Scope, Principles, Functions of Management. Human Resource Management: Concept, philosophy, principles. Functions of Human Resource Management. Human Resource Planning. Difference between Personnel Management and Human Resource Management.

Unit II : Recruitment: Process, Methods and problems, Selection, Procedures, steps in Selection. Interview : Types, Orientation, and Induction. Promotion : Types. Demotion :Causes .Transfer : Purposes and Procedures. Separation, Retirement and Superannuation.Voluntary Retirement and Exit Interviews.

Unit III : Training and Development : Concept of Human Resource Development, meaning and functions. Need, Importance and Objectives, Methods and Techniques of Training, Performance Appraisal System-Concept, Techniques. Wage and Salary Administration-Definition, Types, Wage Determination.

Unit IV : Concept of Labour Welfare and Industrial Relations: Labour Welfare: Scope, Concept and Classifications, Role of Labour welfare officer. Industrial relations: concept, definitions, need and objeives. Factors influencing Industrial relations.

Unit V : Marginalized and Unorganized Sector: Unorganized Labour- Meaning, Types And Problems. Constitutional and Statutory Safeguards for Unorganized Labours. Bonded Labour and Contract Labour.

Unit VI(**Extra Reading (Not for Examination)**))

Social Work in Industry: Historical Development, Scope, Applicability of Social Work Methods**.**

http://www.ignou.ac.in/upload/bswe-02-block4-unit-19-small%20size.pdf

Reference
Agarwal R.D (ed.),(1977).Dynamics of Industrial Relations in India, New Delhi : Tata McGraw Hill.
Ahme Abad, (1977). Management and Orgarsiation Development, New Delhi : Rachna Prakashan.

Chatterjee, N.N.,(1978).Management of Personnel in Indian Enterprises, New Delhi : Allied Book Agency.

Flippo Edwin, (1990).Personnel Management, Tokyo: Kogakusha.

KarnikV.B., (1974).Indian Labour Problems and Prospects, Kolkatta : Minerva Associates.
https://brauss.in/hrm-basic-notes.pdf

3. SPECIFIC LEARNING OUTCOMES (SLOs)

Unit	Course- Content	Learning Outcomes	Highest Bloom's Taxonomic Level of Transactions
I	Management		
1.1	Concept and Scope, Principles, Functions of Management	Understand the concept and scope, principles, functions of management	K2
1.2	Human Resource Management: Concept, philosophy, principles.	Understand the concept, philosophy, principles of HRM	K2
1.3	Functions of Human Resource Management. Human Resource Planning.	Examine the functions of HRM	K4
1.4	Difference between Personnel Management and Human Resource Management.	Distinguish between Personnel Management and Human Resource Management.	K4
II	Recruitment		
2.1	Recruitment: Process, Methods and problems	Understand the Recruitment: Process, Methods and problems	K2
2.2	Selection, Procedures, steps in Selection. Interview : Types, Orientation, and Induction.	Understand Selection, Orientation and Induction	K2
2.3	Promotion :Types. Demotion :Causes .	Understand Promotion, demotion, their types and causes	K2
2.4	Transfer : Purposes and Procedures.	Understand the purpose and procedures relating to Transfer	K2
2.5	Separation, Retirement and Superannuation .	Distinguish between Separation, Retirement and Superannuation	K4
2.6	Voluntary Retirement and Exit Interviews	Understand the separation process	K2
III	Training and Development		

Unit	Course- Content	Learning Outcomes	Highest Bloom's Taxonomic Level of Transactions
3.1	Concept of Human Resource Development meaning and functions	Understand the concept and functions of Human Resource Development	K2
3.2	Need, Importance and Objectives	Assess the Importance of Training & Development	K5
3.3	Methods and Techniques of Training	Develop an understanding of the Methods and Techniques of Training	K3
3.4	Performance Appraisal System-Concept, Techniques	Understand the Performance Appraisal System	K2
3.5	Wage and Salary Administration-Definition, Types, Wage Determination.	Explain Wage and Salary Administration	K5
IV	Concept of Labour Welfare and Industrial Relations		
4.1	Labour Welfare: Scope, Concept and Classification	Understand the Scope, Concept and Classification of Labor Welfare	K2
4.2	Role of Labour welfare officer	Interpret the role of Labor welfare officer	K2
4.3	Industrial relations: concept, definitions, need and objectives.	Understand the concept, definitions, need and objectives of Industrial Relations	K2
4.4	Factors influencing Industrial relations.	Analyse the factors influencing Industrial relations.	K4
V	Marginalized and Unorganized Sector		
5.1	Unorganized Labour- Meaning, Types And Problems.	Understand and Analyse the problems of Unorganised labor	K4
5.2	Constitutional and Statutory Safeguards for Unorganized Labours	Examine the Constitutional and Statutory Safeguards for Unorganized Labours	K4
5.3	Bonded Labour and Contract Labour.	Analyse the problems of Bonded Labour and Contract Labour.	K4

Mapping Scheme for the PO, PSOs and COs

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L-Low　　　**M-Moderate**　　　　**H- High**

Mapping	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PSO1	PSO2	PSO3	PSO4
CO1	L	M	L	H	L	M	L	L	L	L	L	M	L
CO2	L	M	M	H	L	L	L	M	L	L	L	L	L
CO3	L	L	L	L	L	L	L	L	M	L	L	L	M
CO4	L	M	L	H	L	M	M	H	L	L	L	M	L
CO5	M	H	H	L	M	L	L	M	M	M	L	M	M
CO6	L	H	H	H	L	H	M	M	M	L	H	H	M

COURSE ASSESSMENT METHODS

DIRECT:

i.　　　Continuous Assessment Test: T1, T2 (Theory): Closed Book

ii.　　　Assignment, Seminar: Open Book.

iii.　　　Group Discussion & Presentation, Quiz (written).

iv.　　　Pre-Semester & End Semester Theory Examination

INDIRECT:

7. Course end survey (Feedback)

Project

U21SW6PJ

Objective:

- To provide opportunities for the students to learn about defining a Research Problem finding out facts / data by doing a research on the said topic, analyzing and presenting the findings.

Content : A student is expected to do a research study using the Social Work Research Method.

Teaching Methodology : The students would be guided by the respective staff member during the allotted period.

Outcome: The students would learn how to do a Research in Social work and will also learn its significance and applicability in practicing Social Work in the community.

Evaluation

The evaluation of the above said three components would be for 75 marks internal and 25 marks external. The internal marks would be equally distributed among the three components.

Internal	**(75)**
Project	25 Marks
External	**(25)**

Presentation in presence of an external examiner.

Elective III : Correctional Social Work

Semester   : VI   Course Code : U21SW6:3

Credits   : 5   Hours   : 5 Hours

2.COURSE OUTCOMES:

At the end of this course, the students will be able to

CO1	Assume the concept, Institutional protection for children and young offenders	K2	I
CO2	Infer the Institutional systems, functions of correctional administration.	K2	II
CO3	Apply the knowledge base on the Apply the knowledge base on the Correctional Laws: Corrective measures as per Criminal Procedure Code, Probation of Offenders Act, Juvenile Justice.	K3	II
CO4	Examine the legal-aid schemes, Right to Information Act and Public Interest Litigation Provisions and implementations.	K4	III
CO5	Acquire the skills of dealing with Institutional Treatment for Released Offenders and Convicts	K4	IV
CO6	Initiate Social Work interventions with under: trials, prisoners, rehabilitation of prisoners, work with families of prisoners, work with victims of crime	K5	V

3.COURSE CONTENTS

12 Hrs

Unit I : Institutional Systems: Introduction to correctional administration. History of Correctional Administration in India: Concept, objectives and functions of Correctional administration. Institutional protection for children and young offenders - Juvenile Justice (Care and Protection of Children) Act -2002, 2005.Observation Home, Juvenile Home for Boys and Girls and their functions. District Shelter for boys and girls and their functions.

12 Hrs

Unit II : Correction and Correctional Laws: Corrective measures as per Criminal Procedure Code, Probation of Offenders Act, Juvenile Justice (Care and Protection of Children) Act. Legal Aid: Concept of legal-aid, history of legal-aid, persons needing legal-aid, legal-aid schemes. Public Interest Litigation : Meaning, Concept, Process and Problems. Right to Information Act-Provisions and implementation. Role of Social Worker: Social Work intervention, need, methods.

12 Hrs

Unit III : Institutional Treatment for Released Offenders and Convicts. Prison - Historical development of prison system- Indian Prison Act. Prison administration, prison labor, prison discipline and prison education Pre-release programmes, prisoners' welfare board. Open-air prison - Historical development of Open-air prison system, organization and administration.

12 Hrs

Unit IV : Non-institutional systems. Probation and Parole : Historical development of probation system, principles and procedure. Parole : Historical development of parole - functions and powers of Parole Board, Conditions under the Prison Manual. Indian Penal Code, provisions on Parole. Pre-

release preparation of the parolee.

12 Hrs

Unit V: Social Work Practice in Correctional Setting: Scope for social work practice in institutional and non institutional settings. Application of Social Work interventions with under: trials, prisoners, rehabilitation of prisoners, work with families of prisoners, work with victims of crime.

TOPICS FOR SELF LEARNING (NOT FOR EVALUATION)

Unit VI Human Rights in the context of crime and punishment : Agencies to protect Human Rights - National Human Rights Commission, State Human Rights Commissions, Right to information Act and in the context of Human Rights violation, Social Work measures with the Police, the Judiciary and the prison staff – Job stress, burn out and other issues.

Unit VI : T1.Ahuja, Ram(2006),Criminology : New Delhi, Rawat Publications

References:

R1.Ahuja, Ram1996 :Youth and Crime, Jaipur, Rawat Publications

R2.Bhattacharya, S.K 1985: Social Defence: An Indian Perspective, Delhi, Manas Publications

R3.Chadha, K 1983 : Indian Jail: A Contemporary Document, NewDelhi, Vikas Publications.

R4.Chang, D.H 1976: Criminology – A Cross-cultural Perspective, Vol.I, New Delhi, Vikas Publications.

R5.Gandhi B.M, 2006 : Indian Penal Code- Lucknow, Eastern BookCo

R6.Paranjape, N. V1998: Criminology and Penology; Allahabad : Central Law Publications

R7.Sarkar, Chandan 1987 :Juvenile Delinuency in India – An Etiological Analysis, Delhi, Daya Publishing House.

R8.Siddique, A 1983: Criminology, 2nd Edition, Lucknow, Eastren Book Co.

4. LEARNING OUTCOMES :

Unit	Course - Content	Learning Outcomes	Blooms Taxonomic Levels of Transactions

1.1	**Institutional Systems**: Introduction to correctional administration. History of Correctional Administration in India. Concept, objectives and functions of Correctional administration.	Explain the various correctional administration in India	K2
		Explain the History of Correctional Administration in India	K2
		Analyse the Concept, objectives and functions of Correctional administration in India.	K4
1.2	Institutional protection for children and young offenders - Juvenile Justice (Care and Protection of Children) Act - 2002, 2005.	Analyse the Institutional protection for children and young offenders - Juvenile Justice	K4
	Observation Home, Juvenile Home for Boys and Girls and their functions. District Shelter for boys and girls and their functions	Critique the functions of Observation Home, Juvenile Home for Boys and Girls and their functions. District Shelter for boys and girls	K5
2.1	Correction and Correctional Laws: Corrective measures as per Criminal Procedure Code, Probation of Offenders Act, Juvenile Justice Act (Care and Protection of Children)	Interpret the nature and importance of Corrective measures as per Criminal Procedure.	K2
2.2	Legal Aid: Concept of legal-aid, history of legal-aid, persons needing legal-aid, legal-aid schemes.	Identify the Historical background and nature legal-aid, persons needing legal-aid	K3
		Identify the legal-aid schemes	K3
		Analyse the Concept of legal-aid	K3
2.3	Public Interest Litigation : Meaning, Concept, Process and Problems.	Infer the Public Interest Litigation Act.	K5
		Analyse the roles of a social worker in a Legal Aid services.	K4
2.4	Right to Information Act- Provisions and implementation. Role of Social Worker: Social Work intervention, need, methods.	List out the Right to Information Act-Provisions	K5
		Analyse the challenges and the role of Social Workers/ interventions, needs, methods	K4
3.1	Institutional Treatment for Released Offenders and Convicts	Plan strategies to release Offenders and Convicts	K5
3.2	Prison - Historical development of prison system-Indian	Examine the Prison - Historical development of prison system- Indian	K5

3.3	Prison Act. Prison administration, prison labor, prison discipline and prison education	List out the condense of Prison Act	K3
3.4	Pre-release programmes, prisoners' welfare board.	Analyse the Pre-release programmes, prisoners' welfare board.	K4
3.5	Open-air prison - Historical development of Open-air prison system, organization and administration.	Infer the details of Open-air prison - Historical development of Open-air prison system, organization and administration	K5
4.1	Non-institutional systems.	Identify the importance of Psychiatric Social Work	K3
4.2	Probation and Parole : Historical development of probation system, principles and procedure. Parole : Historical development of parole - functions and powers of Parole Board, Conditions under the Prison Manual.	Comment the Historical background of probation system, principles and procedure	K2
		Discusses the functions and powers of Parole Board, Conditions under the Prison Manual	K3
4.3	Indian Penal Code, provisions on Parole. Pre-release preparation of the parolee.	Determine the Indian Penal Code, provisions on Parole. Pre-release preparation of the parolee. ,	K5
5.1	Social Work Practice in Correctional Setting	Identify the scope of Social Work Practice in Correctional Setting	K3
	Social work practice in institutional and non-institutional settings.	Analyse the Social work practice in institutional and non- institutional settings.	K4
5.2	Application of Social Work interventions with under: trials, prisoners,	Illustrate the Application of Social Work interventions with under: trials, prisoners,	K2
5.3	Rehabilitation of prisoners, work with families of prisoners, work with victims of crime	Explain the importance of Rehabilitation of prisoners, work with families of prisoners, work with victims of crime	K3

5. MAPPING SHEME FOR THE PO, PSOS AND COS

L-Low-1   **M-Moderate -2**   **H- High-3**

Mapping	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PSO1	PSO2	PSO3	PSO4
CO1	H	M	M	M	H	L	L	L	M	H	H	H	H
CO2	H	M	M	L	M	L	M	L	L	H	H	H	H
CO3	L	L	H	H	H	M	H	M	L	M	L	H	H
CO4	M	H	L	H	M	H	M	H	H	L	M	H	H
CO5	L	H	H	H	M	M	H	M	H	M	H	H	H
CO6	M	L	H	L	L	H	H	H	H	H	M	H	H

COURSE ASSESSMENT METHODS

DIRECT:

5. Continuous Assessment Test: T1, T2 (Theory): Closed Book
6. Assignment, Seminar: Open Book.
7. Group Discussion & Presentation, Field Visit Report, Role Play, Quiz (written).
8. Pre-Semester & End Semester Theory Examination

INDIRECT:

1. Course end survey (Feedback)

NMEC offered by the Department:

NMEC 1 : MASS COMMUNICATION

Semester :	III	Course Code	: U21SW3E1
Credits :	2	Hours per week :	2 Hours

1. COURSE OUTCOME

After successful completion of this course, the students will be able to:

CO. No.	Course Outcome	Level	Unit Covered
CO1:	Discuss the theoretical background of Mass Communication and their types	K1	I
CO2:	Analyze the role of Television, Advertising and Films	K4	II
CO3:	Examine the role of Folk Media and its contribution to Social Change	K5	II
CO4:	Consolidate the role of Governmental and Non Governmental agencies in promoting Development though Mass Media	K2	III
CO5:	Examine the various issues and challenges of today's Media	K4	IV
CO6:	Become familiar with the Theories and Models of Mass Communication	K2	V

2A. COURSE CONTENT

Unit I : Mass communication : Meaning, definition and characteristics Role of Mass Media; Mass Media and Values, Role of Press : Anatomy of a Newspaper What makes News?; Role of Newspapers in India Role of Magazines, Radio: Special Features of Radio as a Mass Medium Advantages and Limitations

Unit II:
Television : T.V. in India Impact of TV, Television and Children; Advertising : Impact of Advertising, Exploitation of Women in advertising Social Advertising; Films: Elements of Cinema Indian Cinema Impact of films

Unit III:
Folk Media: Meaning and Features, Types of folk media- folk songs, folk music, folk dance, folk theatre Role of folk media in India, Folk media and social change. Visual Aids in Communication: Importance of Visual Aids, Display Aids: Charts, Posters, Collage, Photographs, Photo language, Information Technology: Internet- use, abuse and addiction E-mail Etiquette, Social Media: Types, Advantages and Disadvantages Use of Internet for Social Work practice.

Unit IV : Globalization, Media and Development, Local cultural needs and development, National & International media organizations & policies addressing imbalances in development, Globalization of Media, Democratization of Communication, Changing face of Indian Media.

Unit V : Media, Technology and Society. What is Right to Information? Salient features of RTI Act.

Unit VI : Production Documents You Need To Make For Your Film Shoot
https://www.lightsfilmschool.com/blog/3-production-documents-for-your-film-shoot-aet , TA today by Ian Stewart and Vann joines 1987, Scripts people live by Claude Steiner-1974, Games

121

people play by Eric Berne 1964

Text Books:

Ahuja B.K. (2014) – Mass Communication: Theory and practice. New Delhi Saurabh Publishing, house

Jayakaran I (2005) – Every one's Guide to Effective Writing. Chennai 2M Publishing International

Kumar, Keval J (1981) – Mass Communication in India. Bombay Jaico Publishing House

Rani N Usha (1996) – Folk Media for Development: A Study of Karnataka's traditional Media: Bangalore Karnataka Book Publishers

References:

Civikly Jean M – Messages: A Reader in Human Communication. New York Random House1974

Dhama O.P. and O.P. Bhatnagar – Education and Communication for Development. New Delhi : Oxford and IBH Publishing1985

Ludlow Ron and Fergus Panton – The Essence of Effective Communication. New Delhi Prentice Hall of India1995

Nagaraj Geetha – Write to Communicate. New Delhi Foundation Books 2004

3. SPECIFIC LEARNING OUTCOMES (SLOs)

Unit	Course- Content	Learning Outcomes	Highest Bloom's Taxonomic Level of Transactions
I	**Mass communication**		
1.1	Mass communication : Meaning, definition and characteristics Role of Mass Media; Mass Media and Values	Recall all aspects related to Mass Communication and Mass Media	K1
1.2	Role of Press : Anatomy of a Newspaper What makes News?; Role of Newspapers in India Role of Magazines	Recall the role of Press and Newspapers in India	K1
1.3	Radio: Special Features of Radio as a Mass Medium Advantages and Limitations	Recognize the limitations of Mass Media	K1
II	**Television**		
2.1	T.V. in India Impact of TV, Television and Children	Understand the impact of TV	K2
2.2	Advertising : Impact of Advertising, Exploitation of Women in advertising Social Advertising	Understand the impact of Advertising	K1
2.3	Films: Elements of Cinema Indian Cinema Impact of films	Analyse the Impact of Films	K4
III	**Folk Media**		
3.1	Folk Media: Meaning and Features, Types of folk media- folk songs, folk music, folk dance, folk theatre Role of folk media in India, Folk media and social change	Identify the Concept of Folk Media	K3

3.2	Visual Aids in Communication: Importance of Visual Aids, Display Aids: Charts, Posters, Collage, Photographs, Photo language	Recognize the Concept of Visual Aids and its Importance	K1
3.3	Information Technology: Internet- use, abuse and addiction E-mail Etiquette	Understand the Concept of Information Technology	K1
3.4	Social Media: Types, Advantages and Disadvantages Use of Internet for Social Work practice	Recall the Concept of Social Media	K1
IV	**Globalization**		
4.1	Globalization, Media and Development, Local cultural needs and development	Apply the knowledge of Globalization, Media and Development	K3
4.2	National & International media organizations & policies addressing imbalances in development, Globalization of Media	Apply the knowledge of addressing the imbalances in Development	K3
4.3	Democratization of Communication, Changing face of Indian Media	Analyse the Democratization of Communication	K3
V	**Media**		
5.1	Media, Technology and Society	Distinguish the Concept of Technology and Society	K3
5.2	What is Right to Information	Analyze the Concept of Right to Information Ac	K4
5.3	Salient features of RTI Act	Recognize the Salient features of RTI Act	K2

MAPPING SCHEME FOR THE PO, PSOs AND COSs

U21SW5:2	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PSO1	PSO2	PSO3	PSO4
CO1	-	-	L	H	-	-	L	L	L	-	H	M	L
CO2	-	-	L	H	-	-	-	L	L	L	H	H	L
CO3	-	-	L	H	-	-	-	L	L	L	H	H	L
CO4	-	-	L	H	-	-	-	L	L	L	H	H	L
CO5	-	-	L	H	M	H	M	-	L	L	H	H	M
CO6	L	L	H	L	-	-	-	L	L	L	M	M	M

L-Low   M-Moderate H- High

COURSE ASSESSMENT METHODS
   DIRECT:
   1. Continuous Assessment Test: T1, T2 (Theory): Closed Book
   2. Assignment, Seminar: Open Book.
   3. Group Discussion & Presentation, Quiz (written).
   4. Pre-Semester & End Semester Theory Examination
   INDIRECT:
   2. Course end survey (Feedback)

<p align="center">**NMEC I : SUBSTANCE ABUSE AND REHABLITATION**</p>

COURSE OUTCOMES

After successful completion of this course, the students will be able to:

CO No.	Course Outcome	Level	Unit Covered
CO1	Describes substance abuse, its causes, types and preventive measures	K1	I
CO2	Explain stages of Addiction and its impact on Individuals and Family members	K2	II
CO3	Use Social Legislations pertinent to Addiction.	K3	III
CO4	Identify the Need and importance of preventing Addiction.	K4	IV
CO5	Propose professional Intervention skills to help people in Addiction.	K5	V
CO6	Verify the hands-on skills most applicable to enable those in Addiction to be helped to help themselves.	K5	V

COURSE CONTENT:

Unit I : Substance Abuse: Causes, Types, preventive measures. Classification of Drugs (Alcohol, Caffeine, Hallucinogens, Inhalants, Marijuana, Nicotine, Opiates, Sedatives, Steroids, Stimulants). **(2 Hours)**

Unit II : Stages of Addiction: Primary, Secondary and Chronic stages, and its impact on Individuals and Family members - Co-dependency. **(2 Hours)**

Unit III : Addiction and Social Legislation: Motor Vehicle Act (Drunk Driving Law) 2012. Tamilnadu State Marketing Corporation (TASMAC). **(2 Hours)**

Unit IV : Need and importance of Prevention of Addiction: Role of Family, Socialization, Peer Group Pressure, Neighborhood, Workplace, Leisure management, Awareness Building, Preventive Education.

Unit V : Professional Intervention : Assessment & Diagnosis, Detoxification, Relapse, Aftercare, Follow-up, Referral Services, Rehabilitation. Confidentiality and Ethical Issues. Role of Alcohol Anonymous Groups.

Unit VI: TOPICS FOR SELF STUDY (NOT FOR EVALUATION)

Contemporary Drug Abuse Treatment suggestive tool kit.

https://www.unodc.org/docs/treatment/contemporary_drug_abuse_treatment.pdf

TEXT BOOKS:

T1: Fisher, G. L. and Harrison, T. C. (2005). Substance abuse: Information for school counselors, social workers, therapists, and counselors. Boston: Allyn and Bacon. OPTIONAL TEXTS McNeece, C. A., DiNitto, D. M. (2005). Chemical dependency: A systems approach. Boston: Allyn and Bacon.

REFERENCE BOOK:

R1: Jayaraman, Rukmani and Kanakam.U.,(2002).Personal Recovery Tools for the Drug Dependent, Chennai: T.T. Ranganathan Clinical Research Foundation.

R2: Ranganathan, Shanthi, Jayaraman, Rukmani and Thirumagal.V.,(2010). Counselling for Drug Addiction – Individual, Family and Group – A Field Guide for Trainers – Concepts, Issues, Practical Tools and Resources, Chennai: T.T.Ranganathan Clinical Reasearch Foundation.

(* latest editions of the above books to be referred.)

SPECIFIC LEARNING OUTCOMES (SLOs)

Unit	Course – Content	Learning Outcomes	Blooms Taxonomic Levels of Transactions
I	**Substance Abuse**		
1.1	Substance Abuse: Causes, Types, preventive measures.	Recollect the Causes, Types, preventive measures of substance abuse.	K1
1.2	Classification of Drugs (Alcohol, Caffeine, Hallucinogens, Inhalants, Marijuana, Nicotine, Opiates, Sedatives, Steroids, Stimulants)	Illustrate the classification of Drugs.	K2
II	**Stages of Addiction:**		
2.1	Stages of Addictions	Define the Primary, Secondary and Chronic stages.	K1
2.2	its impact on Individuals and Family members Co-dependency	Analyse Co-dependency.	K4
III	**Addiction and Social Legislation:**		
3.1	Addiction and Social Legislation:	Examine Motor Vehicle Act (Drunk Driving Law) 2012	K4

Unit	Course – Content	Learning Outcomes	Blooms Taxonomic Levels of Transactions
3.2	Addiction and Social Legislation:	Assess the Tamilnadu State Marketing Corporation (TASMAC)	K5
IV	**Need and importance of Prevention of Addiction:**		
4.1	Need for Prevention of Addiction	Identify the need and importance of Prevention of Addiction: Role of Family, Socialization, Peer Group Pressure, Neighborhood	K3
4.2	Importance of Prevention of Addiction	Discover the prevention of addiction in Workplace, Leisure management, Awareness Building, Preventive Education.	K4
V	**Professional Intervention:**		
5.1	Professional Interventions Assessment & Diagnosis, Detoxification, Relapse, Aftercare, Follow-up, Referral Services, Rehabilitation	Explain the Assessment & Diagnosis, Detoxification, Relapse, Aftercare, Follow-up, Referral Services, Rehabilitation	K4
5.2	Professional Intervention	Examine the Confidentiality and Ethical Issues. Role of Alcohol Anonymous Groups.	K4

Mapping Scheme for the PO's, PSO's and CO's

L-Low, M-Moderate, H-High

Mapping	PO1	PO2	PO3	PO4	PO5	PO6	PO7	PO8	PO9	PSO1	PSO2	PSO3	PSO4
CO1	M	M	M	M	H	H	H	H	H	M	H	H	H
CO2	L	M	M	H	H	H	H	H	H	L	M	H	H
CO3	M	H	H	M	M	M	M	H	H	M	H	H	H
CO4	L	M	M	M	H	H	H	H	H	M	H	H	H
CO5	M	H	H	H	H	H	H	H	H	M	H	H	H
CO6	H	H	H	H	H	H	H	H	H	H	H	H	H

COURSE ASSESSMENT METHODS
DIRECT:
5. Continuous Assessment Test: T1, T2 (Theory): Closed Book
6. Assignment, Seminar: Open Book.
7. Group Discussion & Presentation, Quiz (written).
8. Pre-Semester & End Semester Theory Examination
 INDIRECT:
 3. Course end survey (Feedback)