



**DEANERY OF RESEARCH & DEVELOPMENT**  
**Bishop Heber College (Autonomous)**  
(Nationally Reaccredited at the A Grade by NAAC with the CGPA of 3.58 out of 4)  
Recognized by UGC as 'College of Excellence'  
**Tiruchirappalli - 620 017**

### **Research Ethics Policy**

#### **Introduction**

The ethical conduct of research is of paramount importance since it helps to reap the benefits of undertaking research. The Ethical policy of Research details the protocols to be adhered by the Individual during the conduct of Research

#### **Objective**

1. To ensure that the research in the college adheres to undisputable and validated protocols of ethics and laws of the country
2. To regulate protocols to ensure that collaborative work is devoid of conflict of interests.
3. To prevent the exploitation and violation of animal rights and protect human and community rights during the course of research that involves the above-mentioned for research investigation.
4. To state the responsibilities of the Mentors (Research Supervisors) and the wards (Research Scholars)

#### **Regulatory Body**

A Research Ethics committee has been formed to ensure the maintenance of the polices pertinent to Research ethics and It consists of the following members

1. The Principal
2. The Dean of Research
3. The IQAC coordinator
4. The Dean of Sciences
5. The Dean of Languages and Social Sciences
6. The Librarian

#### **Responsibilities of Research Supervisors**

- To keep their wards informed of the new updates, changes and development pertaining to the area of study and methodology
- To be supportive, objective and be unprejudiced in their conduct towards the ward
- To be assertive on upholding the ethics of Research
- Delegate roles with clarity.
- Inspire and lead
- Restrict assignments to purely academic and not personal tasks.

#### **Role expected from scholars**

- Abide by the rules and regulations of the Institute
- Integrity in Research
- Sincerity in adhering to the deadlines
- Being Courteous
- Responsibility and Accountability
- Gaining awareness of the latest status of all research ethics related laws relevant to their research.

#### **Norms of Publications and Collaborations**

- All publications should adhere to the stipulated practices prescribed by the standard procedures of academic publication and collaborations:
- The authors should identify their contribution to a research output (article/patent/book/product).





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- The authors are accountable and responsible for their research outputs
- Acknowledgment of contributors should be done properly by seeking prior permission from the contributors.
- One should stay clear of any honorary authorship as it is not encouraged or endorsed by the College.

**Misconduct in Research**

The following are considered as Misconduct in Research and would invite strict disciplinary action and severe consequences:

1. Piracy
2. Abuse of Intellectual Property Rights
3. Abuse of Research Resources
4. Defamation/ Harassment/ Bullying
5. Impersonation and/or Fraud
6. Sabotage
7. Denying access to resources/information
8. Intentional Plagiarism / fraudulent claims of authorship or findings

It is left to the discretion of the Ethical committee to choose appropriate action on the scholar who has breached the code of conduct of Research. Any such misconduct would incur the following action(s):

1. Written Warning
2. Loss of privileges
3. Fines
4. Compensation for loss
5. Public Apology in addition to any of the above
6. Suspension
7. Dismissal (Only in the most serious cases and after repeated warnings following due procedures laid down by university)
8. Punitive measures for plagiarism will be as prescribed by the Plagiarism Policy of the College and University

**Implementation of the Policy**

The policies proposed and practiced by the Research Ethics Committee is subjected to periodic to revision if needed to ensure and maintain ethical standards in research carried out in the college.

**Dr. SURESH FREDERICK**  
Dean, Research & Development

**Dr. D. PAUL DHAYABARAN**  
Principal

