



**CENTRE FOR CALLIGRAPHY**  
**BISHOP HEBER COLLEGE (AUTONOMOUS)**

*Ranked 4<sup>th</sup> at National Level by MHRD through NIRF 2017*  
*Nationally Reaccredited with "A" Grade by NAAC with a CGPA of 3.58 out of 4*  
*Recognized by UGC as 'College of Excellence'*  
Tiruchirappalli – 620 017, India [www.bhc.edu.in](http://www.bhc.edu.in)

**CENTRE FOR CALLIGRAPHY**



**(2020-2021)**

**BISHOP HEBER COLLEGE**  
**(AUTONOMOUS)**

*(Affiliated to Bharathidasan University)*  
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Tiruchirappalli - 620 017



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### 1. LIST OF TEACHERS AND QUALIFICATION

1.	Mrs.S.Prabharani	MA,PGDSLM	Co-ordinator
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### 2. PROGRAMMES OFFERED

1. Certificate Programme in Calligraphy
2. Diploma in Calligraphy

### 3. GRADUATION DAY DETAILS

-NO GRADUATION DAY DUE TO COVID

**DIPLOMA BATCH (ONLINE)**

Students		
	EG1811020222 EG1811020222	
	EG181102050 EG181102050	
	EG181102063 EG181102063	
	EG185102145 EG185102145	
	EG185102167 EG185102167	
	EG195102105 Personal Accounting	
	EG195102110 Personal Accounting	
	HS181103033 HS181103033	

Stream      ClassWork      People

*S. Prabharam*  
**S. PRABHARANI, M.A.,**  
Co-ordinator,  
Department of Calligraphy  
Bishop Heber College (Autonomous)  
Tiruchirappalli - 17  
Cell : 92445 60457



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### CERTIFICATE COURSE BATCH (ONLINE)

14:24

Calligraphy 2020-2...

## Teachers

Prabharani S

## Students

Athithya Renganathan

BY191110038 Personal Accounting

CH191109013 Personal Accounting

CH191109023 Personal Accounting

CH191109027 Personal Accounting

Stream

Classwork

People

  
**S. PRABHARANI, M.A.,**  
Co-ordinator,  
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14:26

D. Calligraphy 2020...

STUDENTS

	EG181102022 EG181102022	⋮
	EG181102050 EG181102050	⋮
	EG181102063 EG181102063	⋮
	EG185102145 EG185102145	⋮
	EG185102167 EG185102167	⋮
	EG195102105 Personal Accounting	⋮
	EG195102110 Personal Accounting	⋮
	HS181103033 HS181103033	⋮

Stream Classwork People

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14:25

Prabharani S

Students

BT195117154	Personal Accounting	⋮
BT195217119	Personal Accounting	⋮
CH191109037	Personal Accounting	⋮
CS195114323	Personal Accounting	⋮
EG185102125	EG185102125	⋮
EG195202123	Personal Accounting	⋮
ND185126131	Nutrition & Dietetics	⋮
cm205105251	B.Com.	⋮

*S. Prabhavani*  
**S. PRABHARANI, M.A.,**  
Co-ordinator,  
Department of Calligraphy  
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The screenshot shows a mobile application interface with a list of courses. At the top, the status bar displays the time 14:26 and various icons. The list of courses is as follows:

Course ID	Course Name
EG181102063	EG181102063
EG185102145	EG185102145
EG185102167	EG185102167
EG195102105	Personal Accounting
EG195102110	Personal Accounting
HS181103033	HS181103033
MA181107028	MA181107028
ma205207103	M.Sc. Mathematics

At the bottom, there is a navigation bar with three main options: Stream, Classwork, and People. Below the navigation bar, there is a signature and contact information for S. Prabhakaran, Co-ordinator of the Department of Calligraphy at Bishop Heber College (Autonomous), Tiruchirappalli - 17, with a cell number of 92445 60457.



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14:25

cs201114042 B.Sc. Computer Science

cs205214325 M.Sc. Computer Science

es205116103 B.Sc. Environmental Sciences

hs201103010 B.A. History

ia205127158 B.Com. IA

Amala ia205127159 B.Com. IA

nd205126146 B.Sc. Nutrition and Dietetics

zy201111045 B.Sc. Zoology

Stream Classwork People

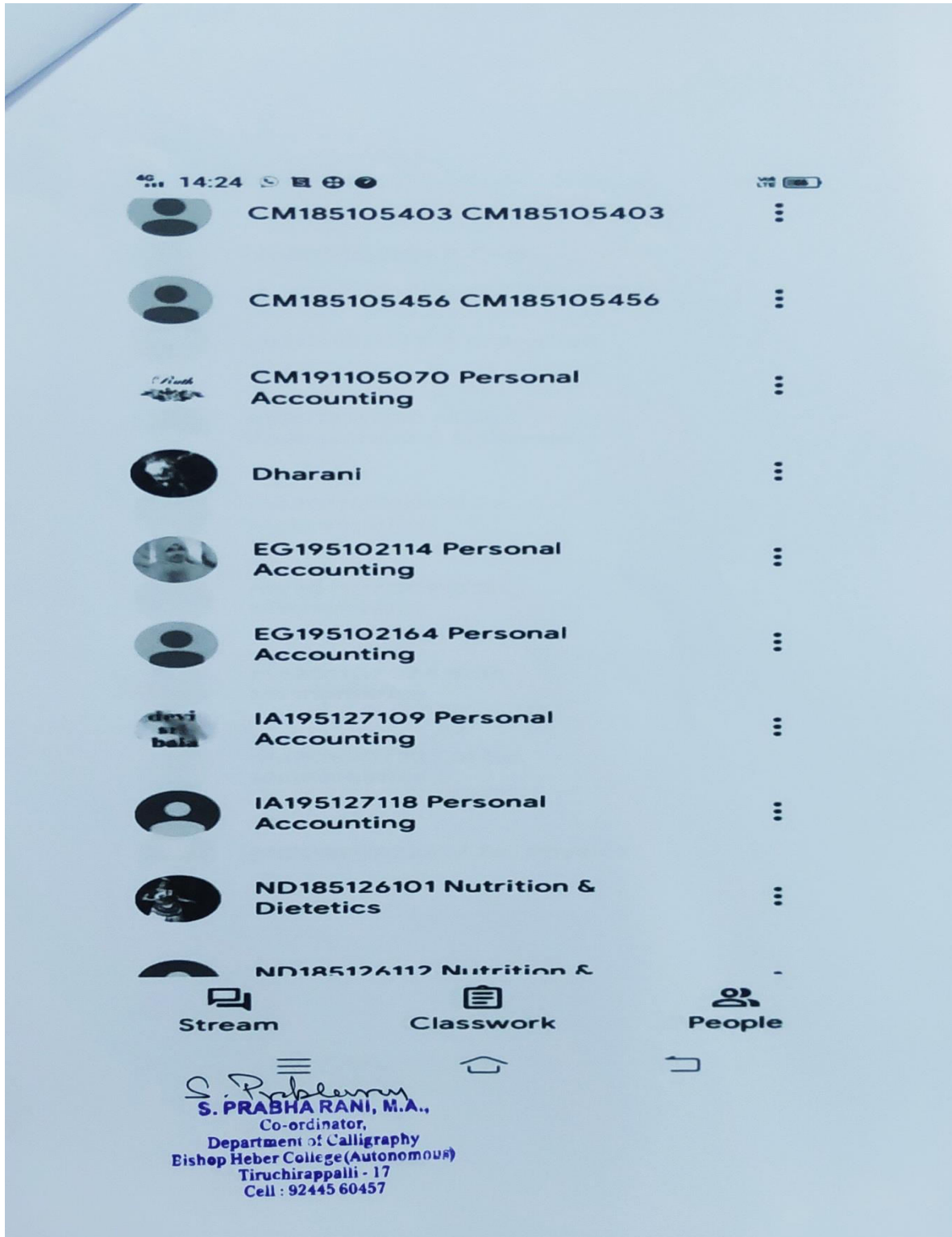
S. Prabhavani  
**S. PRABHA RANI, M.A.,**  
Co-ordinator,  
Department of Calligraphy  
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The screenshot shows a mobile application interface with a light blue background. At the top, there is a status bar with the time 14:25 and various icons. Below the status bar is a list of users, each with a circular profile picture, a name, and a three-dot menu icon to the right. The users listed are:

- cm205105251 B.Com.
- eg201102033 B.A. English
- es201216020 M.Sc. Environmental Sciences
- ma201107004 B.Sc. Mathematics
- ma201107009 B.Sc. Mathematics
- ma201107024 B.Sc. Mathematics
- ma205207235 M.Sc. Mathematics
- ph205208223 M.Sc. Physics

At the bottom of the screen, there are three main navigation icons: a speech bubble for 'Stream', a document for 'Classwork', and a group of people for 'People'. Below these icons are three smaller icons: a hamburger menu, a home icon, and a back icon. At the very bottom, there is a signature and contact information for S. Prabhavani, M.A., Co-ordinator, Department of Calligraphy, Bishop Heber College (Autonomous), Tiruchirappalli - 17, Cell : 92445 60457.



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**SYLLABUS**

**2020 - 2021**

**Certificate Program in Calligraphy**

Course Duration: **45 days**

Programme objective

- Calligraphy – a visual art of writing –the art of writing (from Greek Kallos means Beauty + Graphia means Writing) – gives form to signs in an expressive harmonious and skillful manner.
- To help the students master the art of good handwriting.
- Good presentation enhances reputation of the presenter.
- Beautiful handwriting gains good results in examination.

**UNIT: 1- BASIC SKILLS IN CALLIGRAPHY**

- Introduction
- Strokes
- Small style letters (straight)
- Cursive letters
- Strokes
- Capital letters/block letters
- Small style letters (slanting)
- Style letters (capital)



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### UNIT: 2 - FORMATIONS AND DESIGNS

#### Formation of letters

- Anti-clock wise letters
- Clockwise letters
- Straight letters
- Joiners, non joiners

#### Designs

- How to handle calligraphy pen
- Italic designs and borders
- How to handle marker
- Usage of Alfa Chisel Marker (Sketch)

#### Practical

- Card making
- Certificate writing
- Agenda writing
- Poster making
- Brush pen writing

### MARK STATEMENT

#### INTERNAL TEST - 1

❖ Attendance	=	5 marks
❖ Assignment	=	15 marks
❖ Class work note book	=	5 marks



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TOTAL = 25 marks

EXTERNAL MARKS = 75 marks

TOTAL = 100 marks

**INTERNAL TEST - 2**

❖ Attendance = 5 marks

❖ Assignment = 15 marks

❖ Class work note book = 5 marks

TOTAL = 25 marks

EXTERNAL MARKS = 75 marks

TOTAL = 100 marks

**Grading the certificate course**

91-100 = A Grade      Excellent

75-90 = B Grade      Very good

60-74 = C Grade      Good

40-59 = D Grade      Fair

**Programme: Certificate Course in Calligraphy (2019 Onwards )**

Sem.	Course	Course Title	Course Code	Hours/ Course	Credits	Marks		
						CIA	ES E	Total
I (or) II	Core I	Basics Skills in Calligraphy	D19CG10 1	6	5	25	75	100
	Core II	Formation and Designs	D19CG10 2	6	5	25	75	100





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	Core Prac. I	Practical - I	D19CG1P 1	8	3	40	60	100	
	<b>Total Credits</b>					<b>13</b>			

**FEES DETAILS**

Application cost	=	30.00
Course tuition fee	=	1500.00
<b>TOTAL</b>	<b>=</b>	<b>1530.00</b>

**EXAMINATION FEES DETAILS**

Exam fees	=	50.00
Fee for certificate	=	30.00
Graduation day	=	150.00
Fee for individual photo	=	20.00
<b>TOTAL</b>	<b>=</b>	<b>250.00</b>

**CERTIFICATE PROGRAMME IN CALLIGRAPHY**

**TEACHING MODULES & WORK PLAN**

**Week 1 :**

- **Introduction**
- **Basic strokes**
- **Cursive letters**

**Week 2:**



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- **Capital letters**
- **Block letters**
- **Small style letters**
- **Numerals**

**Week 3:**

- **Marker**
- **How to handle marker**
- **Borders**
- **How to write with marker**

**Week 4 :**

- **1<sup>st</sup> worksheet completion**
- **Making spiral sheets**

**Week 5:**

- **Capital style letters**

**Week 6:**

- **Second worksheet**
- **Introduction to calligraphy pen set**

**Week 7 :**

- **Pen writing**
- **Pen designs**

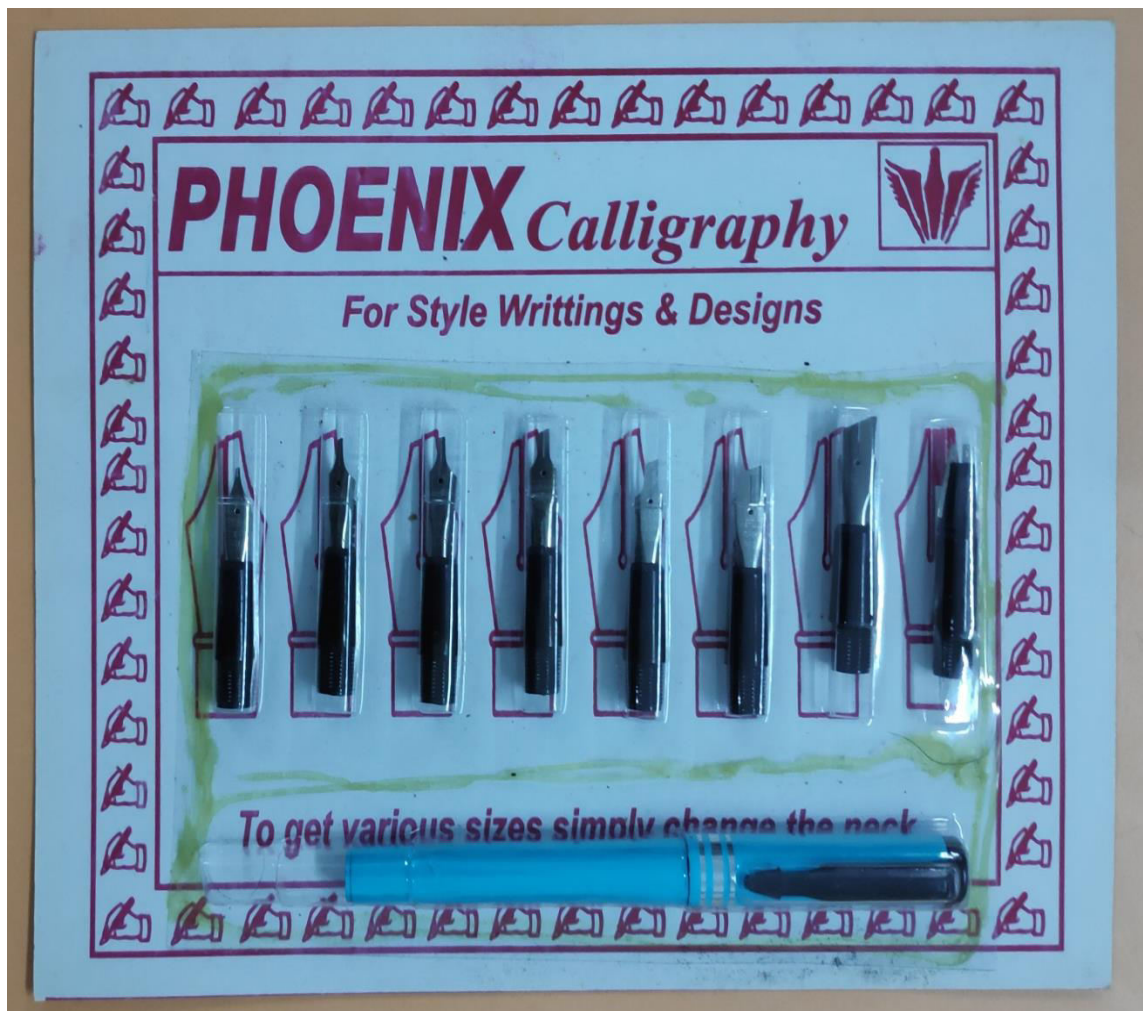


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### TOOLS

#### Calligraphy pen set





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**WORKSHEET 1**

*Bishop Heber College (Autonomous) Tichy - 620 017.*  
*Calligraphy Certificate Programme - Work Sheet - 01*

Date : \_\_\_\_\_  
Session : \_\_\_\_\_

Name : *S. Beshirath Achariah*  
Class : *I<sup>st</sup> B.com*

*[Handwritten calligraphy practice on ruled lines, showing various penmanship exercises including slanted lines, loops, and flourishes.]*

Remarks : \_\_\_\_\_

Staff Initial \_\_\_\_\_





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**WORKSHEET 2**

*Bishop Heber College (Autonomous) Trichy - 620 017.*  
*Calligraphy Certificate Programme - Work Sheet - 01*

*Style Letters*      Name : V. SHARLIN HALLESH  
Date : 18.10.22      Class : II - BCA - F  
Session : 11:30 - 12:45

Handwritten practice lines for calligraphy, showing the letters 'A', 'B', and 'X' repeated across multiple rows. The letters are written in a cursive style on lined paper.

Remarks : \_\_\_\_\_      Staff Initial \_\_\_\_\_



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# **Diploma in Calligraphy**

Course Duration : **70 days**

Programme objective:

- Calligraphy – a visual art of writing –the art of writing (from Greek Kallos means Beauty + Graphia means Writing) – gives form to signs in an expressive harmonious and skillful manner.
- To help the students master the art of good handwriting.
- Good presentation enhances reputation of the presenter.
- Beautiful handwriting gains good results in examination.

## **UNIT: 1- BASIC SKILLS IN CALLIGRAPHY**

- Introduction
- Strokes
- Small style letters (straight)
- Cursive letters
- Strokes
- Capital letters/block letters
- Small style letters (slanting)
- Style letters (capital)
- 

## **UNIT: 2 - FORMATIONS AND DESIGNS**



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### Formation of letters

- Anti-clock wise letters
- Clockwise letters
- Straight letters
- Joiners, non joiners

\

### Designs

- How to handle calligraphy pen
- Italic designs and borders
- How to handle marker
- Usage of Alfa Chisel Marker (Sketch)

### Practical

- Card making
- Certificate writing
- Agenda writing
- Poster making
- Brush pen writing

## MARK STATEMENT

### INTERNAL TEST - 1

- |              |   |          |
|--------------|---|----------|
| ❖ Attendance | = | 5 marks  |
| ❖ Assignment | = | 15 marks |



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❖ Class work note book = 5 marks  
TOTAL = 25 marks

EXTERNAL MARKS = 75 marks  
TOTAL = 100 marks

**INTERNAL TEST - 2**

❖ Attendance = 5 marks  
❖ Assignment = 15 marks  
❖ Class work note book = 5 marks  
TOTAL = 25 marks  
EXTERNAL MARKS = 75 marks  
TOTAL = 100 marks

*THEORY : 1*

**UNIT: 1 ADVANCE SKILLS IN CALLIGRAPHY**

- Top joiners
- Bend and straight joiners
- Straight joiners
- Capital letters
- Small letters
- Single stroke letters
- Double stroke letters

**UNIT: 2 calligraphy in Tamil**

Tamil fonts





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**PRACTICAL: 1**

Same as in certificate course

**PRACTICAL: 2**

- A. Thermocol lettering;
- English alphabets
  - Tamil alphabets
- B. Black board writing

**MARK STATEMENT**

**INTERNAL TEST -3**

❖ Test	=	10 marks
❖ Assignment in Tamil	=	15 marks
<b>TOTAL</b>	=	<b>25 MARKS</b>
<b>EXTERNAL MARKS</b>	=	<b>75 MARKS</b>
<b>TOTAL</b>	=	<b>100 MARKS</b>

**INTERNAL TEST -4**

❖ Test	=	10 marks
❖ Blackboard teaching	=	15 marks
<b>TOTAL</b>	=	<b>25 MARKS</b>
<b>EXTERNAL MARKS</b>	=	<b>75 MARKS</b>
<b>TOTAL</b>	=	<b>100 MARKS</b>

**Grading the diploma course**

<b>MARKS</b>	<b>GRADE POINT</b>	<b>CGPA</b>	<b>LETTERGRADE</b>	<b>CLASSIFICATION OF FINAL</b>
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				<b>RESULT</b>
90 and above	10	9.00 and above	O	Outstanding
80 to <90	9	8.0-8.99	A+	Excellent
70 to <80	8	7.0-7.99	A	Very Good
60 to <70	7	6.0-6.99	B+	Good
50 to <60	6	5.0-5.99	B	Above Average
40 to <50	5	4.0-4.99	C	Average
Below 40	0	Below 4.0	RA	Re Appear

### Programme : Diploma Course in Calligraphy (2019 Onwards )

Sem.	Course	Course Title	Course Code	Hours/ Course	Credits	Marks		
						CIA	ES E	Total
I (or) II	Core I	Basics Skills in Calligraphy	D19CG101	6	5	25	75	100
	Core II	Formation and Designs	D19CG102	6	5	25	75	100
	Core Prac. I	Practical - I	D19CG1P1	8	3	40	60	100
	Core III	Advance Skills in Calligraphy	D19CG103	12	3	25	75	100
	Core IV	Calligraphy in Tamil	D19CG104	12	3	25	75	100
	Core Prac. II	Practical - II	D19CG1P2	8	3	40	60	100
	Field Work	Internship	D19CG1F1	7	2	--	--	100
<b>Total Credits</b>					<b>24</b>			

### FEES DETAILS

Application cost	=	30.00
Course tuition fee	=	2500.00
<b>TOTAL</b>	=	<b>2530.00</b>

### EXAMINATION FEES DETAILS

Exam fees	=	150.00
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Fee for certificate	=	50.00
Graduation day	=	250.00
Fee for individual photo	=	20.00
<b>TOTAL</b>	<b>=</b>	<b>470.00</b>

**DIPLOMA IN CALLIGRAPHY**

**TEACHING MODULES & WORK PLAN**

**Week 1:**

- **Tamil fonts**

**Week 2:**

- **Brush pen Handling**

**Week 3 :**

- **Spiral sheets making**
- **Calligram Tamil / English**

**Thermocol lettering**





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**Brush pen writing**







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**INCOME GENERATED PER BATCH**

**2020 – 2021**

S.NO	BATCH	STRENGTH	AMOUNT	INCOME / Rs
1.	Cert.Programme	45	1750	78750
2.	Diploma	10	2000	20000
<b>TOTAL ; 98750 /-</b>				

  
**S. PRABHA RANI, M.A.,**  
Co-ordinator,  
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Bishop Heber College (Autonomous)  
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**CENTRE FOR CALLIGRAPHY**  
**BISHOP HEBER COLLEGE (AUTONOMOUS)**

*Ranked 4<sup>th</sup> at National Level by MHRD through NIRF 2017*  
*Nationally Reaccredited with "A" Grade by NAAC with a CGPA of 3.58 out of 4*  
*Recognized by UGC as 'College of Excellence'*  
Tiruchirappalli – 620 017, India [www.bhc.edu.in](http://www.bhc.edu.in)

**BISHOP HEBER COLLEGE(AUTONOMOUS)**

**Department of Calligraphy,**

*Annual Report*

*2020-2021*

Certificate course in calligraphy have been conducted for all UG & PG students of our college in the academic year 2020-2021. 2 batches have been conducted. The total duration of the class was 20 days and 3 classes were taken per week via online mode. Batch 1 classes were conducted from 22.10.2020 to 30.11.2020. Total of 29 students have enrolled for the course. Batch 2 classes were conducted from 28.01.2021 to 22.03.2021 and 16 students have enrolled. Weekly assignments, Tests and Final examination were conducted for the students through online mode.

Diploma in Calligraphy was also conducted in this academic year and totally 10 students who have secured 'A' grade in Certificate programme have enrolled for the course. Classes were conducted via online mode from 19.02.2021 to 20.03.2021. Students have completed their Internships, project work and submitted it. Final examination was conducted through online mode.

Offline classes were conducted specially for the staff kids. Totally 15 children attended the classes from 11.02.2021 to 31.03.2021.

*S. Prabhavani*  
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