



INTERNAL QUALITY ASSURANCE CELL (IQAC)
BISHOP HEBER COLLEGE (AUTONOMOUS)
Nationally Reaccredited with 'A' Grade by NAAC with a CGPA of 3.58 out of 4
Recognized by UGC as 'College of Excellence'
Tiruchirappalli - 620 017

MEETING OF THE IQAC COMMITTEE (2022-2023)

IQAC Composition	NAME	DESIGNATION	Signature
Chair Person	Dr. D. Paul Dhayabaran	Principal	
Administrative Officers	Prof. A. Alagappa Moses	Vice Principal (Aided)	
	Dr. J.G.R Sathiaseelan	Vice Principal (SF)	
Teachers to represent all levels	Dr. Violet Dhayabaran	Dean of Sciences	
	Dr. Suresh Frederick	Dean, Research & Development	
	Dr. S. Sobana	Dean of Arts	
	Dr. K. Shanthi	Associate Dean of Arts	
	Dr. K. Rajkumar	Dean of International Relations	
	Dr. V. Anand Gideon	Dean of Extension Activities	
	Dr. C. Dhanabal	Dean of Training & Placement	
	Dr. C. Ravi Dhas	Dean of Staff and Student Welfare	
Member from the Management	Dr. A. Umesh Samuel	Vice-Principal (Projects)	
	Dr. G. Gnanaraj	Bursar	
Senior Administrative Officer	Mr. A. Varam Vijayanadkumar	Office Superintendent (SF Section)	
Local Society	Mr. C. Shanthakumar	Director, The Spastic Society of Tiruchirappalli	
Student Representative	Ms. P. Harini	I M.Sc. Chemistry	





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IQAC Composition	NAME	DESIGNATION	Signature
Alumni	Dr.P. Subburethina Bharathi	Deputy General Manager (L & D) Kauvery Group of Hospitals	
	Dr.U.Srinivasulu Reddy	Associate Professor of Comp. Appln. National Institute of Technology, Trichy	
Employers	Mr. J. Jayaraman	Proprietor, Vallalar Borewells, Trichy	
Industrialist	Mr. V. Manivel	Managing Director, Maxibio Oleos Pvt. Ltd., Dindigul	
Stakeholder (Parent)	Dr. K.Vasudevan	Associate Professor & Head Department of Tamil, Thanthai Periyar EVR College, Trichy	
Dean IQAC	Dr. J. Princy Merlin	Associate Professor & Head, Department of Chemistry	

Coordinator, IQAC

DEAN & COORDINATOR
Internal Quality Assurance Cell (IQAC)
Bishop Heber College (Autonomous)
Tiruchirappalli - 620 017



Principal

PRINCIPAL
BISHOP HEBER COLLEGE (AUTONOMOUS)
TIRUCHIRAPPALLI- 620 017.



Minutes of the Follow-Up IQAC Meeting

Date : April 24, 2023
Time : 03.30 p.m.
Venue : Governing Board Room

AGENDA:

- Approval of Minutes of the previous meeting
- Evaluation of programmes organized by the IQAC
- Submission of Self-Study Report by the College on April 5, 2023
- Responding to NAAC Queries related to DVV
- Analysis of Student Feedback on Teachers
- Any other matters

MEMBERS PRESENT:

Dr. D. Paul Dhayabaran, Principal & Chairman

Prof. A. Alagappa Moses, Vice Principal (Aided)

Dr. J.G.R Sathiaseelan, Vice Principal (SF)

Dr. A. Umesh Samuel, Vice-Principal

Dr. Violet Dhayabaran, Dean of Sciences

Dr. Suresh Frederick, Dean, Research & Development

Dr. S. Sobana, Dean of Arts

Dr. K. Shanthi, Associate Dean of Arts

Dr. K. Rajkumar, Dean of International Relations

Dr. V. Anand Gideon, Dean of Extension Activities





Dr. C. Dhanabal, Dean of Training & Placement

Dr. C. Ravidhas, Dean of Staff and Student Welfare

Dr. G. Gnanaraj, Bursar

Mr. A. Varam Vijayanadhakumar, Office Superintendent (SF Section)

Mr. C. Shanthakumar, Director, The Spastic Society of Tiruchirappalli

Ms. P. Harini, I M.Sc. Chemistry

Dr.P. Subburethina Bharathi , Deputy General Manager (L & D),
Kauvery Group of Hospitals

Dr.U.Srinivasulu Reddy, Associate Professor of Comp. Appln.,
National Institute of Technology, Trichy

Mr. J. Jayaraman, Proprietor, Vallalar Borewells, Tiruchirappalli

Mr. V. Manivel, Managing Director, Maxibio Oleos Pvt. Ltd., Dindigul

Dr. K.Vasudevan, Associate Professor & Head, Department of Tamil,
Thanthai Periyar EVR College, Trichy

Dr. J. Princy Merlin, Associate Professor & Head, Department of
Chemistry & IQAC Coordinator

MINUTES OF THE MEETING

The following matters were discussed during the meeting held April 24, 2023 (Monday) at 12.30 p.m.:

- **Opening Prayer:** The meeting began with the word of prayer by the Association Dean of IQAC, Dr. S. Angeline Vedha





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- **Approval of Minutes of the Previous Meeting:** The meeting commenced with the approval of the minutes of the previous IQAC meeting held on [Insert Date]. The minutes were reviewed, and it was unanimously agreed that they accurately reflected the discussions and decisions of the previous meeting. The minutes were approved without any amendments.
- **Evaluation of Programmes Organized by the IQAC:** The members of the IQAC provided detailed evaluations of the various programmes organized by the committee since the last meeting. The evaluations covered aspects such as organization, participation, impact, and feedback received from participants. The consensus was that the IQAC had successfully executed its planned activities, resulting in positive outcomes and enriching experiences for both students and faculty members.
- **Submission of Self-Study Report by the College on April 5, 2023:** The IQAC discussed the timely submission of the Self-Study Report (SSR) by the college to the NAAC on April 5, 2023. The Chairperson reported that the report was prepared meticulously, encompassing all required parameters and highlighting the college's accomplishments, strengths, and areas for improvement. The members expressed satisfaction with the collective efforts put forth and commended the team responsible for preparing the SSR.
- **Responding to NAAC Queries related to DVV:** The committee deliberated on the queries received from the NAAC regarding the Data Verification and Validation (DVV) process. It was noted that the queries mainly concerned the accuracy and authenticity of the data submitted in the SSR. The IQAC decided to form a subcommittee comprising relevant faculty members and administrative staff to





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meticulously address the queries and provide accurate responses. The subcommittee was tasked with ensuring that all necessary documentation and evidence were furnished to substantiate the information provided in the SSR.

- **Analysis of Student Feedback on Teachers:** The IQAC reviewed the analysis of student feedback on teachers, which was conducted as part of the ongoing quality assessment process. The analysis revealed valuable insights into the teaching methods, communication, and engagement of the faculty members. The committee highlighted the importance of using this feedback constructively to enhance the teaching-learning experience and professional development of the faculty. It was suggested that targeted workshops and training sessions be organized based on the feedback received.
- **Any Other Matters:** During the open discussion segment, several matters were raised. These included suggestions for future IQAC initiatives, consideration of incorporating new technology tools for quality assessment, and the upcoming faculty development workshop. The committee agreed to explore the suggested initiatives and to include them in the action plan for the next academic year.
- **Thanks Note:** The meeting concluded on a positive note, with the Chairperson expressing gratitude to all members for their active participation and valuable contributions.
- **Next Meeting:** The date and time for the next IQAC meeting were tentatively set for June 2023 at the beginning of the Academic Year 2023-2024. Further details and the agenda for the next meeting will be circulated well in advance.


IQAC Coordinator

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Internal Quality Assurance Cell (IQAC)
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