



INTERNAL QUALITY ASSURANCE CELL (IQAC)
BISHOP HEBER COLLEGE (AUTONOMOUS)
Nationally Reaccredited with 'A' Grade by NAAC with a CGPA of 3.58 out of 4
Recognized by UGC as 'College of Excellence'
Tiruchirappalli - 620 017

MEETING OF THE IQAC COMMITTEE (2022-2023)

IQAC Composition	NAME	DESIGNATION	Signature
Chair Person	Dr. D. Paul Dhayabaran	Principal	
Administrative Officers	Prof. A. Alagappa Moses	Vice Principal (Aided)	
	Dr. J.G.R Sathiaseelan	Vice Principal (SF)	
Teachers to represent all levels	Dr. Violet Dhayabaran	Dean of Sciences	
	Dr. Suresh Frederick	Dean, Research & Development	
	Dr. S. Sobana	Dean of Arts	
	Dr. K. Shanthi	Associate Dean of Arts	
	Dr. K. Rajkumar	Dean of International Relations	
	Dr. V. Anand Gideon	Dean of Extension Activities	
	Dr. C. Dhanabal	Dean of Training & Placement	
	Dr. C. Ravi Dhas	Dean of Staff and Student Welfare	
Member from the Management	Dr. A. Umesh Samuel	Vice-Principal (Projects)	
	Dr. G. Gnanaraj	Bursar	
Senior Administrative Officer	Mr. A. Varam Vijayanadkumar	Office Superintendent (SF Section)	
Local Society	Mr. C. Shanthakumar	Director, The Spastic Society of Tiruchirappalli	
Student Representative	Ms. P. Harini	I M.Sc. Chemistry	





INTERNAL QUALITY ASSURANCE CELL (IQAC)
BISHOP HEBER COLLEGE (AUTONOMOUS)
Nationally Reaccredited with 'A' Grade by NAAC with a CGPA of 3.58 out of 4
Recognized by UGC as 'College of Excellence'
Tiruchirappalli - 620 017

IQAC Composition	NAME	DESIGNATION	Signature
Alumni	Dr.P. Subburethina Bharathi	Deputy General Manager (L & D) Kauvery Group of Hospitals	
	Dr.U.Srinivasulu Reddy	Associate Professor of Comp. Appln. National Institute of Technology, Trichy	
Employers	Mr. J. Jayaraman	Proprietor, Vallalar Borewells, Trichy	
Industrialist	Mr. V. Manivel	Managing Director, Maxibio Oleos Pvt. Ltd., Dindigul	
Stakeholder (Parent)	Dr. K.Vasudevan	Associate Professor & Head Department of Tamil, Thanthai Periyar EVR College, Trichy	
Dean IQAC	Dr. J. Princy Merlin	Associate Professor & Head, Department of Chemistry	

Coordinator, IQAC

DEAN & COORDINATOR
Internal Quality Assurance Cell (IQAC)
Bishop Heber College (Autonomous)
Tiruchirappalli - 620 017



Principal

PRINCIPAL
BISHOP HEBER COLLEGE (AUTONOMOUS)
TIRUCHIRAPPALLI- 620 017.





INTERNAL QUALITY ASSURANCE CELL (IQAC)
BISHOP HEBER COLLEGE (AUTONOMOUS)
Nationally Reaccredited with 'A' Grade by NAAC with a CGPA of 3.58 out of 4
Recognized by UGC as 'College of Excellence'
Tiruchirappalli - 620 017

MINUTES OF THE IQAC MEETING
Academic Year: 2022-2023

Date : July 20, 2022
Time : 12.30 p.m.
Venue : Governing Board Room

AGENDA:

- Approval of Minutes of Previous Meeting
- Planning the Programme for the Academic Year 2022-2023
- Analysis of India Rankings 2022 (NIRF) Results
- Any Other matters

MEMBERS PRESENT:

Dr. D. Paul Dhayabaran, Principal & Chairman

Prof. A. Alagappa Moses, Vice Principal (Aided)

Dr. J.G.R Sathiaselvan, Vice Principal (SF)

Dr. A. Umesh Samuel, Vice Principal (Projects)

Dr. Violet Dhayabaran, Dean of Sciences

Dr. Suresh Frederick, Dean, Research & Development

Dr. S. Sobana, Dean of Arts

Dr. K. Shanthi, Associate Dean of Arts

Dr. K. Rajkumar, Dean of International Relations

Dr. V. Anand Gideon, Dean of Extension Activities

Dr. C. Dhanabal, Dean of Training & Placement

Dr. C. Ravidhas, Dean of Staff and Student Welfare





Dr. G. Gnanaraj, Bursar

Mr. A. Varam Vijayanadhakumar, Office Superintendent (SF Section)

Mr. C. Shanthakumar, Director, The Spastic Society of Tiruchirappalli

Ms. P. Harini, I M.Sc. Chemistry

Dr.P. Subburethina Bharathi , Deputy General Manager (L & D), Kauvery Group of Hospitals

Dr.U.Srinivasulu Reddy, Associate Professor of Comp. Appln., National Institute of Technology, Trichy

Mr. J. Jayaraman, Proprietor , Vallalar Borewells, Tiruchirappalli

Mr. V. Manivel, Managing Director, Maxibio Oleos Pvt. Ltd., Dindigul

Dr. K.Vasudevan, Associate Professor & Head, Department of Tamil, Thanthai Periyar EVR College, Trichy

Dr. J. Princy Merlin, Associate Professor & Head, Department of Chemistry & IQAC Coordinator

MINUTES OF THE MEETING

The following matters were discussed during the meeting held on July 20, 2023 (Monday) at 12.30 p.m.:

- **Opening Prayer:** The meeting began with the word of prayer by the dean of IQAC, Dr. J. Princy Merlin.
- **Approval of Minutes of Previous Meeting:** The Chairperson called the meeting to order and welcomed all attendees. The minutes of the previous IQAC meeting held on June 8, 2022 were presented for approval. After a thorough review, the minutes were approved with no further corrections.





INTERNAL QUALITY ASSURANCE CELL (IQAC)
BISHOP HEBER COLLEGE (AUTONOMOUS)
Nationally Reaccredited with 'A' Grade by NAAC with a CGPA of 3.58 out of 4
Recognized by UGC as 'College of Excellence'
Tiruchirappalli - 620 017

- **Planning the Programme for the Academic Year:** The Chairperson opened the discussion on planning the academic year's activities. The following points were highlighted:
 - **Orientation Programme:** It was decided to organize orientation programme (Student Induction Programmes) for new students at the beginning of the academic year to familiarize them with the institution's policies, procedures, and resources.
 - **Faculty Development Workshops:** The IQAC proposed conducting a series of workshops for faculty members to enhance their teaching methodologies and research skills. Suggestions for workshop topics were invited from the members.
 - **Student Feedback Mechanism:** The implementation of an effective student feedback mechanism was discussed to gather insights for continuous improvement. A subcommittee was formed to explore various methods and present a detailed plan in the next meeting.
 - **Inter-Departmental Collaboration:** The importance of encouraging collaboration among different departments for interdisciplinary projects and research was emphasized.
- **Analysis of India Rankings 2022 Results:** The Dean of IQAC presented a comprehensive analysis of the institution's performance in the India Rankings 2022. The ranking parameters, strengths, weaknesses, and areas for improvement were discussed. It was agreed to focus on enhancing faculty qualifications, research publications, and infrastructural facilities to improve the institution's ranking in the upcoming years.
- **Any Other Business:**
 - **Annual Quality Assurance Report (AQAR):** The members were informed about the upcoming AQAR submission. The Coordinator provided a





INTERNAL QUALITY ASSURANCE CELL (IQAC)
BISHOP HEBER COLLEGE (AUTONOMOUS)
Nationally Reaccredited with 'A' Grade by NAAC with a CGPA of 3.58 out of 4
Recognized by UGC as 'College of Excellence'
Tiruchirappalli - 620 017

tentative timeline for its completion and requested all Departments to contribute their respective inputs.

- **Exploring Additional Rankings:** The suggestion was put forth to encourage Departments to explore the possibility of participating in alternative ranking systems, such as India Today Rankings and Outlook Rankings. This approach aims to provide a more comprehensive platform to highlight the institution's strengths and notable accomplishments.
- **Webinar Series:** The possibility of organizing a webinar series on emerging trends in higher education was proposed. Members were encouraged to suggest relevant topics and potential speakers.

Action Items:

- The IQAC Coordinator to circulate the approved minutes of the meeting to all attendees.
- The Faculty Development Workshop subcommittee to finalize workshop topics and present a detailed plan in the next meeting.
- The Student Feedback Mechanism subcommittee to research and propose suitable methods for implementation.
- Departments to start preparing their inputs for the AQAR submission.
- Members to submit suggestions for the webinar series.

The Chairperson thanked all attendees for their active participation and contributions to the meeting. The meeting was adjourned at 01.30 p.m.

J. R. Mani
IQAC Coordinator



[Signature]
PRINCIPAL

DEAN & COORDINATOR
BISHOP HEBER COLLEGE (AUTONOMOUS)
Internal Quality Assurance Cell (IQAC)
Tiruchirappalli - 620 017

PRINCIPAL
BISHOP HEBER COLLEGE (AUTONOMOUS)
TIRUCHIRAPPALLI- 620 017.