



INTERNAL QUALITY ASSURANCE CELL (IQAC)
BISHOP HEBER COLLEGE (AUTONOMOUS)
Nationally Reaccredited with 'A' Grade by NAAC with a CGPA of 3.58 out of 4
Recognized by UGC as 'College of Excellence'
Tiruchirappalli - 620 017

MEETING OF THE IQAC COMMITTEE (2022-2023)

IQAC Composition	NAME	DESIGNATION	Signature
Chair Person	Dr. D. Paul Dhayabaran	Principal	
Administrative Officers	Prof. A. Alagappa Moses	Vice Principal (Aided)	
	Dr. J.G.R Sathiascelan	Vice Principal (SF)	
Teachers to represent all levels	Dr. Violet Dhayabaran	Dean of Sciences	
	Dr. Suresh Frederick	Dean, Research & Development	
	Dr. S. Sobana	Dean of Arts	
	Dr. K. Shanthi	Associate Dean of Arts	
	Dr. K. Rajkumar	Dean of International Relations	
	Dr. V. Anand Gideon	Dean of Extension Activities	
	Dr. C. Dhanabal	Dean of Training & Placement	
Member from the Management	Dr. C. Ravi Dhas	Dean of Staff and Student Welfare	
	Dr. A. Umesh Samuel	Vice-Principal (Projects)	
	Dr. G. Gnanaraj	Bursar	
Senior Administrative Officer	Mr. A. Varam Vijayanadkumar	Office Superintendent (SF Section)	
Local Society	Mr. C. Shanthakumar	Director, The Spastic Society of Tiruchirappalli	
Student Representative	Ms. P. Harini	I M.Sc. Chemistry	





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IQAC Composition	NAME	DESIGNATION	Signature
Alumni	Dr.P. Subburethina Bharathi	Deputy General Manager (L & D) Kauvery Group of Hospitals	
	Dr.U.Srinivasulu Reddy	Associate Professor of Comp. Appln. National Institute of Technology, Trichy	
Employers	Mr. J. Jayaraman	Proprietor, Vallalar Borewells, Trichy	
Industrialist	Mr. V. Manivel	Managing Director, Maxibio Oleos Pvt. Ltd., Dindigul	
Stakeholder (Parent)	Dr. K.Vasudevan	Associate Professor & Head Department of Tamil, Thanthai Periyar EVR College, Trichy	
Dean IQAC	Dr. J. Princy Merlin	Associate Professor & Head, Department of Chemistry	

Coordinator, IQAC

DEAN & COORDINATOR
Internal Quality Assurance Cell (IQAC)
Bishop Heber College (Autonomous)
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Principal

PRINCIPAL
BISHOP HEBER COLLEGE (AUTONOMOUS)
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Minutes of the IQAC Meeting

Date : November 15, 2022
Time : 02:00 p.m.
Venue : Governing Board Room

AGENDA:

- Opening Prayer
- Approval of Minutes of the Previous Meeting
- Mid-Term Appraisal of Academic Year 2023-2024
- Submission of IIQA & SSR
- Implementation of Faculty Development Workshops
- Assessment of Student Engagement Initiatives
- Exploration of New Technology Tools for Quality Enhancement
- Upcoming Events and Initiatives
- Any Other Matters

MEMBERS PRESENT:

Dr. D. Paul Dhayabaran, Principal & Chairman
Prof. A. Alagappa Moses, Vice Principal (Aided)
Dr. J.G.R Sathiaseelan, Vice Principal (SF)
Dr. A. Umesh Samuel, Vice-Principal (Projects)
Dr. Violet Dhayabaran, Dean of Sciences





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- Dr. C. Ravidhas**, Dean of Staff and Student Welfare
- Dr. G. Gnanaraj**, Bursar
- Mr. A. Varam Vijayanadhakumar**, Office Superintendent (SF Section)
- Mr. C. Shanthakumar**, Director, The Spastic Society of Tiruchirappalli
- Ms. P. Harini**, I M.Sc. Chemistry
- Dr.P. Subburethina Bharathi**, Deputy General Manager (L & D), Kauvery Group of Hospitals
- Dr.U.Srinivasulu Reddy**, Associate Professor of Comp. Appln., National Institute of Technology, Trichy
- Mr. J. Jayaraman**, Proprietor, Vallalar Borewells, Tiruchirappalli
- Mr. V. Manivel**, Managing Director, Maxibio Oleos Pvt. Ltd., Dindigul





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Dr. K.Vasudevan, Associate Professor & Head, Department of Tamil, Thanthai Periyar EVR College, Trichy

Dr. J. Princy Merlin, Associate Professor & Head, Department of Chemistry & IQAC Coordinator

MINUTES OF THE MEETING:

The following matters were discussed during the meeting held on November 15, 2022 (Wednesday) at 02:00 p.m.:

- **Opening Prayer:** The meeting commenced with a moment of prayer led by the IQAC Coordinator, Dr. J. Princy Merlin.
- **Approval of Minutes:** The minutes of the previous IQAC meeting, held on July 20, 2022 (Wednesday), were presented for approval. After reviewing the minutes, it was confirmed that they accurately reflected the discussions and decisions of the earlier meeting. The minutes were unanimously approved without any revisions.
- **Submission of IIQA & SSR:** The IQAC reviewed the progress of the preparation of the Institutional Information for Quality Assessment (IIQA) report and the Self-Study Report (SSR). It was noted that significant headway had been made in compiling the required information and data for these reports. The Chairperson urged all relevant departments to expedite their contributions and ensure timely submission.
- **Mid-Term Appraisal of Academic Year 2022-2023:** The IQAC members engaged in a comprehensive discussion on the mid-term appraisal of the





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ongoing academic year. Each department presented their progress, achievements, and challenges faced during the first half of the year. The appraisal included an analysis of curriculum implementation, student attendance, faculty performance, and co-curricular activities. The IQAC acknowledged the collective efforts of the college community and encouraged continuous improvement for the remainder of the academic year.

- **Implementation of Faculty Development Workshops:** The IQAC discussed the successful implementation of faculty development workshops conducted since the beginning of the academic year. Feedback from participants indicated a positive impact on teaching methodologies and professional growth. The committee emphasized the importance of sustaining these workshops and expanding their scope to cover emerging pedagogical trends.
- **Assessment of Student Engagement Initiatives:** A detailed analysis of student engagement initiatives, such as extracurricular activities, clubs, and seminars, was presented by the respective coordinators. The IQAC recognized the positive influence of these activities on student motivation and holistic development. The committee recommended further diversification of engagement options to cater to varied interests and talents.
- **Exploration of New Technology Tools for Quality Enhancement:** The IQAC explored the integration of new technology tools to enhance the quality of education and assessment. Members shared insights on innovative platforms that facilitate interactive learning, virtual labs, and assessment tools. The committee decided to form a task force to evaluate the feasibility and





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implementation strategies for incorporating these tools into the teaching-learning process.

- **Upcoming Events and Initiatives:** The IQAC discussed upcoming events, including a national conference and a career guidance workshop. The committee reviewed the progress of event planning and stressed the importance of seamless execution. Key responsibilities were assigned to respective coordinators, and a timeline was established to ensure timely preparation.
- **Any Other Matters:** During the open discussion, several suggestions were made, including the establishment of a student feedback mechanism for continuous improvement, and enhancing the college's online presence through social media. The IQAC acknowledged these suggestions and included them in the action plan for the upcoming months.
- **Thanks Note:** The meeting concluded with the Chairperson expressing gratitude to all members for their dedicated contributions and active participation.
- **Next Meeting:** The IQAC agreed to convene for the next meeting in April 2023, to review the academic year's progress and plan for the subsequent year. Details and the agenda for the meeting will be shared well in advance.

J. Princy M. L.
IQAC Coordinator

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[Signature]
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