

Minutes of the Meeting of the IQAC Committee

Date : 02 July 2015 (Thursday)

Venue: Council Room

Members present in the meeting:

- Principal
- Dean of IQAC
- Members of IQAC

Agenda : Year Plan

The meeting started with a prayer by the Associate Dean of IQAC and initiated by the Dean of IQAC. The previous year's academic progress was highlighted and the plan for the current academic year was discussed. The Dean of IQAC acknowledged the contribution of members of Micro-IQAC of all the Departments.

- A discussion was held on the **Students' Feedback 2014-15**. This survey was held on 10 parameters.

The following activities were planned for the academic year 2015-16.

1. On 06 August 2015, a **Capacity Building Workshop** for the Young Faculty members of both Arts and Science disciplines for developing and strengthening the skills, instincts, abilities, processes and resources that organizations need in the current scenario is planned.
2. On 27 October 2015, a One day workshop entitled "**Faculty Development Programme**" is planned. It was decided to invite **Dr.M. Lawrence**, Associate Professor, The American College, Madurai, as the resource person.
3. On February 18 and 19, 2016, a Two Days workshop entitled, "**Faculty Enrichment Programme**" has been planned.
4. In the month of March 2016, an **Academic Audit** 2015-16 as well as selection of the Best Arts and Science Departments is scheduled; where subject experts will visit individual departments and give their evaluative reports. The departments would be classified and assessed under the Following categories:
 - a. BASIC SCIENCES: Mathematics, Physics, Chemistry
 - b. LIFE SCIENCES: Botany, Zoology, Environmental Sciences, Biotechnology, Nutrition & Dietetics, Bio Informatics,
 - c. OTHER SCIENCES: Information Technology, Library & Information Science, Computer Science, Computer Application, Actuarial Science.
 - d. ARTS CATEGORY – I Tamil, English & Social Work

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- e. ARTS CATEGORY – II : History, Economics, Mgt. Studies, Commerce
5. **Students Feedback:** Online Feedback is planned to be held during last week of March 2016. **Mr. W. Pradeep**, System Manager and **Mr. Abel Anburaj**, Special Programmer will be in charge of this. It is decided to follow Census method in collecting feedback from the students on Faculty Evaluation.
 6. **Introduction of E-attendance** on a trial basis in select Departments
 7. In the month of April 2016, a **Workshop on R-Programming for doctoral research scholars and members of staff who are pursuing doctoral studies**, is planned to be organised in collaboration with the Department of Mathematics.
 8. A separate planning meeting is scheduled in view of University Triennial Inspection.

The meeting ended with a vote of thanks by the Associate Dean of IQAC.
